

2022 Detailed Report of Activities

Church/City: St Matthew's, Benton		Mo/Day/Yr: 1/31/2022			
Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3.					
Giving Information					
*1.	Number signed pledge cards for 2022 Operating Budget	23			
*2.	Total dollars pledged to 2022 Operating Budget	\$ 50,586			
3.	Average pledge for 2022	2199.391304			
*4.	Average Sunday Attendance (ASA) to date				
			Current mo	Actual YTD	Bdgt YTD
			2021 Bdgt		
REVENUES					
5.	Beginning Cash in operating acct (same as prior period Ending Cash)	78,643	78,643	78,745	78,745
Operating Revenues					
6.	Undesignated plate offerings & regular non-pledge support	366	366	500	6,000
7.	Pledge payments to operating budget	3,421	3,421	3,583	42,998
*8.	Plate offerings, pledge pmts. & regular support (lines 6+7)	3,787	3,787	4,083	48,998
*9.	Money from investments, used for operations	-	-	-	-
*10.	Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, misc activities, forgiven PPP loan amt	610	610	559	6,710
*11.	Unrestricted bequests used for operations	-	-	583	7,000
*A	Normal operating income, or NOI (lines 8:11)	4,397	4,397	5,226	62,708
*12.	Assistance from diocese for operating budget	-	-	-	-
*B	TOTAL OPERATING REVENUES (lines A+12)	4,397	4,397	5,226	62,708
Non-Operating Revenues					
*13.	Capital funds, gifts & additions (including grants from diocese for capital projects)	-	-	-	-
*14.	Additions to endowment & other investment funds (including earnings)	-	-	-	-
*14a.	Gifts for other designated funds: discretionary fd, memorial fd, ECW fd, scholarship fund, organ fund, youth fund, ins. proceeds, etc.	280	280	50	600
*15.	Contributions & grants for congregation-based outreach & mission programs (see line 102)	-	-	-	-
*16.	Funds rec'd for transmittal to other organizations (disbursements on line 104)	350	350	50	600
*C	Subtotal non-operating revenues (lines 13:16)	630	630	100	1,200
*D	TOTAL ALL REVENUES (lines B+C)	5,027	5,027	5,326	63,908
SVG	Prior years' operating surplus transferred from savings	-	-	-	-
17.	New loan proceeds: Commercial loan and/or line of credit	-	-	-	-
18.	Diocesan Development Program (DDP) loan	-	-	-	-
19.	Other (Interfund loans within the church's funds)	-	-	-	-
20.	Total cash available (lines 5+D+SVG+17:19)	83,670	83,670	84,071	142,653
EXPENSES					
Outreach					
*21.	Pledge to Diocese = 10.5% of Actual 2021 Normal Operating Income	628	628	-	-
*22.	Additional Camp Mitchell support beyond diocesan commitment	-	-	-	-
*23.	Budgeted congregational outreach, e.g., St. Francis House, food pantry, etc.	622	622	300	3,600
24.	Total outreach (lines 21:23)	1,250	1,250	300	3,600
Program & Liturgy					
25.	Evangelism & congregational development	-	-	10	125
26.	Incorporation of new members: name tags, visitor cards, gifts, etc.	-	-	-	-
27.	Communications: bulletins, newsltr, website design, ads, signs, etc.	-	-	35	418
28.	Christian formation for all ages	-	-	-	-
29.	Young adult & youth ministries	-	-	-	-
30.	Music & choirs (instrument maintenance on line 95)	-	-	5	60
31.	Liturgical expense: acolytes, LEMs, lay readers, etc.	117	117	-	-
32.	Altar supplies & flowers	34	34	50	600
33.	Diocesan convention delegates expense	-	-	25	300
34.	Stewardship & capital campaign expense	-	-	-	-
35.	Other (list)	-	-	-	-
36.	Total program & liturgy (lines 25:35)	151	151	125	1,503
Parochial Clergy					
37.	Cash Stipend - 2022 minimum clergy comp standards on dio website	1,173	1,173	1,173	14,076

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38. Cash Housing & Utilities allowance based on Fair Rental Value	1,250	1,250	1,250	15,000
39. SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng if any)	185	185	185	2,224
40. Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.	-	-	-	-
41. Pension=18% X (stipend+hsng/util+SECA reimb+otr assessable comp)	443	443	470	5,634
Call diocesan office for pension calculation when housing is provided.				-
42. Health insurance with Medical Trust - plan options/rates on dio website	-	-	-	-
43. Dental insurance with Delta Dental of AR - rates on dio website	-	-	-	-
44. \$40,000 group term life insurance with AD&D at \$25.20 per month	-	-	-	-
45. Long-term disability ins @ 0.092% of comp on Lines 37-40; short-term @ 0.456%	-	-	-	-
46. Continuing education (\$2,000 minimum for fulltime clergy)	-	-	83	1,000
47. Travel/business reimb - IRS business mileage rate (56¢/mile in 2021)	-	-	42	500
48. Clergy compensation & benefits (lines 37:47)	3,051	3,051	3,203	38,434
49. Clergy search expense/moving expense	-	-	-	-
50. Funds paid to another church for shared clergy	-	-	-	-
51. Less funds received for shared clergy (enter as negative number)	-	-	-	-
52. Total parochial clergy (lines 48:51)	3,051	3,051	3,203	38,434
Supply Clergy				
53. Supply Clergy stipend (minimum: \$150/Sunday srvc or \$180 for 2 srvc)	-	-	60	720
54. Travel reimb/supply clergy-IRS business mileage rate (56¢/mile in 2021)	-	-	10	120
55. See Supply Clergy policy at http://episcopalarkansas.org/clergy-compensation/	-	-	-	-
56. Total supply clergy (lines 53:55)	-	-	70	840
Lay Personnel (Gross payroll before withholdings & deductions)				
57. Parish Administrator/Church Secretary	-	-	-	-
58. Financial Secretary/Treasurer	-	-	-	-
59. Organist/Choir Director	200	200	475	5,700
60. Program Director/Christian Formation Director	-	-	-	-
61. Youth Director	-	-	-	-
62. Child Care Workers	-	-	-	-
63. Sexton/Custodian	-	-	-	-
64. Grounds Maintenance Workers	-	-	-	-
65. Other (list)	-	-	-	-
Benefits				
66. Social Security & Medicare taxes = 7.65% of lay employee wages	15	15	36	436
67. Pension contributions--5% to 9% of lay employees' salaries; see website	-	-	-	-
68. Health insurance-Lay emp working 1,500 hrs must enroll in Medical Trust	-	-	-	-
69. Delta Dental insurance--diocese's group plan not with the Medical Trust	-	-	-	-
70. Group life insurance & disability insurance - rates on budget worksheet	-	-	-	-
71. Wrkrs Comp: clergy/clerical = wages X .0037; sxtns/grnds = wages X .0219;	-	-	15	177
childcare workers = wages X .0068; Multiply total by Prem Adj Factor of 0.89 f/final bdgt	-	-	-	-
72. Lay employee trvl/training - Reimb no more than IRS business mileage rate	-	-	-	-
73. Other (list)-Reimburse volunteers at IRS charitable mileage rate of 14¢/mi	(18)	(18)	13	150
74. Total lay personnel & benefits (lines 57:73)	197	197	539	6,463
Administrative				
75. Contract services: bookkeeping, audit, legal, etc.	135	135	140	1,680
76. Kitchen/Hospitality expense	-	-	-	-
77. Office supplies & equipment	-	-	8	100
78. Postage: including Fed Ex, P.O. box rental, meter lease, etc.	-	-	5	60
79. Telephone & fax expense	-	-	-	-
80. Internet & cable services	-	-	-	-
81. Website services	-	-	22	264
82. Computer software, updates, tech support	-	-	-	-
83. Office equipment lease	-	-	-	-
84. Service contracts on office equipment	-	-	-	-
85. Dues & Fees	-	-	3	35
86. Church-owned auto expense: license, gas & oil, insurance, repairs	-	-	-	-
87. Other (list)	-	-	-	-
88. Total administrative expense (lines 75:87)	135	135	178	2,139
Property & Facilities				
89. <u>Interest</u> payments on loans (principal recorded on line 101)	-	-	-	-

