2015 Comparative Budget

Chu	rch & City: St. Matthew's, Benton			
Roun	d to the nearest dollar. Year-end entries on starred* lines are entered	in the Paroch	ial Report, pag	je 3.
Givin	g Information			
*1.	Number signed pledge cards for 2015 Operating Budget 27			
	Total dollars pledged to 2015 Operating Budget \$ 56,840			
	Average pledge for 2015 \$ 2,105			
	Avg. Sunday Attendance in 2014 (Parochial Rep. page 2) 48			
		2014 Actual	2015 Budget	Variance
REVE	NUES			
	Beginning Cash in operating acct (same as prior period Ending Cash)	\$ -	-	\$-
	Operating Revenues	т		. .
	Undesignated plate offerings & regular non-pledge support	19,771	13,500	(6,271)
	Pledge payments to operating budget	58,496	54,027	(4,469)
*8.	Plate offerings, pledge pmts. & regular support (lines 6+7)	78,267	67,527	(10,740)
-	Money from investments, used for operations		01,021	-
	Other operating income: unrestricted gifts, restricted gifts used for	6,826	6,000	(826)
10.	operations, contributions from congregation's organizations,	0,020	0,000	(020)
	rental income, fees, miscellaneous activities, etc.			
*11.	Unrestricted bequests used for operations			
* A	Normal operating income, or NOI (lines 8:11)	85,093	73,527	(11,566)
	Assistance from diocese for operating budget (\$2,552.19 RTR grant)		10,021	(11,000)
*B	TOTAL OPERATING REVENUES (lines A+12)	85,093	73,527	(11,566)
	Non-Operating Revenues	00,000	13,321	(11,500)
	Capital funds, gifts & additions (including grants from diocese for	1,222		(1,222)
15.	capital projects)	1,222		(1,222)
*11	Additions to endowment & other investment funds (including earnings)			-
	Gifts for other designated funds: clergy DF, memorial fund, ECW fund,	4,290		(4,290)
14a.	scholarship fund, organ fund, youth fund, ins. proceeds, etc.	4,290		(4,290)
*15	Contributions & grants for congregation-based outreach & mission			-
15.	programs (see line 103)	-		-
*16	Funds received for transmittal to other organizations (see line 105)			-
*C	Subtotal non-operating revenues (lines 13:16)	5,512		- (5 512)
*D	TOTAL ALL REVENUES (lines 13:10)	90,605	- 73,527	(5,512) (17,078)
-	New loan proceeds: Commercial	90,005	13,521	(17,070)
17.	•	1 000		- (4,888)
10. 19.	Diocesan Other (Interfund loans within the church)	4,888		(4,000)
20.	Total cash available (lines 5+D+17:19)	05 402	73,527	-
		95,493	13,521	(21,966)
	Outreach			-
*01	Tithe to Diocese: 10% of 2014 Operating Income on Line A above	7,567	7,900	333
		223	7,900	
۷۷.	Sharing Our Bounty beyond the tithe: Young Adults, Church Dev,	223		(223)
*00	Ministry discrn, the Church in the US & abroad, Camp Mitchell	590	700	- 120
	Congregational outreach, MDGs, Jubilee ministries, St. Francis Hse	580		
24.	Total outreach (lines 21:23)	8,370	8,600	230
	Program & Liturgy	400	400	-
	Evangelism & congregational development	108	108	-
	Incorporation of new members: name tags, visitor cards, gifts, etc.	-	-	-
	Communications: Service leaflets, newsletter, website design	364	500	136
27a.	Ads, signs, public relations, etc.			-
	Christian formation for all ages	33	-	(33)
	Young adult & youth ministries	-	-	-
	Music & choirs (instrument maintenance on line 97)	-	-	-
31.	Liturgical expense: acolytes, LEMs, lay readers, etc.	873	350	(523)

2015 Comparative Budget

		2014 Actual	2015 Budget	Variance
32.	Altar supplies & flowers	827	850	23
33.	Diocesan convention delegates expense	376	400	24
34.	Stewardship & capital campaign expense	-	100	100
35.	Other (list)	108		(108)
36.	Total program & liturgy (lines 25:35)	2,689	2,308	(381)
	Parochial Clergy			-
37.	Cash Stipend - 2014 minimum clergy comp gdlines on dio website	23,359	18,357	(5,002)
38.	Cash Housing allowance	3,000	3,000	-
38a.	Cash Utilities allowance	3,000	3,000	-
39.	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng)	2,091	2,093	2
40.	Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.	1,140	1,520	380
41.	Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp)			-
	[Different pension calculation for provided housing. Call dio office.]	5,775	6,072	297
42.	Health insurance with Medical Trust - rates on diocesan website	380	-	(380)
43.	Dental insurance with Delta Dental - rates on diocesan website	-	-	-
44.	\$40,000 group term life insurance at \$25.20 per month	302	302	-
	Long-term disability ins. Short-term disability is paid by Pension Fund.			-
46.	Professional exp reimb - continuing ed, books, etc \$2K minimum	-	1,000	1,000
47.	Travel/business reimb use IRS mileage rate of 50.5 cents/mile	-	2,000	2,000
48.	Clergy compensation & benefits (lines 37:47)	39,047	37,344	(1,703)
49.	Clergy search expense/moving expense			-
50.	Funds paid to another church for shared clergy			-
51.	Less funds received for shared clergy (enter as negative number)			-
52.	Total parochial clergy (lines 48:51)	39,047	37,344	(1,703)
	Supply Clergy			-
53.	Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services)		-	-
54.	Travel reimbursement for supply clergy @ 50.5 cents/mile		-	-
55.	Pension for extended supply (Supply Clergy Policy on website)			-
56.	Total supply clergy (lines 53:55)	-	-	-
	Lay Personnel			-
57.	Church Secretary (Andrea Billingsley)	876	1,300	424
58.	Financial Secretary/Treasurer (Melinda Hood)			-
59.	Organist/Choir Director (Virginia Strohmeyer)	5,450	5,300	(150)
60.	Program Director/Christian Formation Director			-
61.	Youth Director			-
62.	Child Care Workers (Helen Jones, Hanna Courtney)	1,425	1,325	(100)
63.	Sexton/Custodian (Betty Tollett replaced Betty Hostetler in early '08)	2,025	2,025	-
64.	Grounds Maintenance Workers			-
65.	Other (list)			-
	Benefits			-
66.	Social Security & Medicare taxes = 7.65% of wages (organist only)	288	635	347
67.	Pension contributions			-
68.	Health insurance			-
69.	Dental insurance	-	-	-
70.	Life insurance & disability insurance			-
71.	Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47%	165	165	-
71a.	other employees = wages x 3.51%			-
72.	Lay employee travel & training			-
73.	Other (list)			-
74.	Total lay personnel & benefits (lines 57:73)	10,229	10,750	521
	Administrative Expense			-
75.	Contract services: bookkeeping, audit, legal, etc.	1,405	1,505	100

2015 Comparative Budget

		2014 Actual	2015 Budget	Variance
77.	Office supplies & equipment	459	500	41
78.	Postage: including Fed Ex, P.O. box rental, meter lease, etc.	439	500	61
79.	Telephone & fax expense	777	250	(527)
	Internet & cable services			-
81.	Website services		140	140
82.	Computer software, updates, tech support	-		-
	Office equipment lease	751	-	(751)
	Service contracts on office equipment	-	-	-
	Dues & Fees (Chamber of Commerce)	130	130	-
86.	Church-owned auto expense: license, gas & oil, insurance, repairs			-
	Other (list)	640		(640)
88.	Total administrative expense (lines 75:87)	5,295	3,650	(1,645)
	Property expense	,	, , , , , , , , , , , , , , , , , , ,	-
89.	Interest payments on loans (principal recorded on line 102)	33	100	67
	Property, casualty & liability insurance (includes D&O and bond)	3,432	4,255	823
	Umbrella liability insurance	_,	,	
	Electricity, water & sewer	3,686	3,700	14
	Natural gas	1579	1,700	121
	Custodial & lawn supplies	209	300	91
	Repairs & maintenance on buildings	4,937	1,000	(3,937)
	Service contracts: heat/AC, termite, pest control, etc.	961	720	(241)
	Musical instrument maintenance		120	(211)
	Furnishings	383		(383)
	Rent expense on facilities	000		(000)
	Property taxes & fees			_
	Other (list)			_
100.	Total property expense (lines 89:100)	15,220	11,775	(3,445)
*E			74,427	(6,423)
XXX		4,243	(900)	(5,143)
7000	Non-Operating Expenses	-,	(000)	-
*102	Major improvements & capital expenditures - includes principal pmts	4,722		(4,722)
102.	on loans (interest payments recorded on line 89)	1,722	-	(1,722)
*103	Outreach & mission not funded through operating budget (see line 15)			-
	Funds contributed to Episcopal seminaries			_
	Funds sent to other organizations (offsets line 16)			
	Non-op exp paid directly from designated funds: clergy discretionary,	3,351		(3,351)
100.	memorial fund, ECW fund, contingency fund, etc.	0,001		(0,001)
107	Transfers to other non-operating funds, either restricted or unrestricted			
107.	(show also on assets and liabilities page)			
*F	Total non-operating expenses (lines 102:107)	8,073	_	(8,073)
*G			74,427	(14,496)
-	Ending Cash in operating acct (same as next period Beginning Cash)	\$ 6,570	(900)	
100.	(line 20 less line G) Always reconcile ending cash with bank stmnt.	Ψ 0,010	(300)	Ψ (i, T i U)
*	Year-end actual figures go in the Parochial Report.			
		1		

2015 Detailed Activity Report

Chu	rch & City: St. Matthew's, Benton			Month of:	Jan 2015	
Roun	d to the nearest dollar. Year-end entries on starred* line	s are entere	d in the Paro	chial Report,	page 3.	
	g Information		T		r	
	Number signed pledge cards for 2015 Operating Budget	27				
		\$ 56,840				
		\$ 49,451				
		\$ 2,105				
*4.	Average Sunday Attendance (ASA) year-to-date	48				
			Current mo.	2015 YTD	Bdgt YTD	2015 Bdgt
	INUES					
	Beginning Cash in operating acct (same as prior period E	nding Cash)	9,962	9,962	-	-
	Operating Revenues		-			-
	Undesignated plate offerings & regular non-pledge support		1,185	1,185	1,125.00	13,500
	Pledge payments to operating budget		4,375	4,375	4,502.25	54,027
*8.	Plate offerings, pledge pmts. & regular suppor	t (lines 6+7)	5,560	5,560	5,627	67,527
	Money from investments, used for operations		-	-	-	-
*10.	Other operating income: unrestricted gifts, restricted gifts us		1,750	1,750	500.00	6,000
	operations, contributions from congregation's organization	ons,	-	-	-	-
	rental income, fees, miscellaneous activities, etc.		-	-	-	-
	Unrestricted bequests used for operations		-	-	-	-
*A	Normal operating income, or NOI	(lines 8:11)	7,310	7,310	6,127.25	73,527
	Assistance from diocese for operating budget		-	-	-	-
*B	TOTAL OPERATING REVENUES	(lines A+12)	7,310	7,310	6,127.25	73,527
	Non-Operating Revenues		-		-	
*13.	Capital funds, gifts & additions (including grants from dioces	e for	-	-	-	-
	capital projects)		-	-	-	-
	Additions to endowment & other investment funds (including		-	-	-	-
*14a.	Gifts for other designated funds: clergy DF, memorial fund, I		180	180	-	-
	scholarship fund, organ fund, youth fund, ins. proceeds, e		-	-	-	-
*15.	Contributions & grants for congregation-based outreach & m	nission	-	-	-	-
	programs (see line 103)		-	-	-	-
	Funds received for transmittal to other organizations (see lin		-	-	-	-
*C	Subtotal non-operating revenues (180	180	-	-
*D	TOTAL ALL REVENUES	(lines B+C)	7,490	7,490	6,127.25	73,527
	New loan proceeds: Commercial		-	-	-	-
18.	Diocesan		-	-	-	-
19.	Other (Interfund loans within the church	/	-	-	-	-
20.	Total cash available (lines	5+D+17:19)	17,452	17,452	6,127.25	73,527
	INSES		-		-	
	Outreach		-		-	
	Tithe to Diocese: 10% of 2014 Operating Income on Line A		1,770	1,770	658.33	7,900
*22.	Sharing Our Bounty beyond the tithe: Young Adults, Church		-	-	-	-
	Ministry discrn, the Church in the US & abroad, Camp		-	-	-	-
	Congregational outreach, MDGs, Jubilee ministries, St. Fran		-	-	70.83	850
24.	Total outreach (lines 21:23)	1,770	1,770	716.67	8,600
	Program & Liturgy					
	Evangelism & congregational development		-	-	9.00	108
	Incorporation of new members: name tags, visitor cards, gift		-	-		-
	Communications: Service leaflets, newsletter, website desig	n	156	156	41.67	500
27a.	Ads, signs, public relations, etc.		-	-	-	-
	Christian formation for all ages		-	-	-	-
	Young adult & youth ministries		-	-	-	-
	Music & choirs (instrument maintenance on line 97)		-	-	-	-
	Liturgical expense: acolytes, LEMs, lay readers, etc.		180	180	16.67	200
20	Altar supplies & flowers		208	208	41.67	500
					-	
33.	Diocesan convention delegates expense Stewardship & capital campaign expense		-	-	33.33 16.67	400 200

2015 Detailed Activity Report

48. Clergy compensation & benefits (lines 37:47) 3,800 3,800 3,112.00 37,344 49. Clergy search expense/moving expense -<			Current mo.	2015 YTD	Bdgt YTD	2015 Bdgt
Parcchial Clergy		Other (list) Commitment to Diocese/Outreach Program		-	-	-
137 Cash Stipend - 2014 minimum elergy comp gdlines on dio website 1.530 1.530 1.529.77 18.367 36 Cash Housing Allowance 250 250.00 3.000 38 Cash Housing Allowance 250 250.00 3.000 39 Etax relinb 7.65% X (stipend+cash hsng/util+provided hong) 174 174.40 2.083 41a IDifferent pension calculation for provided housing. Call dio office.] 1,444 1.444 506.00 6.072 41a IDifferent pension calculation for provided housing. Call dio office.] 1,444 1.444 506.00 6.072 42 Heatin insurance with Medical Trust- rates on diocesan website - - - - 43 Dord in misune with Medical Trust- rates on diocesan website - </td <td>36.</td> <td></td> <td>544</td> <td>544</td> <td>192.33</td> <td>2,308</td>	36.		544	544	192.33	2,308
138 Cash Housing Allowance 250 250.00 3.000 388 Cash Utilities Allowance 250 250.00 3.000 39 SE tax relimb. = 7.65% X (stipend-cash hsng/util+provided hsng) 174 174 174.40 2.003 40 Other clergy comp. exp allownes, heng equity, 403(b), howus, etc. 127 126.67 1.520 41 Deffering the persion calculation for provided housing, Call dio office. 1.444 506.00 6.072 42 Health insurance with Medical Trust - rates on diocesan website - - - 43 Dodf ansurance with Medical Trust - rates on diocesan website - - - 44 Std 0.000 group term life insurance at \$25.20 per month 25 25 25.17 300 45 Long-term disability ins. Short-term disability is paid by Persion Fund. - - - - 46 Regr semb continuing ed, books, etc 25.47 3.800 3.110.00 3.100 3.110.00 3.112.00 3.112.00 3.112.00 3.112.00 3.112.00 3.112.00 3.112.00 3.112.00<			1	1 500		10.057
38a. Cash Utilities Allowance 250 250. 250.00 3.000 39. SE tax relim, > 7.65% X (stipend+cash hsng/util+provided hsng). 174 174.40 2.083 40. Other clergy comp - exp allwnes, hsng equity. 403(b), horus, etc. 127. 127. 126.67 1.520 41. Pension in 16% X (stipend+cash hsng/util+provided housing. Call dio office.] 1.444 1.444 506.00 6.072 42. Health insurance with Medical Trust - rates on diocesan website - - - - 32. Long-term disability ns. Short-term disability is paid by Pension Fund. - - - - 43. Professional exp reimb - continuing ed, books, etc \$2K minimum - - - - 40. Clergy search expense/moving expense -			,			
99 BE tax reimb. = 7.65% X (stipend-bash bang/ulli+provided hang) 174						
40. Other dergy comp - exp aliwnes, hsng equity, 403(b), bonus, etc. 127 127 126.67 1.520 41. Pension - 81% X (stipend-th-snguitt)=Eta x reiths, +other comp) - - - - 42. Health insurance with Medical Trust - rates on diocesan website - - - - - - - 43. Dertal insurance with Medical Trust - rates on diocesan website - <						
141 Dension = 18% (stippend + hang/ull+SE tax reimb, +other comp.) - <						
41a. [Different pension calculation for provided housing. Call dio office.] 1,444 1,444 506.00 6.072 42. Health insurance with Medical Tust - trates on diocesan website - - - 43. Dental insurance with Medical Tust - trates on diocesan website - - - 44. \$40.000 group term life insurance at \$25.20 per month 25 25 25.1 7.302 45. Long-term disability ins. Short-term disability is paid by Pension Fund. - <td>40. 41</td> <td>Dension = 18% X (stipend+hsng/util+SE tax reimh +other comp)</td> <td>127</td> <td>127</td> <td>120.07</td> <td>1,520</td>	40. 41	Dension = 18% X (stipend+hsng/util+SE tax reimh +other comp)	127	127	120.07	1,520
42. Health insurance with Medical Trust - rates on diocesan website - - - 43. Dental insurance with Medical Trust - rates on diocesan website - - - 44. St00,000 group term life insurance at \$25.20 per month 25 25 25.17 302 45. Long-term disability ins. Short-term disability is paid by Pension Fund. - </td <td></td> <td></td> <td>1 444</td> <td>1 444</td> <td>506.00</td> <td>6.072</td>			1 444	1 444	506.00	6.072
43. Dental insurance with Delta Dental - rates on diocesan website - - 44. \$40,000 group term life insurance at \$25.20 per month 25 25.1 302 Long-term disability ins. Short-term disability is paid by Pension Fund. - - 47. Trave/Dusinesse reimb - continuing ed, bocks, etc \$2K minimum - 83.33 1,000 48. Clergy compensation & bonefits (lines 37.47) 3,800 3,112.00 37,344 49. Clergy search expense/moving expense - - - - 51. Less funds received for shared clergy (enter as negative number) - - - - 52. Total parochial clergy (lines 48:51) 3,800 3,112.00 37,344 53. Supply Clergy - - - - - 53. Supply Clergy Stonday or \$150 for 2 services) - - - - - 54. Travel reimbursement for supply locingy Policy on website) - - - - - - - - - - - - - - - - -				-		
144 840,000 group term life insurance at \$25.20 per month 25 25.17 392 45 Long-term disability is paid by Pension Fund. - - - 47 Travel/business reimb use IRS mileage rate of 50.5 cents/mile - - 166.67 2,000 47 Travel/business reimb use IRS mileage rate of 50.5 cents/mile - - 166.67 2,000 48 Clergy componsation & benefits (lines 37:47) 3,800 3,800 3,112.00 37.344 49 Clergy spaid to another orlurch for shared clergy (enter as negative number) - <t< td=""><td></td><td></td><td>-</td><td>-</td><td></td><td>-</td></t<>			-	-		-
45. Lorg-term disability ins. Short-term disability is paid by Pension Fund. - - 46. Professional exp reimb - use IRS mileage rate of 50.5 cents/mile - 166.67 2.000 47. Travel/business reimb - use IRS mileage rate of 50.5 cents/mile - - 166.67 2.000 48. Clergy search expense/moving expense -			25	25		302
46. Professional exp reimb - continuing ed, books, etc \$2K minimum - 83.33 1,000 47. Travel/business reimb use IRS mileage rate of 50.5 cents/mile - - 166.67 2,000 48. Ciergy compensation & benefits (lines 37:47) 3,800 3,112.00 37,344 49. Ciergy search expense/moving expense - - - - 51. Less funds received for shared ciergy (enter as negative number) - - - - 52. Total parochial clergy (lines 48:51) 3,800 3,112.00 37,344 Supply Ciergy -				-		-
47. Travel/business reimb use IRS mileage rate of 50.5 cents/mile - - 166.67 2.000 48. Clergy compensation & benefits (lines 37:47) 3,800 3,112.00 37,344 49. Clergy search expense/moving expense - - - - 50. Funds paid to another church for shared clergy (lines a negative number) - - - - 51. Less funds received for shared clergy (lines a negative number) - <t< td=""><td></td><td></td><td>-</td><td>-</td><td>83.33</td><td>1,000</td></t<>			-	-	83.33	1,000
49. Clergy search expense/moving expense - - - 50. Funds paid to another church for shared clergy - - - 51. Less funds received for shared clergy (enter as negative number) - - - 52. Total parochial clergy (lines 48:51) 3,800 3,800 3,112.00 37,344 Supply Clergy 53. Supply Clergy stipend (minimum: \$125/Sunday or \$150 for 2 services) - - - 53. Forsion for extended supply (Supply Clergy @ 50 cents/mile - - - - 55. Pension for extended supply Clergy Policy on website) - - - - 56. Total supply Clergy Policy Or Website) - - - - - 57. Parisin Administrator/Church Secretary 126 126 108 1,300 58. Financial Secretary/Treasurer - <t< td=""><td></td><td></td><td>-</td><td>-</td><td>166.67</td><td>2,000</td></t<>			-	-	166.67	2,000
50: Funds paid to another church for shared clergy (enter as negative number) - - - 51: Less funds received for shared clergy (enter as negative number) - - - - 52: Total parochial clergy (lines 48:51) 3,800 3,112.00 37,344 Supply Clergy - - - - 53: Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services) - - - 54: Travel reimbursement for supply clergy @ 50 cents/mile - - - - 56: Total supply clergy (lines 53:55) - - - - - 57: Parish Administrator/Church Secretary 126 126 108 1,300 58: Financial Secretary/Treasurer - <	48.	Clergy compensation & benefits (lines 37:47)	3,800	3,800	3,112.00	37,344
51 Less funds received for shared clergy (enter as negative number) - - 52 Total parochial clergy (lines 48:51) 3,800 3,112.00 37,344 Supply Clergy stipend (minimum: \$125/Sunday or \$150 for 2 services) - - - 53. Supply Clergy stipend (minimum: \$125/Sunday or \$150 for 2 services) - - - 54. Travel reimbursement for supply clergy Dolicy on website) - - - 56. Total supply Clergy (lines 53:55) - - - 57. Parish Administrator/Church Secretary 126 126 108 1,300 68. Financial Secretary/Treasurer -	49.	Clergy search expense/moving expense	-	-	-	-
Total parochial clergy (lines 48:51) 3,800 3,112.00 37,344 Supply Clergy			-	-	-	-
Supply Clergy Image: Control of the services Image: Control of the services 53. Supply clergy stipend (minium: \$125/Sunday or \$150 for 2 services) - <td></td> <td></td> <td>-</td> <td>-</td> <td>-</td> <td>-</td>			-	-	-	-
53. Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services) - - - 54. Travel reimbursement for supply clergy @ 50 cents/mile - - - 55. Pension for extended supply (Supply Clergy Policy on website) - - - 56. Total supply clergy (lines 53:55) - - - 57. Parish Administrator/Church Secretary 126 128 108 1,300 58. Financial Secretary/Treasurer - - - - 59. Organist/Choir Director - - - - 59. Organist/Choir Director - - - - - 50. Organist/Choir Director - <td< td=""><td></td><td></td><td>3,800</td><td>3,800</td><td>3,112.00</td><td>37,344</td></td<>			3,800	3,800	3,112.00	37,344
54. Travel reimbursement for supply clergy @ 50 cents/mile - - - 55. Pension for extended supply (Supply Clergy Policy on website) - - - 56. Total supply clergy (lines 53:55) - - - 57. Parish Administrator/Church Secretary 126 108 1,300 58. Financial Secretary/Treasurer - - - 59. Organist/Choir Director 400 400 442 5,300 60. Program Director/Christian Formation Director - - - - 61. Youth Director - - - - - 62. Child Care Workers 100 100 100 1,200 63. Sexton/Custodian 150 169 2,025 64. Grounds Maintenance Workers - - - 65. Other (list) - - - - 70. Life insurance - - - - - 63. Docial security & Medicare taxes = 7.65% of wages x 0.47% - - - - 70. Life insurance - - - - - -						
55. Pension for extended supply (Supply Clergy Policy on website) - - - 56. Total supply clergy (lines 53:55) - - - 57. Parish Administrator/Church Secretary 126 126 108 1,300 58. Financial Secretary/Treasurer - - - - - 59. Organist/Chori Director 400 400 442 5,300 60. Program Director/Christian Formation Director - - - - 61. Youth Director -			-	-	-	-
56. Total supply clergy (lines 53:55) - - Lay Personnel - - - 57. Parish Administrator/Church Secretary 126 126 108 1,300 58. Financial Secretary/Treasurer -			-	-	-	-
Lay Personnel 112 01 126 126 126 126 126 126 126 1300 1300 1300 1300 1300 1300 1300 1300 1300 1300 1300 1300 1300 1300 1300 1420 1300 1420 1300 1420 1300 1420 1300 1420 1300 1420 1300 1420 1420 1300 1400			-	-	-	-
57. Parish Administrator/Church Secretary 126 126 108 1,300 58. Financial Secretary/Treasurer - <	56.		-	-	-	-
58. Financial Secretary/Treasurer - - - 59. Organist/Choir Director 400 400 442 5,300 60. Program Director/Christian Formation Director - <	F7		400	400	100	1 000
59. Organist/Choir Director 400 440 442 5,300 60. Program Director/Christian Formation Director -			126	126	108	1,300
60. Program Director/Christian Formation Director - - - 61. Youth Director - - - 62. Child Care Workers 100 100 100 100 1200 63. Sexton/Custodian 150 169 2,025 64. Grounds Maintenance Workers -			-	-	-	-
61. Youth Director - - - - 62. Child Care Workers 100 100 100 100 100 63. Sexton/Custodian 150 150 169 2,025 64. Grounds Maintenance Workers - - - - 65. Other (list) - - - - - 66. Social Security & Medicare taxes = 7.65% of wages 765 753 635 635 67. Pension contributions - - - - - 68. Health insurance - - - - - - 70. Life insurance & disability insurance -			400	400	442	5,500
62. Child Care Workers 100 100 100 100 1200 63. Sexton/Custodian 150 150 169 2,025 64. Grounds Maintenance Workers - - - - 65. Other (list) - - - - - 66. Social Security & Medicare taxes = 7.65% of wages 765 765 53 635 67. Pension contributions - - - - - 68. Health insurance - - - - - - 69. Dental insurance - <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>						
63. Sexton/Custodian 150 150 169 2,025 64. Grounds Maintenance Workers - - - - 65. Other (list) - - - - - 66. Social Security & Medicare taxes = 7.65% of wages 765 755 53 635 67. Pension contributions - - - - - 68. Health insurance - - - - - - 69. Dental insurance -			100	100	100	1 200
64. Grounds Maintenance Workers - - - - 65. Other (list) - - - - Benefits - - - - 66. Social Security & Medicare taxes = 7.65% of wages 765 753 635 67. Pension contributions - - - 68. Health insurance - - - 69. Dental insurance - - - 70. Life insurance & disability insurance - - - 71. Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47% - 14 165 71. Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47% - - - 72. Lay employee travel & training - - - - 73. Other (list) - - - - - 74. Total lay personnel & benefits (lines 57:73) 1,541 1,541 895.83 10,750 Administrative - - - - - - - 75. Contract services: bookkeeping, audit, legal, etc. 125 125 125 1,50						
65. Other (list) - - - - Benefits - - - - 66. Social Security & Medicare taxes = 7.65% of wages 765 765 53 635 67. Pension contributions - - - - - 68. Health insurance - - - - - - 69. Dental insurance -			-	-	-	
Benefits - - 66. Social Security & Medicare taxes = 7.65% of wages 765 765 53 635 67. Pension contributions -			-	-	-	-
67. Pension contributions - - - - - - - - 68. Health insurance - - - - 69. Dental insurance - <t< td=""><td></td><td></td><td>-</td><td></td><td>-</td><td></td></t<>			-		-	
67. Pension contributions - - - - - - - - 68. Health insurance - - - - 69. Dental insurance - <t< td=""><td>66.</td><td>Social Security & Medicare taxes = 7.65% of wages</td><td>765</td><td>765</td><td>53</td><td>635</td></t<>	66.	Social Security & Medicare taxes = 7.65% of wages	765	765	53	635
69. Dental insurance - - - - 70. Life insurance & disability insurance - - - - 71. Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47% - 14 165 0ther employees = wages x 3.51% - - - - 72. Lay employee travel & training - - - - 73. Other (list) - - - - - 74. Total lay personnel & benefits (lines 57:73) 1,541 1,541 895.83 10,750 Administrative - - - - - - - 75. Contract services: bookkeeping, audit, legal, etc. 125 125 125 1,505 76. Kitchen/Hospitality expense - - 52 625 77. Office supplies & equipment 36 36 42 500 78. Postage: including Fed Ex, P.O. box rental, meter lease, etc. - 42 500 79. Telephone & fax expense 318 318 21 250 80. Internet & cable services - - -			-	-	-	-
70. Life insurance & disability insurance - - - 71. Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47% - 14 165 other employees = wages x 3.51% - - - 72. Lay employee travel & training - - - 73. Other (list) - - - - 74. Total lay personnel & benefits (lines 57:73) 1,541 1,541 895.83 10,750 Administrative - - - - - - - 75. Contract services: bookkeeping, audit, legal, etc. 125 125 125 1,505 76. Kitchen/Hospitality expense - - 52 625 77. Office supplies & equipment 36 36 42 500 78. Postage: including Fed Ex, P.O. box rental, meter lease, etc. - - 42 500 79. Telephone & fax expense 318 318 21 250 80. Internet & cable services - - - - 81. Website services - - - - 82. Computer softwa	68.	Health insurance	-	-	-	-
71. Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47% - - 14 165 0 other employees = wages x 3.51% - - - - 72. Lay employee travel & training - - - - 73. Other (list) - - - - - 74. Total lay personnel & benefits (lines 57:73) 1,541 1,541 895.83 10,750 Administrative - - - - - - - 75. Contract services: bookkeeping, audit, legal, etc. 125 125 125 1,505 76. Kitchen/Hospitality expense - - 52 625 77. Office supplies & equipment 36 36 42 500 78. Postage: including Fed Ex, P.O. box rental, meter lease, etc. - - 42 500 79. Telephone & fax expense 318 318 21 250 80. Internet & cable services - - - - 81. Website services			-	-	-	-
other employees = wages x 3.51% - - - 72. Lay employee travel & training - - - - 73. Other (list) - - - - - 74. Total lay personnel & benefits (lines 57:73) 1,541 1,541 895.83 10,750 Administrative - - - - - - 75. Contract services: bookkeeping, audit, legal, etc. 125 125 125 1,505 76. Kitchen/Hospitality expense - - 52 625 77. Office supplies & equipment 36 36 42 500 78. Postage: including Fed Ex, P.O. box rental, meter lease, etc. - - 42 500 79. Telephone & fax expense 318 318 21 250 80. Internet & cable services - - - - 81. Website services - - - - - 82. Computer software, updates, tech support - - - - -			-	-	-	-
72. Lay employee travel & training - - - - 73. Other (list) - - - - 74. Total lay personnel & benefits (lines 57:73) 1,541 1,541 895.83 10,750 Administrative - - - - - - 75. Contract services: bookkeeping, audit, legal, etc. 125 125 125 1,505 76. Kitchen/Hospitality expense - - 52 625 77. Office supplies & equipment 36 36 42 500 78. Postage: including Fed Ex, P.O. box rental, meter lease, etc. - - 42 500 79. Telephone & fax expense 318 318 21 250 80. Internet & cable services - - - - 81. Website services - - - - - 82. Computer software, updates, tech support - - - - 82. Computer software, updates, tech support - - - -	71.		-	-	14	165
73. Other (list) - -			-	-	-	-
Total lay personnel & benefits (lines 57:73) 1,541 1,541 895.83 10,750 Administrative 1			-	-	-	-
Administrative12575. Contract services: bookkeeping, audit, legal, etc.12576. Kitchen/Hospitality expense-77. Office supplies & equipment36363678. Postage: including Fed Ex, P.O. box rental, meter lease, etc79. Telephone & fax expense-30. Internet & cable services-71. Website services-72. Computer software, updates, tech support-73. Computer software, updates, tech support-74. Computer software, updates, tech support-75. Contract services-77. Office supplies & equipment78. Postage: including Fed Ex, P.O. box rental, meter lease, etc.79. Telephone & fax expense79. Telephone & fax expense70. Internet & cable services70. Internet & cable services71. Website services72. Computer software, updates, tech support73. Internet & cable services74. Internet & cable services75. Internet & cable services76. Internet & cable services77. Internet & cable services77. Internet & cable services77. Internet & cable services77. Internet & cable servic			-	-	-	-
75. Contract services: bookkeeping, audit, legal, etc. 125 125 125 1,505 76. Kitchen/Hospitality expense - - 52 625 77. Office supplies & equipment 36 36 42 500 78. Postage: including Fed Ex, P.O. box rental, meter lease, etc. - - 42 500 79. Telephone & fax expense 318 318 21 250 80. Internet & cable services - - - - 81. Website services - - 12 140 82. Computer software, updates, tech support - - - -			1,541	1,541	895.83	10,750
76.Kitchen/Hospitality expense-5262577.Office supplies & equipment36364250078.Postage: including Fed Ex, P.O. box rental, meter lease, etc4250079.Telephone & fax expense3183182125080.Internet & cable services81.Website services1214082.Computer software, updates, tech support			405	405	405	4 505
77.Office supplies & equipment36364250078.Postage: including Fed Ex, P.O. box rental, meter lease, etc4250079.Telephone & fax expense3183182125080.Internet & cable services81.Website services1214082.Computer software, updates, tech support			125	125		
78.Postage: including Fed Ex, P.O. box rental, meter lease, etc4250079.Telephone & fax expense3183182125080.Internet & cable services81.Website services1214082.Computer software, updates, tech support			-	-		
79. Telephone & fax expense 318 318 21 250 80. Internet & cable services - - - - - - - - - - - - - - 140 82. Computer software, updates, tech support -			30	30		
80. Internet & cable services81. Website services-1214082. Computer software, updates, tech support			- 319	- 318		
81. Website services-1214082. Computer software, updates, tech support			510	510		200
82. Computer software, updates, tech support				-	- 12	- 140
				_	-	-
		Office equipment lease		_	-	_

2015 Detailed Activity Report

ł		Current mo.	2015 YTD	Bdgt YTD	2015 Bdgt
84.	Service contracts on office equipment	-	-	-	-
	Dues & Fees	-	-	11	130
86.	Church-owned auto expense: license, gas & oil, insurance, repairs	-	-	-	-
	Other (list)	-	-	-	-
88.	Total administrative expense (lines 75:87)	479	479	304.17	3,650
	Property & Facilities				
89.	Interest payments on loans (principal recorded on line 102)	10	10	8	100
90.	Property, casualty & liability insurance (includes D&O and bond)	-	-	355	4,255
91.	Umbrella liability insurance	-	-	-	-
92.	Electricity, water & sewer	206	206	308	3,700
92a.	Natural gas	205	205	142	1,700
93.	Custodial & lawn supplies	50	50	25	300
	Repairs & maintenance on buildings	156	156	83	1,000
95.	Service contracts: heat/AC, termite, pest control, etc.	-	-	75	900
	Musical instrument maintenance	-	-	-	-
97.	Furnishings	-	-	-	-
98.	Rent expense on facilities	-	-	-	-
99.	Property taxes & fees	-	-	-	-
100.	Other (list)	-	-	-	-
101.	Total property & facilities expense (lines 89:100)	627	627	981.25	11,775
*E	TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)		8,761	6,202	74,427
XXX	RESULT OF CURRENT OPERATIONS (Line B minus Line E)	(1,451)	(1,451)	(75.00)	(900)
	Non-Operating Expenses				
*102.	Major improvements & capital expenditures - includes principal pmts	115	115	-	-
	on loans (interest payments recorded on line 89)	-	-	-	-
	Outreach & mission not funded through operating budget (see line 15)	-	-	-	-
	Funds contributed to Episcopal seminaries	-	-	-	-
	Funds sent to other organizations (offsets line 16)	-	-	-	-
106.	Non-op exp paid directly from designated funds: clergy discretionary,	56	56	-	-
	memorial fund, ECW fund, contingency fund, etc.	-	-	-	-
107.	Transfers to other non-operating funds, either restricted or unrestricted	-	-	-	-
	(show also on assets and liabilities page)	-	-	-	-
*F	Total non-operating expenses (lines 102:107)		171	-	-
*G	TOTAL ALL EXPENSES (E+F)		8,932	6,202.25	74,427
108.	Ending Cash in operating acct (same as next period Beginning Cash)	8,520	8,520	(75)	(900)
	(line 20 less line G) Always reconcile ending cash with bank stmnt.				
*	Year-end actual figures go in the Parochial Report.				
	Vestry approved on:				
	Attested by:				

2015 Summary Activity Report

	Church & City: St. Matthew's, Benton Month of: Jan 2015								
	Year-	end entries on starred* lines go in the Parochial Report. Starred lin	es r	natch page 3 of the	e Pa	rochial Rep	ort.		
	This r	eport assumes that the revenues and expenses below are run thro	ugh	the operating acc	ount	. Activity in o	other		
	accou	ints is reported on the Assets & Liabilities report and included in the	e ar	nual Parochial Re	port				
1	Givin	g Information for 2014:							
2		Average Sunday Attendance (ASA) year-to-date	48						
3	*1	Number signed pledge cards for report year	27						
4	*2	Total dollars pledged for report year \$ 56,8	40						
5				Current		2014		2014	
6				Month		YTD	E	Budget	
7		ating Revenues							
8		Plate offerings, pledge payments & regular support		\$ 5,560	\$	5,560	\$	67,527	
9	*4	Money from investments, used for operations		-		-		-	
10	*5	Other operating income (unrestricted & restricted gifts used for		1,750		1,750		6,000	
11		operations; contributions from congregation's organizations)							
12	*6	Unrestricted bequests used for operations		-		-		-	
13	*A	Normal Operating Income (N	OI)	7,310		7,310		73,527	
14	*7	Assistance from diocese for operating budget		-		-		-	
15		Total Operating Reven	les	7,310		7,310	1	73,527	
16			-	,		,		, -	
17		ating Expenses							
18		Tithe to Diocese and Sharing Our Bounty beyond the tithe		1,770		1,770		7,900	
19		Outreach programs funded through operating budget		-		-		700	
20		Other operating expense:							
21		Program & Liturgy expense		544		544		2,308	
22		Clergy expense		3,800		3,800		37,344	
23		Lay Personnel & Benefits expense		1,541		1,541		10,750	
24		Administrative expense		479		479		3,650	
25		Property & Facilities expense		627		627		11,775	
26		Total other operating expenses		6,991		6,991	1	65,827	
27	*E	Total Operating Expenses	206	8,761		8,761		74,427	
28			503	0,701		0,701		17,721	
29		Surplus or (Deficit) from Operating Activ	/itv/	\$ (1,451)	\$	(1,451)	¢	(900)	
30		Sulpius of (Dencit) from Operating Acti	/ity	φ (1,431)	Ψ	(1,431)	Ψ	(300)	
		Operating Revenues							
32		Capital funds, gifts & additions							
32 33		Additions to endowment & other investment funds		- 100		-		-	
				180		180		-	
34 35		Contributions & grants for congregation-based outreach & mission Funds received for transmittal to other organizations		-		-		-	
				-		-		-	
36	_	Total Non-Operating Reven	les	180		180		-	
		Operating Expenses	1)	445		445			
38		Major improvements & capital expenditures (includes loan principa	1)	115		115		-	
39		Outreach & mission not funded through operating budget		-		-		-	
40		Funds contributed to Episcopal seminaries		-		-		-	
41	*18	Funds sent to other organizations		-		-		-	
42		Non-operating expenses paid directly from designated funds		56		56		-	
43		Transfers to non-operating funds		-		-		-	
44	*F	Total Non-Operating Expension	ses	171		171		-	
45				• •	<u>~</u>		¢		
46		Surplus or (Deficit) from Non-Operating Activ	/ity	\$ 9	\$	9	\$	-	
47	 								
48									
49		Beginning cash in operating account		\$ 9,962	\$	9,962	\$	-	
50		Total All Revenues		7,490		7,490		73,527	
51	*G	Total All Expenses		8,932		8,932		74,427	
52		Ending cash in operating account		\$ 8,520	\$	8,520	\$	(900)	
53									
	*10	Total cash in all checking and savings accounts as of to date:		\$ 9,414					
54	13								

Church & City: St. Matthew's, Benton	Date:Jan 2	015		
Round to the nearest dollar. Year-end entries on starred* li	nes are neede	d for the Parocl	nial Report.	
Rename individual Designated Funds to fit your situation.				
	Beginning	Receipts	Disb'mnts	End of
	of period	to date	to date	period
Cash & Cash Equivalents	0.060.00	¢ 7 = 4 =	¢ 0.050	¢ 0.504
a. Cash in Operating Account	9,962.00 893.00	\$ 7,515	\$ 8,956	\$ 8,521
 b. Cash in Other Checking, Savings, CDs, Money Markets *1. Subtotal of All Cash on Hand (lines a + b) 	10,855.00	7,515	8,956	893 9,41 4
*2. Total in Stocks, Bonds, Mutual Funds (@ market value)	10,055.00	7,515	0,950	9,414
3. Total Cash & Cash Equivalents (lines 1 + 2)	10,855.00	7,515	8,956	9,414
	10,033.00	7,515	0,550	3,41-
Cash & Cash Equivalents broken down as follows:				
4. Unrestricted Funds (includes operating account)	1,729.00	7,335	8,900	164
Designated or Restricted Funds				
5. Building Fund	(582.00)			(582
6. Contingency Fund (for unexpected major expenses)	, , , , , , , , , , , , , , , , ,			· · ·
7. Discretionary Fund	-			
8. Endowment Fund				
8. Episcopal Churchwomen (ECW)	578.00			57
9. ECW Cookbook Fund	122.00	-		12
10. Men's Group Fund				
11. Memorial Fund	205.00	-	-	20
12. Scholarship Fund				
13. Youth Ministry Fund	55.00			5
14. Other (please name): EASTER LILY/BISHOP/MKT	1,092.00	80	56	1,11
15. SIGN/ROOF FUND	7,656.00	100	-	7,75
16. Total Unrestricted & Restricted Funds (lines 4:19)	10,855.00	7,515.00	8,956.00	9,414
(Line 16 must equal Line 3)				
Restricted Fund Pledges Not Yet Paid				
21. Building Fund				
22. Capital Campaign				
23. Other (please name):				
24.				
25. Total Restricted Pledges Not Yet Paid (lines 21:24)	-	-		
Estimated Value of Fixed Assets & Real Estate				
26. Furniture, Fixtures, Equipment				
27. Fine Arts				
28. Automobiles				
29. Land				
30. Church Buildings & Imprvmnts (including pipe organ)				
31. Rectory/Vicarage				
32. Rental Property	-	-	-	
33. Total Fixed Assets & Real Estate (lines 26:32)				
Continued on next page				
Loans, mortgages and other commitments				
34. Principal on Commercial Loan at Bank				
Interest Rate: Maturity date:				
,	8			

Report of Certa	ain As	sets & Lia	abilities			
Principal on Mortgage Loan at	Bank					-
Interest rate: Maturity date:						
Collateral:						
Diocesan Development Program Loan (DDP)						-
Interest rate: Maturity date:						
Collateral:						
Other Liabilities (e.g., Interfund loans, private loa	ns)					
Total Loans, Mtgs, Other Commitments (lines 3	34:37)	-		-	-	-
oved by the Vestry of	, on		. 20			
· · ·	Clerk	or Treasure	:			
se return signed copy by the 15th of April, July	, and Oct	ober, 2015, a	Ind January	, 2016.		
ry Jane Hodges, Financial Coordinator	(e-mail: mjhoo	lges@arkan	sas.anglica	an.org	
scopal Diocese of Arkansas	F	hone: (501) 3	372-2168			
D. Box 164668	in	-state WATS	: (866) 887-1	114		
le Rock, AR 72216-4668	fa	ax: (501) 372-	2147			
	Principal on Mortgage Loan at Interest rate: Maturity date: Collateral: Diocesan Development Program Loan (DDP) Interest rate: Maturity date: Collateral: Other Liabilities (e.g., Interfund Ioans, private Ioa Total Loans, Mtgs, Other Commitments (lines 3 roved by the Vestry of sted by Vicar or Warden:	Principal on Mortgage Loan at	Principal on Mortgage Loan at	Interest rate: Maturity date: Collateral: Diocesan Development Program Loan (DDP) Interest rate: Maturity date: Collateral: Other Liabilities (e.g., Interfund loans, private loans) Total Loans, Mtgs, Other Commitments (lines 34:37) - roved by the Vestry of , on , 20 sted by Vicar or Warden: Clerk or Treasurer: se return signed copy by the 15th of April, July, and October, 2015, and January ury Jane Hodges, Financial Coordinator e-mail: mjhodges@arkan iscopal Diocese of Arkansas phone: (501) 372-2168 D. Box 164668 in-state WATS: (866) 887-1	Principal on Mortgage Loan atBank Bank Interest rate: Maturity date: Collateral:	Principal on Mortgage Loan atBank