

2014 Comparative Budget

Church & City: **St. Matthew's, Benton**

Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3.

Giving Information

| | | | | | |
|-------------------------------|--|------------------|--------------------|--------------------|-----------------|
| *1. | Number signed pledge cards for 2014 Operating Budget | 27 | | | |
| *2. | Total dollars pledged to 2014 Operating Budget | \$ 56,840 | | | |
| 3. | Average pledge for 2014 | \$ 2,105 | | | |
| *4. | Avg. Sunday Attendance in 2013 (Parochial Rep. page 2) | 48 | | | |
| | | | 2013 Actual | 2014 Budget | Variance |
| REVENUES | | | | | |
| 5. | Beginning Cash in operating acct (same as prior period Ending Cash) | \$ 11,167 | 3,393 | \$ (7,774) | |
| Operating Revenues | | | | | |
| 6. | Undesignated plate offerings & regular non-pledge support | 16,431 | 12,000 | (4,431) | |
| 7. | Pledge payments to operating budget | 63,339 | 50,019 | (13,320) | |
| *8. | Plate offerings, pledge pmts. & regular support (lines 6+7) | 79,770 | 62,019 | (17,751) | |
| *9. | Money from investments, used for operations | - | | - | |
| *10. | Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, miscellaneous activities, etc. | 6,287 | 6,000 | (287) | |
| *11. | Unrestricted bequests used for operations | | | - | |
| *A | Normal operating income, or NOI (lines 8:11) | 86,057 | 68,019 | (18,038) | |
| *12. | Assistance from diocese for operating budget (\$2,552.19 RTR grant) | - | | - | |
| *B | TOTAL OPERATING REVENUES (lines A+12) | 86,057 | 68,019 | (18,038) | |
| Non-Operating Revenues | | | | | |
| *13. | Capital funds, gifts & additions (including grants from diocese for capital projects) | - | | - | |
| *14. | Additions to endowment & other investment funds (including earnings) | | | - | |
| *14a. | Gifts for other designated funds: clergy DF, memorial fund, ECW fund, scholarship fund, organ fund, youth fund, ins. proceeds, etc. | 10,122 | | (10,122) | |
| *15. | Contributions & grants for congregation-based outreach & mission programs (see line 103) | - | | - | |
| *16. | Funds received for transmittal to other organizations (see line 105) | - | | - | |
| *C | Subtotal non-operating revenues (lines 13:16) | 10,122 | - | (10,122) | |
| *D | TOTAL ALL REVENUES (lines B+C) | 96,179 | 68,019 | (28,160) | |
| 17. | New loan proceeds: Commercial | | | - | |
| 18. | Diocesan | | | - | |
| 19. | Other (Interfund loans within the church) | | | - | |
| 20. | Total cash available (lines 5+D+17:19) | 107,346 | 71,412 | (35,934) | |
| EXPENSES | | | | | |
| Outreach | | | | | |
| *21. | Tithe to Diocese: 10% of 2013 Operating Income on Line A above | 7,016 | 6,802 | (214) | |
| *22. | Sharing Our Bounty beyond the tithe: Young Adults, Church Dev, Ministry discern, the Church in the US & abroad, Camp Mitchell | | | - | |
| *23. | Congregational outreach, MDGs, Jubilee ministries, St. Francis Hse | 747 | 500 | (247) | |
| 24. | Total outreach (lines 21:23) | 7,763 | 7,302 | (461) | |
| Program & Liturgy | | | | | |
| 25. | Evangelism & congregational development | 509 | 450 | (59) | |
| 26. | Incorporation of new members: name tags, visitor cards, gifts, etc. | - | - | - | |
| 27. | Communications: Service leaflets, newsletter, website design | 641 | 600 | (41) | |
| 27a. | Ads, signs, public relations, etc. | | | - | |
| 28. | Christian formation for all ages | 245 | 300 | 55 | |
| 29. | Young adult & youth ministries | - | - | - | |
| 30. | Music & choirs (instrument maintenance on line 97) | - | - | - | |
| 31. | Liturgical expense: acolytes, LEMs, lay readers, etc. | 310 | 200 | (110) | |

2014 Comparative Budget

| | | 2013 Actual | 2014 Budget | Variance |
|------|--|---------------|---------------|----------------|
| 32. | Altar supplies & flowers | 577 | 600 | 23 |
| 33. | Diocesan convention delegates expense | 470 | 500 | 30 |
| 34. | Stewardship & capital campaign expense | - | - | - |
| 35. | Other (list) | | | - |
| 36. | Total program & liturgy (lines 25:35) | 2,752 | 2,650 | (102) |
| | Parochial Clergy | | | - |
| 37. | Cash Stipend - 2013 minimum clergy comp gdlines on dio website | 25,656 | 18,357 | (7,299) |
| 38. | Cash Housing allowance | 1,599 | 3,000 | 1,401 |
| 38a. | Cash Utilities allowance | 4,401 | 3,000 | (1,401) |
| 39. | SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng) | 2,606 | 2,093 | (513) |
| 40. | Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc. | | | - |
| 41. | Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp) | | | - |
| | [Different pension calculation for provided housing. Call dio office.] | 9,668 | 6,027 | (3,641) |
| 42. | Health insurance with Medical Trust - rates on diocesan website | 1,412 | 866 | (546) |
| 43. | Dental insurance with Delta Dental - rates on diocesan website | - | 410 | 410 |
| 44. | \$40,000 group term life insurance at \$25.20 per month | 326 | 302 | (24) |
| 45. | Long-term disability ins. Short-term disability is paid by Pension Fund. | | | - |
| 46. | Professional exp reimb - continuing ed, books, etc. - \$2K minimum | - | 1,000 | 1,000 |
| 47. | Travel/business reimb. - use IRS mileage rate of 50.5 cents/mile | - | 2,000 | 2,000 |
| 48. | Clergy compensation & benefits (lines 37:47) | 45,668 | 37,055 | (8,613) |
| 49. | Clergy search expense/moving expense | | | - |
| 50. | Funds paid to another church for shared clergy | | | - |
| 51. | Less funds received for shared clergy (enter as negative number) | | | - |
| 52. | Total parochial clergy (lines 48:51) | 45,668 | 37,055 | (8,613) |
| | Supply Clergy | | | - |
| 53. | Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services) | | - | - |
| 54. | Travel reimbursement for supply clergy @ 50.5 cents/mile | | - | - |
| 55. | Pension for extended supply (Supply Clergy Policy on website) | | - | - |
| 56. | Total supply clergy (lines 53:55) | - | - | - |
| | Lay Personnel | | | - |
| 57. | Church Secretary (Andrea Billingsley) | 1,446 | 1,300 | (146) |
| 58. | Financial Secretary/Treasurer (Melinda Hood) | | | - |
| 59. | Organist/Choir Director (Virginia Strohmeyer) | 5,500 | 5,500 | - |
| 60. | Program Director/Christian Formation Director | | | - |
| 61. | Youth Director | | | - |
| 62. | Child Care Workers (Helen Jones, Hanna Courtney) | 1,300 | 1,300 | - |
| 63. | Sexton/Custodian (Betty Tollett replaced Betty Hostetler in early '08) | 2,020 | 2,025 | 5 |
| 64. | Grounds Maintenance Workers | | | - |
| 65. | Other (list) | | | - |
| | Benefits | | | - |
| 66. | Social Security & Medicare taxes = 7.65% of wages (organist only) | 231 | 635 | 404 |
| 67. | Pension contributions | | | - |
| 68. | Health insurance | | | - |
| 69. | Dental insurance | - | - | - |
| 70. | Life insurance & disability insurance | | | - |
| 71. | Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47% | 341 | 180 | (161) |
| 71a. | other employees = wages x 3.51% | | | - |
| 72. | Lay employee travel & training | | | - |
| 73. | Other (list) | | | - |
| 74. | Total lay personnel & benefits (lines 57:73) | 10,838 | 10,940 | 102 |
| | Administrative Expense | | | - |
| 75. | Contract services: bookkeeping, audit, legal, etc. | 1,445 | 1,500 | 55 |
| 76. | Kitchen/Hospitality expense | 66 | 625 | 559 |

2014 Comparative Budget

| | 2013 Actual | 2014 Budget | Variance |
|---|-----------------|----------------|--------------------|
| 77. Office supplies & equipment | 381 | 400 | 19 |
| 78. Postage: including Fed Ex, P.O. box rental, meter lease, etc. | - | 200 | 200 |
| 79. Telephone & fax expense | 696 | 700 | 4 |
| 80. Internet & cable services | | | - |
| 81. Website services | | 500 | 500 |
| 82. Computer software, updates, tech support | 299 | | (299) |
| 83. Office equipment lease | | - | - |
| 84. Service contracts on office equipment | 747 | 750 | 3 |
| 85. Dues & Fees (Chamber of Commerce) | 130 | 150 | 20 |
| 86. Church-owned auto expense: license, gas & oil, insurance, repairs | | | - |
| 87. Other (list) | | | - |
| 88. Total administrative expense (lines 75:87) | 3,764 | 4,825 | 1,061 |
| Property expense | | | - |
| 89. Interest payments on loans (principal recorded on line 102) | 28 | 100 | 72 |
| 90. Property, casualty & liability insurance (includes D&O and bond) | 3,285 | 3,500 | 215 |
| 91. Umbrella liability insurance | | | - |
| 92. Electricity, water & sewer | 3,647 | 3,700 | 53 |
| 92a. Natural gas | 1668 | 1,550 | (118) |
| 93. Custodial & lawn supplies | 88 | 100 | 12 |
| 94. Repairs & maintenance on buildings | 14,680 | 550 | (14,130) |
| 95. Service contracts: heat/AC, termite, pest control, etc. | 1,336 | 1,000 | (336) |
| 96. Musical instrument maintenance | | | - |
| 97. Furnishings | - | | - |
| 98. Rent expense on facilities | | | - |
| 99. Property taxes & fees | 5 | | (5) |
| 100. Other (list) | | | - |
| 101. Total property expense (lines 89:100) | 24,737 | 10,500 | (14,237) |
| *E TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101) | 95,522 | 73,272 | (22,250) |
| XXX RESULT OF CURRENT OPERATIONS (Line B minus Line E) | (9,465) | (5,253) | 4,212 |
| Non-Operating Expenses | | | - |
| *102. Major improvements & capital expenditures - includes principal pmts on loans (interest payments recorded on line 89) | 3,584 | 4,000 1,260 | 416 1,260 |
| *103. Outreach & mission not funded through operating budget (see line 15) | | | - |
| *104. Funds contributed to Episcopal seminaries | | | - |
| *105. Funds sent to other organizations (offsets line 16) | - | | - |
| 106. Expenses paid directly from designated funds: clergy discretionary fnd, memorial fund, ECW fund, contingency fund, etc. | 4,817 | | (4,817) |
| 107. Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page) | - | | - |
| *F Total non-operating expenses (lines 102:107) | 8,401 | 5,260 | (3,141) |
| *G TOTAL ALL EXPENSES (E+F) | 103,923 | 78,532 | (25,391) |
| 108. Ending Cash in operating acct (same as next period Beginning Cash) (line 20 less line G) Always reconcile ending cash with bank stmt. | \$ 3,423 | (7,120) | \$ (10,543) |
| * Year-end actual figures go in the Parochial Report. | | | |
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2014 Detailed Activity Report

| Church & City: St. Matthew's, Benton | | Month of: Apr 2014 | | | |
|---|---------------|---------------------------|------------------|-----------------|------------------|
| Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3. | | | | | |
| Giving Information | | | | | |
| *1. Number signed pledge cards for 2014 Operating Budget | 27 | | | | |
| *2. Total dollars pledged to 2014 Operating Budget | \$ 56,840 | | | | |
| *2a Discount of 13% for unpaid historical pledges | \$ 49,451 | | | | |
| 3. Average pledge for 2014 | \$ 2,105 | | | | |
| *4. Average Sunday Attendance (ASA) year-to-date | 48 | | | | |
| | | Current mo. | 2014 YTD | Bdgt YTD | 2014 Bdgt |
| REVENUES | | | | | |
| 5. Beginning Cash in operating acct (same as prior period Ending Cash) | 9,894 | 3,392 | 1,131.00 | 3,393 | |
| Operating Revenues | - | | | | - |
| 6. Undesignated plate offerings & regular non-pledge support | 1,534 | 5,720 | 4,000.00 | 12,000 | |
| 7. Pledge payments to operating budget | 4,260 | 19,045 | 16,673.00 | 50,019 | |
| *8. Plate offerings, pledge pmts. & regular support (lines 6+7) | 5,794 | 24,765 | 20,673.00 | 62,019 | |
| *9. Money from investments, used for operations | - | - | - | - | |
| *10. Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income , fees, miscellaneous activities, etc. | 600 | 2,050 | 2,000.00 | 6,000 | |
| *11. Unrestricted bequests used for operations | - | - | - | - | |
| *A Normal operating income, or NOI (lines 8:11) | 6,394 | 26,815 | 22,673.00 | 68,019 | |
| *12. Assistance from diocese for operating budget | - | - | - | - | |
| *B TOTAL OPERATING REVENUES (lines A+12) | 6,394 | 26,815 | 22,673.00 | 68,019 | |
| Non-Operating Revenues | - | | | | - |
| *13. Capital funds, gifts & additions (including grants from diocese for capital projects) | - | - | - | - | |
| *14. Additions to endowment & other investment funds (including earnings) | - | - | - | - | |
| *14a. Gifts for other designated funds: clergy DF, memorial fund, ECW fund, scholarship fund, organ fund, youth fund, ins. proceeds, etc. | - | 380 | - | - | |
| *15. Contributions & grants for congregation-based outreach & mission programs (see line 103) | - | - | - | - | |
| *16. Funds received for transmittal to other organizations (see line 105) | - | - | - | - | |
| *C Subtotal non-operating revenues (lines 13:16) | - | 380 | - | - | |
| *D TOTAL ALL REVENUES (lines B+C) | 6,394 | 27,195 | 22,673.00 | 68,019 | |
| 17. New loan proceeds: Commercial | - | - | - | - | |
| 18. Diocesan | - | - | - | - | |
| 19. Other (Interfund loans within the church) | - | - | - | - | |
| 20. Total cash available (lines 5+D+17:19) | 16,288 | 30,587 | 23,804.00 | 71,412 | |
| EXPENSES | | | | | |
| Outreach | - | | | | - |
| *21. Tithe to Diocese: 10% of 2013 Operating Income on Line A above | - | 764 | 2,267.33 | 6,802 | |
| *22. Sharing Our Bounty beyond the tithe: Young Adults, Church Dev, Ministry discern, the Church in the US & abroad, Camp Mitchell | - | - | - | - | |
| *23. Congregational outreach, MDGs, Jubilee ministries, St. Francis Hse | - | - | 283.33 | 850 | |
| 24. Total outreach (lines 21:23) | - | 764 | 2,434.00 | 7,302 | |
| Program & Liturgy | | | | | |
| 25. Evangelism & congregational development | 54 | 54 | 150.00 | 450 | |
| 26. Incorporation of new members: name tags, visitor cards, gifts, etc. | - | - | - | - | |
| 27. Communications: Service leaflets, newsletter, website design | - | 139 | 200.00 | 600 | |
| 27a. Ads, signs, public relations, etc. | - | - | - | - | |
| 28. Christian formation for all ages | - | - | 100.00 | 300 | |
| 29. Young adult & youth ministries | - | - | - | - | |
| 30. Music & choirs (instrument maintenance on line 97) | - | - | - | - | |
| 31. Liturgical expense: acolytes, LEMs, lay readers, etc. | 88 | 204 | 66.67 | 200 | |
| 32. Altar supplies & flowers | 150 | 408 | 166.67 | 500 | |
| 33. Diocesan convention delegates expense | - | 376 | 166.67 | 500 | |
| 34. Stewardship & capital campaign expense | - | - | 66.67 | 200 | |

2014 Detailed Activity Report

| | | Current mo. | 2014 YTD | Bdgt YTD | 2014 Bdgt |
|------------|--|----------------|---------------|-------------------|----------------|
| 84. | Service contracts on office equipment | - | - | 250 | 750 |
| 85. | Dues & Fees | - | - | 50 | 150 |
| 86. | Church-owned auto expense: license, gas & oil, insurance, repairs | - | - | - | - |
| 87. | Other (list) Returned Check and Fee | - | 25 | - | - |
| 88. | Total administrative expense (lines 75:87) | 200 | 1,847 | 1,608.33 | 4,825 |
| | Property & Facilities | | | | |
| 89. | Interest payments on loans (principal recorded on line 102) | - | - | 33.33 | 100 |
| 90. | Property, casualty & liability insurance (includes D&O and bond) | 723 | 1,447 | 1,166.67 | 3,500 |
| 91. | Umbrella liability insurance | - | - | - | - |
| 92. | Electricity, water & sewer | 307 | 1,228 | 1,233.33 | 3,700 |
| 92a. | Natural gas | 972 | 1,621 | 516.67 | 1,550 |
| 93. | Custodial & lawn supplies | - | - | 33.33 | 100 |
| 94. | Repairs & maintenance on buildings | - | 30 | 183.33 | 550 |
| 95. | Service contracts: heat/AC, termite, pest control, etc. | 416 | 491 | 300.00 | 900 |
| 96. | Musical instrument maintenance | - | - | - | - |
| 97. | Furnishings | - | - | - | - |
| 98. | Rent expense on facilities | - | - | - | - |
| 99. | Property taxes & fees | - | - | - | - |
| 100. | Other (list) | - | - | - | - |
| 101. | Total property & facilities expense (lines 89:100) | 2,418 | 4,817 | 3,500.00 | 10,500 |
| *E | TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101) | 10,138 | 24,297 | 24,423.96 | 73,272 |
| XXX | RESULT OF CURRENT OPERATIONS (Line B minus Line E) | (3,744) | 2,518 | (1,750.96) | (5,253) |
| | Non-Operating Expenses | | | | |
| *102. | Major improvements & capital expenditures - includes principal pmts on loans (interest payments recorded on line 89) | - | - | 1,333.33 | 4,000 |
| | | - | - | 420.00 | 1,260 |
| *103. | Outreach & mission not funded through operating budget (see line 15) | - | - | - | - |
| *104. | Funds contributed to Episcopal seminaries | - | - | - | - |
| *105. | Funds sent to other organizations (offsets line 16) | - | - | - | - |
| 106. | Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc. | 100 | 240 | - | - |
| | | - | - | - | - |
| 107. | Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page) | - | - | - | - |
| | | - | - | - | - |
| *F | Total non-operating expenses (lines 102:107) | 100 | 240 | 1,753.33 | 5,260 |
| *G | TOTAL ALL EXPENSES (E+F) | 10,238 | 24,537 | 26,177.29 | 78,532 |
| 108. | Ending Cash in operating acct (same as next period Beginning Cash) (line 20 less line G) Always reconcile ending cash with bank stmt. | 6,050 | 6,050 | (2,373.29) | (7,120) |
| | | | | | |
| | | | | | |
| | * Year-end actual figures go in the Parochial Report. | | | | |
| | | | | | |
| | Vestry approved on: | | | | |
| | | | | | |
| | Attested by: | | | | |
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2014 Summary Activity Report

| Church & City: St. Matthew's, Benton | | Month of: Apr 2014 | | |
|--|---|---------------------------|-----------------|-------------------|
| Year-end entries on starred* lines go in the Parochial Report. Starred lines match page 3 of the Parochial Report. | | | | |
| This report assumes that the revenues and expenses below are run through the operating account. Activity in other accounts is reported on the Assets & Liabilities report and included in the annual Parochial Report. | | | | |
| 1 Giving Information for 2014: | | | | |
| 2 | Average Sunday Attendance (ASA) year-to-date | 48 | | |
| 3 | *1 Number signed pledge cards for report year | 27 | | |
| 4 | *2 Total dollars pledged for report year | \$ 56,840 | | |
| 5 | | | Current | 2014 |
| 6 | | | Month | YTD |
| | | | | 2014 |
| | | | | Budget |
| 7 Operating Revenues | | | | |
| 8 | *3 Plate offerings, pledge payments & regular support | \$ 5,794 | \$ 24,765 | \$ 62,019 |
| 9 | *4 Money from investments, used for operations | - | - | - |
| 10 | *5 Other operating income (unrestricted & restricted gifts used for | 600 | 2,050 | 6,000 |
| 11 | operations; contributions from congregation's organizations) | | | |
| 12 | *6 Unrestricted bequests used for operations | - | - | - |
| 13 | *A Normal Operating Income (NOI) | 6,394 | 26,815 | 68,019 |
| 14 | *7 Assistance from diocese for operating budget | - | - | - |
| 15 | *B Total Operating Revenues | 6,394 | 26,815 | 68,019 |
| 16 | | | | |
| 17 Operating Expenses | | | | |
| 18 | *12 Tithe to Diocese and Sharing Our Bounty beyond the tithe | - | 764 | 6,802 |
| 19 | *13 Outreach programs funded through operating budget | - | - | 500 |
| 20 | Other operating expense: | | | |
| 21 | Program & Liturgy expense | 292 | 1,289 | 2,650 |
| 22 | Clergy expense | 6,191 | 12,382 | 37,055 |
| 23 | Lay Personnel & Benefits expense | 1,037 | 3,198 | 10,940 |
| 24 | Administrative expense | 200 | 1,847 | 4,825 |
| 25 | Property & Facilities expense | 2,418 | 4,817 | 10,500 |
| 26 | *14 Total other operating expenses | 10,138 | 23,533 | 65,970 |
| 27 | *E Total Operating Expenses | 10,138 | 24,297 | 73,272 |
| 28 | | | | |
| 29 | Surplus or (Deficit) from Operating Activity | \$ (3,744) | \$ 2,518 | \$ (5,253) |
| 30 | | | | |
| 31 Non-Operating Revenues | | | | |
| 32 | *8 Capital funds, gifts & additions | - | - | - |
| 33 | *9 Additions to endowment & other investment funds | - | 380 | - |
| 34 | *10 Contributions & grants for congregation-based outreach & mission | - | - | - |
| 35 | *11 Funds received for transmittal to other organizations | - | - | - |
| 36 | *C Total Non-Operating Revenues | - | 380 | - |
| 37 Non-Operating Expenses | | | | |
| 38 | *15 Major improvements & capital expenditures (includes loan principal) | - | - | 4,000 |
| 39 | *16 Outreach & mission not funded through operating budget | - | - | - |
| 40 | *17 Funds contributed to Episcopal seminaries | - | - | - |
| 41 | *18 Funds sent to other organizations | - | - | - |
| 42 | Non-operating expenses paid directly from designated funds | 100 | 240 | - |
| 43 | Transfers to non-operating funds | - | - | - |
| 44 | *F Total Non-Operating Expenses | 100 | 240 | 4,000 |
| 45 | | | | |
| 46 | Surplus or (Deficit) from Non-Operating Activity | \$ (100) | \$ 140 | \$ (4,000) |
| 47 | | | | |
| 48 | | | | |
| 49 | Beginning cash in operating account | \$ 9,894 | \$ 3,392 | \$ 3,393 |
| 50 | *D Total All Revenues | 6,394 | 27,195 | 68,019 |
| 51 | *G Total All Expenses | 10,238 | 24,537 | 77,272 |
| 52 | Ending cash in operating account | \$ 6,050 | \$ 6,050 | \$ (5,860) |
| 53 | | | | |
| 54 | *19 Total cash in all checking and savings accounts as of to date: | \$ 6,942 | | |
| 55 | *20 Total investments at market value as of | \$ - | | |

Report of Certain Assets & Liabilities

| Church & City: St. Matthew's, Benton | | Date: Apr 2014 | | |
|--|-----------------------------|-----------------------|----------------------|------------------|
| Round to the nearest dollar. Year-end entries on starred* lines are needed for the Parochial Report. | | | | |
| Rename individual Designated Funds to fit your situation. | | | | |
| | Beginning of period | Receipts to date | Disb'mnts to date | End of period |
| Cash & Cash Equivalents | | | | |
| a. Cash in Operating Account | 9,894.00 | \$ 6,519 | \$ 10,364 | \$ 6,049 |
| b. Cash in Other Checking, Savings, CDs, Money Markets | 893.00 | | | 893 |
| *1. Subtotal of All Cash on Hand (lines a + b) | 10,787.00 | 6,519 | 10,364 | 6,942 |
| *2. Total in Stocks, Bonds, Mutual Funds (@ market value) | | | | - |
| 3. Total Cash & Cash Equivalents (lines 1 + 2) | 10,787.00 | 6,519 | 10,364 | 6,942 |
| Cash & Cash Equivalents broken down as follows: | | | | |
| 4. Unrestricted Funds (includes operating account) | 2,310.00 | 6,419 | 10,214 | (1,485) |
| Designated or Restricted Funds | | | | |
| 5. Building Fund | (582.00) | | | (582) |
| 6. Contingency Fund (for unexpected major expenses) | | | | - |
| 7. Discretionary Fund | - | | | - |
| 8. Endowment Fund | | | | - |
| 8. Episcopal Churchwomen (ECW) | 578.00 | | | 578 |
| 9. ECW Cookbook Fund | 122.00 | - | | 122 |
| 10. Men's Group Fund | | | | - |
| 11. Memorial Fund | 255.00 | - | - | 255 |
| 12. Scholarship Fund | | | | - |
| 13. Youth Ministry Fund | 55.00 | | | 55 |
| 14. Other (please name): EASTER LILY/BISHOP | 155.00 | 100 | 150 | 105 |
| 15. SIGN/ROOF FUND/MARKET | 7,894.00 | - | | 7,894 |
| 16. Total Unrestricted & Restricted Funds (lines 4:19) | 10,787.00 | 6,519.00 | 10,364.00 | 6,942 |
| (Line 16 must equal Line 3) | | | | |
| Restricted Fund Pledges Not Yet Paid | | | | |
| 21. Building Fund | | | | - |
| 22. Capital Campaign | | | | - |
| 23. Other (please name): | | | | - |
| 24. | | | | - |
| 25. Total Restricted Pledges Not Yet Paid (lines 21:24) | - | - | - | - |
| Estimated Value of Fixed Assets & Real Estate | | | | |
| 26. Furniture, Fixtures, Equipment | | | | - |
| 27. Fine Arts | | | | - |
| 28. Automobiles | | | | - |
| 29. Land | | | | - |
| 30. Church Buildings & Imprvmnts (including pipe organ) | | | | - |
| 31. Rectory/Vicarage | | | | - |
| 32. Rental Property | - | - | - | - |
| 33. Total Fixed Assets & Real Estate (lines 26:32) | | | | - |
| Continued on next page | | | | |
| Loans, mortgages and other commitments | | | | |
| 34. Principal on Commercial Loan at _____ Bank | | | | - |
| Interest Rate: _____ | Maturity date: _____ | | | |
| What Bank? _____ | Secured or Unsecured? _____ | 8 | | |

Report of Certain Assets & Liabilities

| | | | | | |
|-----|---|---|---|---|---|
| 35. | Principal on Mortgage Loan at _____ Bank | | | | - |
| | Interest rate: _____ Maturity date: _____ | | | | |
| | Collateral: _____ | | | | |
| 36. | Diocesan Development Program Loan (DDP) | | | | - |
| | Interest rate: _____ Maturity date: _____ | | | | |
| | Collateral: _____ | | | | |
| 37. | Other Liabilities (e.g., Interfund loans, private loans) | | | | |
| 38. | Total Loans, Mtgs, Other Commitments (lines 34:37) | - | - | - | - |

Approved by the Vestry of _____, on _____, 20____.

Attested by Vicar or Warden: _____ Clerk or Treasurer: _____

Please return signed copy by the 15th of April, July, and October, 2014, and January, 2015.

| | |
|---|--|
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