

## 2013 Comparative Budget

### Church & City: **St. Matthew's, Benton**

Round to the nearest dollar. Year-end entries on starred\* lines are entered in the Parochial Report, page 3.

#### Giving Information

*1.	Number signed pledge cards for 2013 Operating Budget	30			
*2.	Total dollars pledged to 2013 Operating Budget	\$ 70,310			
3.	Average pledge for 2013	\$ 2,344			
*4.	Avg. Sunday Attendance in 2012 (Parochial Rep. page 2)	48			
			<b>2012 Actual</b>	<b>2013 Budget</b>	<b>Variance</b>
<b>REVENUES</b>					
5.	<b>Beginning Cash in operating acct (same as prior period Ending Cash)</b>	<b>\$ 10,665</b>	<b>12,528</b>	<b>\$ 1,863</b>	
<b>Operating Revenues</b>					
6.	Undesignated plate offerings & regular non-pledge support	10,000	10,000		-
7.	Pledge payments to operating budget	63,000	66,800		3,800
*8.	<b>Plate offerings, pledge pmts. &amp; regular support (lines 6+7)</b>	<b>73,000</b>	<b>76,800</b>		<b>3,800</b>
*9.	Money from investments, used for operations	-			-
*10.	Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, miscellaneous activities, etc.	-	1,000		1,000
*11.	Unrestricted bequests used for operations				-
*A	<b>Normal operating income, or NOI (lines 8:11)</b>	<b>73,000</b>	<b>77,800</b>		<b>4,800</b>
*12.	Assistance from diocese for operating budget (\$2,552.19 RTR grant)	-			-
*B	<b>TOTAL OPERATING REVENUES (lines A+12)</b>	<b>73,000</b>	<b>77,800</b>		<b>4,800</b>
<b>Non-Operating Revenues</b>					
*13.	Capital funds, gifts & additions (including grants from diocese for capital projects)	-			-
*14.	Additions to endowment & other investment funds (including earnings)				-
*14a.	Gifts for other designated funds: clergy DF, memorial fund, ECW fund, scholarship fund, organ fund, youth fund, ins. proceeds, etc.	-			-
*15.	Contributions & grants for congregation-based outreach & mission programs (see line 103)	-			-
*16.	Funds received for transmittal to other organizations (see line 105)	-			-
*C	<b>Subtotal non-operating revenues (lines 13:16)</b>	<b>-</b>	<b>-</b>		<b>-</b>
*D	<b>TOTAL ALL REVENUES (lines B+C)</b>	<b>73,000</b>	<b>77,800</b>		<b>4,800</b>
17.	New loan proceeds: Commercial				-
18.	Diocesan				-
19.	Other (Interfund loans within the church)				-
20.	<b>Total cash available (lines 5+D+17:19)</b>	<b>83,665</b>	<b>90,328</b>		<b>6,663</b>
<b>EXPENSES</b>					
<b>Outreach</b>					
*21.	Tithe to Diocese: 10% of 2011 Operating Income on Line A above	6,300	7,780		1,480
*22.	Sharing Our Bounty beyond the tithe: Young Adults, Church Dev, Ministry discern, the Church in the US & abroad, Camp Mitchell				-
*23.	Congregational outreach, MDGs, Jubilee ministries, St. Francis Hse	1,000	1,000		-
24.	<b>Total outreach (lines 21:23)</b>	<b>7,300</b>	<b>8,780</b>		<b>1,480</b>
<b>Program &amp; Liturgy</b>					
25.	Evangelism & congregational development	87	220		133
26.	Incorporation of new members: name tags, visitor cards, gifts, etc.	-	50		50
27.	Communications: Service leaflets, newsletter, website design	300	600		300
27a.	Ads, signs, public relations, etc.				-
28.	Christian formation for all ages	530	530		-
29.	Young adult & youth ministries	-	-		-
30.	Music & choirs (instrument maintenance on line 97)	100	50		(50)
31.	Liturgical expense: acolytes, LEMs, lay readers, etc.	442	400		(42)

## 2013 Comparative Budget

		2012 Actual	2013 Budget	Variance
32.	Altar supplies & flowers	621	515	(106)
33.	Diocesan convention delegates expense	500	450	(50)
34.	Stewardship & capital campaign expense	200	-	(200)
35.	Other (list)			-
36.	<b>Total program &amp; liturgy (lines 25:35)</b>	<b>2,780</b>	<b>2,815</b>	<b>35</b>
	<b>Parochial Clergy</b>			-
37.	Cash Stipend - 2011 minimum clergy comp gdlines on dio website	21,655	21,655	-
38.	Cash Housing allowance	1,600	1,600	-
38a.	Cash Utilities allowance	4,900	4,400	(500)
39.	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng)	2,345	2,345	-
40.	Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.			-
41.	Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp)			-
	[Different pension calculation for provided housing. Call dio office.]	6,934	8,000	1,066
42.	Health insurance with Medical Trust - rates on diocesan website	6,000	1,412	(4,588)
43.	Dental insurance with Delta Dental - rates on diocesan website	1,362	-	(1,362)
44.	\$40,000 group term life insurance at \$25.20 per month	302	300	(2)
45.	Long-term disability ins. Short-term disability is paid by Pension Fund.			-
46.	Professional exp reimb - continuing ed, books, etc. - \$2K minimum	2,000	2,000	-
47.	Travel/business reimb. - use IRS mileage rate of 50.5 cents/mile	2,000	2,000	-
48.	<b>Clergy compensation &amp; benefits (lines 37:47)</b>	<b>49,098</b>	<b>43,712</b>	<b>(5,386)</b>
49.	Clergy search expense/moving expense			-
50.	Funds paid to another church for shared clergy			-
51.	Less funds received for shared clergy (enter as negative number)			-
52.	<b>Total parochial clergy (lines 48:51)</b>	<b>49,098</b>	<b>43,712</b>	<b>(5,386)</b>
	<b>Supply Clergy</b>			-
53.	Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services)		-	-
54.	Travel reimbursement for supply clergy @ 50.5 cents/mile		-	-
55.	Pension for extended supply (Supply Clergy Policy on website)		-	-
56.	<b>Total supply clergy (lines 53:55)</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Lay Personnel</b>			-
57.	Church Secretary (Andrea Billingsley)	425	600	175
58.	Financial Secretary/Treasurer (Melinda Hood)			-
59.	Organist/Choir Director (Virginia Strohmeyer)	5,300	5,280	(20)
60.	Program Director/Christian Formation Director			-
61.	Youth Director			-
62.	Child Care Workers (Helen Jones, Hanna Courtney)	1,300	1,300	-
63.	Sexton/Custodian (Betty Tollett replaced Betty Hostetler in early '08)	2,025	2,100	75
64.	Grounds Maintenance Workers			-
65.	Other (list)			-
	<b>Benefits</b>			-
66.	Social Security & Medicare taxes = 7.65% of wages (organist only)	692	635	(57)
67.	Pension contributions			-
68.	Health insurance			-
69.	Dental insurance	507	-	(507)
70.	Life insurance & disability insurance			-
71.	Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47%	120	180	60
71a.	other employees = wages x 3.51%			-
72.	Lay employee travel & training			-
73.	Other (list)			-
74.	<b>Total lay personnel &amp; benefits (lines 57:73)</b>	<b>10,369</b>	<b>10,095</b>	<b>(274)</b>
	<b>Administrative Expense</b>			-
75.	Contract services: bookkeeping, audit, legal, etc.	1,440	1,440	-



## 2013 Detailed Activity Report

Church & City: <b>St. Matthew's, Benton</b>		Month of: <b>Jan 2013</b>			
Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3.					
<b>Giving Information</b>					
*1. Number signed pledge cards for 2012 Operating Budget	34				
*2. Total dollars pledged to 2012 Operating Budget	\$ 66,800				
3. Average pledge for 2012	\$ 1,965				
*4. Average Sunday Attendance (ASA) to date in 2011	45				
		Current mo.	2013 YTD	Bdgt YTD	2013 Bdgt
<b>REVENUES</b>					
5. <b>Beginning Cash in operating acct (same as prior period Ending Cash)</b>		11,167	11,167	1,044	12,528
<b>Operating Revenues</b>		-			-
6. Undesignated plate offerings & regular non-pledge support		1,074	1,074	833	10,000
7. Pledge payments to operating budget		7,551	7,551	5,567	66,800
*8. <b>Plate offerings, pledge pmts. &amp; regular support (lines 6+7)</b>		8,625	8,625	6,400	76,800
*9. Money from investments, used for operations		-	-	-	-
*10. Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, miscellaneous activities, etc.		1,000	1,000	83	1,000
*11. Unrestricted bequests used for operations		-	-	-	-
<b>*A Normal operating income, or NOI (lines 8:11)</b>		9,625	9,625	6,483	77,800
*12. Assistance from diocese for operating budget		-	-	-	-
<b>*B TOTAL OPERATING REVENUES (lines A+12)</b>		9,625	9,625	6,483	77,800
<b>Non-Operating Revenues</b>		-			-
*13. Capital funds, gifts & additions (including grants from diocese for capital projects)		-	-	-	-
*14. Additions to endowment & other investment funds (including earnings)		-	-	-	-
*14a. Gifts for other designated funds: clergy DF, memorial fund, ECW fund, scholarship fund, organ fund, youth fund, ins. proceeds, etc.		630	630	-	-
*15. Contributions & grants for congregation-based outreach & mission programs (see line 103)		-	-	-	-
*16. Funds received for transmittal to other organizations (see line 105)		-	-	-	-
<b>*C Subtotal non-operating revenues (lines 13:16)</b>		630	630	-	-
<b>*D TOTAL ALL REVENUES (lines B+C)</b>		10,255	10,255	6,483	77,800
17. New loan proceeds: Commercial		-	-	-	-
18. Diocesan		-	-	-	-
19. Other (Interfund loans within the church)		-	-	-	-
20. <b>Total cash available (lines 5+D+17:19)</b>		21,422	21,422	7,527	90,328
<b>EXPENSES</b>					
<b>Outreach</b>		-			-
*21. Tithe to Diocese: 10% of 2012 Operating Income on Line A above		-	-	770	9,238
*22. Sharing Our Bounty beyond the tithe: Young Adults, Church Dev, Ministry discern, the Church in the US & abroad, Camp Mitchell		-	-	-	-
*23. Congregational outreach, MDGs, Jubilee ministries, St. Francis Hse		-	-	71	850
24. <b>Total outreach (lines 21:23)</b>		-	-	732	8,780
<b>Program &amp; Liturgy</b>		-			-
25. Evangelism & congregational development		-	-	18	220
26. Incorporation of new members: name tags, visitor cards, gifts, etc.		-	-	4	50
27. Communications: Service leaflets, newsletter, website design		-	-	50	600
27a. Ads, signs, public relations, etc.		-	-	-	-
28. Christian formation for all ages		-	-	44	530
29. Young adult & youth ministries		-	-	-	-
30. Music & choirs (instrument maintenance on line 97)		-	-	4	50
31. Liturgical expense: acolytes, LEMs, lay readers, etc.		57	57	17	200
32. Altar supplies & flowers		174	174	42	500
33. Diocesan convention delegates expense		470	470	38	450
34. Stewardship & capital campaign expense		-	-	17	200
35. Other (list) Commitment to Diocese/Outreach Program		-	-	-	-
36. <b>Total program &amp; liturgy (lines 25:35)</b>		701	701	235	2,815
<b>Parochial Clergy</b>					

## 2013 Detailed Activity Report

	Current mo.	2013 YTD	Bdgt YTD	2013 Bdgt
37. Cash Stipend - 2012 minimum clergy comp gdlines on dio website	-	-	1,805	21,655
38. Cash Housing Allowance	-	-	133	1,600
38a. Cash Utilities Allowance	-	-	367	4,400
39. SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng)	-	-	195	2,345
40. Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.	-	-	-	-
41. Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp)	-	-	-	-
41a. [Different pension calculation for provided housing. Call dio office.]	2,597	2,597	667	8,000
42. Health insurance with Medical Trust - rates on diocesan website	-	-	118	1,412
43. Dental insurance with Delta Dental - rates on diocesan website	-	-	-	-
44. \$40,000 group term life insurance at \$25.20 per month	50	50	25	300
45. Long-term disability ins. Short-term disability is paid by Pension Fund.	-	-	-	-
46. Professional exp reimb - continuing ed, books, etc. - \$2K minimum	-	-	167	2,000
47. Travel/business reimb. - use IRS mileage rate of 50.5 cents/mile	-	-	167	2,000
48. <b>Clergy compensation &amp; benefits (lines 37:47)</b>	<b>2,647</b>	<b>2,647</b>	<b>3,643</b>	<b>43,712</b>
49. Clergy search expense/moving expense	-	-	-	-
50. Funds paid to another church for shared clergy	-	-	-	-
51. Less funds received for shared clergy (enter as negative number)	-	-	-	-
52. <b>Total parochial clergy (lines 48:51)</b>	<b>2,647</b>	<b>2,647</b>	<b>3,643</b>	<b>43,712</b>
<b>Supply Clergy</b>				
53. Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services)	-	-	-	-
54. Travel reimbursement for supply clergy @ 50 cents/mile	-	-	-	-
55. Pension for extended supply (Supply Clergy Policy on website)	-	-	-	-
56. <b>Total supply clergy (lines 53:55)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Lay Personnel</b>				
57. Parish Administrator/Church Secretary	84	84	50	600
58. Financial Secretary/Treasurer	-	-	-	-
59. Organist/Choir Director	400	400	440	5,280
60. Program Director/Christian Formation Director	-	-	-	-
61. Youth Director	-	-	-	-
62. Child Care Workers	125	125	100	1,200
63. Sexton/Custodian	225	225	175	2,100
64. Grounds Maintenance Workers	-	-	-	-
65. Other (list)	-	-	-	-
<b>Benefits</b>				
66. Social Security & Medicare taxes = 5.65% of wages	571	571	53	635
67. Pension contributions	-	-	-	-
68. Health insurance	-	-	-	-
69. Dental insurance	-	-	-	-
70. Life insurance & disability insurance	-	-	-	-
71. Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47%	179	179	15	180
other employees = wages x 3.51%	-	-	-	-
72. Lay employee travel & training	-	-	-	-
73. Other (list)	-	-	-	-
74. <b>Total lay personnel &amp; benefits (lines 57:73)</b>	<b>1,584</b>	<b>1,584</b>	<b>841</b>	<b>10,095</b>
<b>Administrative</b>				
75. Contract services: bookkeeping, audit, legal, etc.	120	120	120	1,440
76. Kitchen/Hospitality expense	21	21	52	625
77. Office supplies & equipment	255	255	83	1,000
78. Postage: including Fed Ex, P.O. box rental, meter lease, etc.	-	-	17	200
79. Telephone & fax expense	56	56	100	1,200
80. Internet & cable services	-	-	-	-
81. Website services	-	-	-	-
82. Computer software, updates, tech support	-	-	-	-
83. Office equipment lease	-	-	-	-
84. Service contracts on office equipment	-	-	63	750
85. Dues & Fees	-	-	13	150
86. Church-owned auto expense: license, gas & oil, insurance, repairs	-	-	-	-
87. Other (list)	-	-	-	-
88. <b>Total administrative expense (lines 75:87)</b>	<b>452</b>	<b>452</b>	<b>447</b>	<b>5,365</b>

## 2013 Detailed Activity Report

	Current mo.	2013 YTD	Bdgt YTD	2013 Bdgt
<b>Property &amp; Facilities</b>				
89. Interest payments on loans (principal recorded on line 102)	-	-	25	300
90. Property, casualty & liability insurance (includes D&O and bond)	691	691	268	3,220
91. Umbrella liability insurance	-	-	-	-
92. Electricity, water & sewer	228	228	292	3,500
92a. Natural gas	329	329	125	1,500
93. Custodial & lawn supplies	25	25	21	250
94. Repairs & maintenance on buildings	-	-	46	550
95. Service contracts: heat/AC, termite, pest control, etc.	73	73	75	900
96. Musical instrument maintenance	-	-	-	-
97. Furnishings	-	-	-	-
98. Rent expense on facilities	-	-	-	-
99. Property taxes & fees	-	-	-	-
100. Other (list)	-	-	-	-
101. <b>Total property &amp; facilities expense (lines 89:100)</b>	<b>1,346</b>	<b>1,346</b>	<b>854</b>	<b>10,245</b>
<b>*E TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)</b>	<b>6,730</b>	<b>6,730</b>	<b>6,751</b>	<b>81,012</b>
<b>XXX RESULT OF CURRENT OPERATIONS (Line B minus Line E)</b>	<b>2,895</b>	<b>2,895</b>	<b>(268)</b>	<b>(3,212)</b>
<b>Non-Operating Expenses</b>				
*102. Major improvements & capital expenditures - includes <u>principal</u> pmts on loans (interest payments recorded on line 89)	-	-	333	4,000
	-	-	105	1,260
*103. Outreach & mission not funded through operating budget (see line 15)	-	-	-	-
*104. Funds contributed to Episcopal seminaries	-	-	-	-
*105. Funds sent to other organizations (offsets line 16)	-	-	-	-
106. Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc.	134	134	-	-
	-	-	-	-
107. Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page)	-	-	-	-
	-	-	-	-
<b>*F Total non-operating expenses (lines 102:107)</b>	<b>134</b>	<b>134</b>	<b>438</b>	<b>5,260</b>
<b>*G TOTAL ALL EXPENSES (E+F)</b>	<b>6,864</b>	<b>6,864</b>	<b>7,189</b>	<b>86,272</b>
108. <b>Ending Cash in operating acct</b> (same as next period Beginning Cash) (line 20 less line G) <i>Always reconcile ending cash with bank stmt.</i>	<b>14,558</b>	<b>14,558</b>	<b>338</b>	<b>4,056</b>
* Year-end actual figures go in the Parochial Report.				
Vestry approved on:				
Attested by:				

## 2013 Summary Activity Report

Church & City: <b>St. Matthew's, Benton</b>		Month of: <b>Jan 2013</b>		
Year-end entries on starred* lines go in the 2012 Parochial Report. Starred lines match page 3 of the Parochial Report.				
This report assumes that the revenues and expenses below are run through the operating account. Activity in other accounts is reported on the Assets & Liabilities report and included in the annual Parochial Report.				
<b>1 Giving Information for 2012:</b>				
2	Average Sunday Attendance (ASA) year-to-date	61		
3	*1 Number signed pledge cards for report year	31		
4	*2 Total dollars pledged for report year	\$ 75,650		
5			<b>Current</b>	<b>2012</b>
6			<b>Month</b>	<b>YTD</b>
				<b>2012</b>
				<b>Budget</b>
<b>7 Operating Revenues</b>				
8	*3 Plate offerings, pledge payments & regular support	\$ 8,625	\$ 8,625	\$ 76,800
9	*4 Money from investments, used for operations	-	-	-
10	*5 Other operating income (unrestricted & restricted gifts used for operations; contributions from congregation's organizations)	1,000	1,000	1,000
11				
12	*6 Unrestricted bequests used for operations	-	-	-
13	<b>*A Normal Operating Income (NOI)</b>	9,625	9,625	77,800
14	*7 Assistance from diocese for operating budget	-	-	-
15	<b>*B Total Operating Revenues</b>	9,625	9,625	77,800
16				
<b>17 Operating Expenses</b>				
18	*12 Tithe to Diocese and Sharing Our Bounty beyond the tithe	-	-	7,780
19	*13 Outreach programs funded through operating budget	-	-	1,000
20	Other operating expense:			
21	Program & Liturgy expense	701	701	2,815
22	Clergy expense	2,647	2,647	43,712
23	Lay Personnel & Benefits expense	1,584	1,584	10,095
24	Administrative expense	452	452	5,365
25	Property & Facilities expense	1,346	1,346	10,245
26	*14 Total other operating expenses	6,730	6,730	72,232
27	<b>*E Total Operating Expenses</b>	6,730	6,730	81,012
28				
29	<b>Surplus or (Deficit) from Operating Activity</b>	<b>\$ 2,895</b>	<b>\$ 2,895</b>	<b>\$ (3,212)</b>
30				
<b>31 Non-Operating Revenues</b>				
32	*8 Capital funds, gifts & additions	-	-	-
33	*9 Additions to endowment & other investment funds	630	630	-
34	*10 Contributions & grants for congregation-based outreach & mission	-	-	-
35	*11 Funds received for transmittal to other organizations	-	-	-
36	<b>*C Total Non-Operating Revenues</b>	630	630	-
<b>37 Non-Operating Expenses</b>				
38	*15 Major improvements & capital expenditures (includes loan principal)	-	-	4,000
39	*16 Outreach & mission not funded through operating budget	-	-	-
40	*17 Funds contributed to Episcopal seminaries	-	-	-
41	*18 Funds sent to other organizations	-	-	-
42	Non-operating expenses paid directly from designated funds	134	134	-
43	Transfers to non-operating funds	-	-	-
44	<b>*F Total Non-Operating Expenses</b>	134	134	4,000
45				
46	<b>Surplus or (Deficit) from Non-Operating Activity</b>	<b>\$ 496</b>	<b>\$ 496</b>	<b>\$ (4,000)</b>
47				
48				
49	Beginning cash in operating account	\$ 11,167	\$ 11,167	\$ 12,528
50	<b>*D Total All Revenues</b>	10,255	10,255	77,800
51	<b>*G Total All Expenses</b>	6,864	6,864	85,012
52	<b>Ending cash in operating account</b>	<b>\$ 14,558</b>	<b>\$ 14,558</b>	<b>\$ 5,316</b>
53				
54	<b>*19 Total cash in all checking and savings accounts as of to date:</b>	<b>\$ 15,452</b>		
55	<b>*20 Total investments at market value as of _____:</b>	<b>\$ -</b>		

## Report of Certain Assets & Liabilities

<b>Church &amp; City: St. Matthew's, Benton</b>		<b>Date: Jan 2013</b>		
Round to the nearest dollar. Year-end entries on starred* lines are needed for the Parochial Report.				
Rename individual Designated Funds to fit your situation.				
	<b>Beginning of period</b>	<b>Receipts to date</b>	<b>Disb'mnts to date</b>	<b>End of period</b>
<b>Cash &amp; Cash Equivalents</b>				
a. Cash in Operating Account	11,168.00	\$ 10,255	\$ 6,864	\$ 14,559
b. Cash in Other Checking, Savings, CDs, Money Markets	1,360.00	353	820	893
*1. <b>Subtotal of All Cash on Hand</b> (lines a + b)	<b>12,528.00</b>	<b>10,608</b>	<b>7,684</b>	<b>15,452</b>
*2. Total in Stocks, Bonds, Mutual Funds (@ market value)				-
3. <b>Total Cash &amp; Cash Equivalents</b> (lines 1 + 2)	<b>12,528.00</b>	<b>10,608</b>	<b>7,684</b>	<b>15,452</b>
<b>Cash &amp; Cash Equivalents broken down as follows:</b>				
4. <b>Unrestricted Funds (includes operating account)</b>	7,588.00	9,625	6,730	10,483
<b>Designated or Restricted Funds</b>				
5. Building Fund	(582.00)			(582)
6. Contingency Fund (for unexpected major expenses)				-
7. Discretionary Fund	-			-
8. Endowment Fund				-
8. Episcopal Churchwomen (ECW)	1,045.00	353	820	578
9. ECW Cookbook Fund	62.00			62
10. Men's Group Fund				-
11. Memorial Fund	1,008.00	-		1,008
12. Scholarship Fund				-
13. Youth Ministry Fund	55.00			55
14. Other (please name): COMMUNITY OF HOPE				-
15. SIGN/ROOF FUND	3,352.00	630	134	3,848
16. <b>Total Unrestricted &amp; Restricted Funds</b> (lines 4:19)	<b>12,528.00</b>	<b>10,608.00</b>	<b>7,684.00</b>	<b>15,452</b>
(Line 16 must equal Line 3)				
<b>Restricted Fund Pledges Not Yet Paid</b>				
21. Building Fund				-
22. Capital Campaign				-
23. Other (please name):				-
24.				-
25. <b>Total Restricted Pledges Not Yet Paid</b> (lines 21:24)	-	-	-	-
<b>Estimated Value of Fixed Assets &amp; Real Estate</b>				
26. Furniture, Fixtures, Equipment				-
27. Fine Arts				-
28. Automobiles				-
29. Land				-
30. Church Buildings & Imprvmnts (including pipe organ)				-
31. Rectory/Vicarage				-
32. Rental Property	-	-	-	-
33. <b>Total Fixed Assets &amp; Real Estate</b> (lines 26:32)				
Continued on next page				



## Report of Certain Assets & Liabilities

	<b>Loans, mortgages and other commitments</b>				
34.	Principal on Commercial Loan at _____ Bank				-
	Interest Rate:                      Maturity date:				
	What Bank?                      Secured or Unsecured?				
35.	Principal on Mortgage Loan at _____ Bank				-
	Interest rate:                      Maturity date:				
	Collateral:				
36.	Diocesan Development Program Loan (DDP)				-
	Interest rate:                      Maturity date:				
	Collateral:				
37.	Other Liabilities (e.g., Interfund loans, private loans)				
38.	<b>Total Loans, Mtgs, Other Commitments (lines 34:37)</b>	-	-	-	-

**Approved by the Vestry of \_\_\_\_\_, on \_\_\_\_\_, 20\_\_\_\_.**

**Attested by Vicar or Warden: \_\_\_\_\_ Clerk or Treasurer: \_\_\_\_\_**

**Please return signed copy by the 15th of April, July, and October, 2013, and January, 2014.**

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