2020 Comparative Budget

	Irch & City: St. Matthew's, Benton				
	d to the nearest dollar. Year-end entries on starred* lin	es are entered	l in the Paroch	ial Report, pag	je 3.
Givin	g Information		_		
	Number signed pledge cards for 2020 Operating Budget	21			
*2.	Total dollars pledged to 2020 Operating Budget	\$ 53,080			
3.	Average pledge for 2020	\$ 2,528			
*4.	Avg. Sunday Attendance in 2019 (Parochial Rep. page 2)	37			
			2019 Actual	2020 Budget	Variance
REVE	ENUES				
5.	Beginning Cash in operating acct (same as prior period	Ending Cash)	\$ 15,742	30,543	\$ 14,801
	Operating Revenues				
6.	Undesignated plate offerings & regular non-pledge support	t	11,530	6,000	(5,530)
7.	Pledge payments to operating budget		47,761	45,118	(2,643)
*8.	Plate offerings, pledge pmts. & regular supp	59,291	51,118	(8,173)	
*9.	Money from investments, used for operations	-		-	
	Other operating income: unrestricted gifts, restricted gifts u	ised for	13,236	15,000	1,764
	operations, contributions from congregation's organization		,	,	-
	rental income, fees, miscellaneous activities, etc.	,			-
*11.	Unrestricted bequests used for operations				-
* A	Normal operating income, or N	IOI (lines 8:11)	72,527	66,118	(6,409)
	Assistance from diocese for operating budget (\$2,552.19 F			,	-
*B			72,527	66,118	(6,409)
	Non-Operating Revenues		,•		(0,100)
*13	Capital funds, gifts & additions (including grants from dioce	ese for			-
10.	capital projects)			-	
*14	Additions to endowment & other investment funds (includir	a earninas)			
	Gifts for other designated funds: clergy DF, memorial fund		3,130		(3,130)
170.	scholarship fund, organ fund, youth fund, ins. proceeds,		0,100		(0,100)
*15	Contributions & grants for congregation-based outreach &				
10.	programs (see line 103)	111331011	-		
*16	Funds received for transmittal to other organizations (see I	ine 105)	295		(295)
*C	Subtotal non-operating revenue				(3,425)
*D	TOTAL ALL REVENU			66,118	(9,834)
-	New loan proceeds: Commercial		13,332	00,110	(3,034)
18.	Diocesan				-
19.	Other (Interfund loans within the churc	b)			-
20.	Total cash available (lin		91,694	96,661	4,967
	Inses	65 5 17 17 18)	51,034	30,001	4,307
	Outreach				-
*01	Tithe to Diocese: 10% of 2019 Operating Income on Line A		7,668	7,615	(53)
	Sharing Our Bounty beyond the tithe: Young Adults, Churc		7,000	7,015	(55)
۷۷.	Ministry discrn, the Church in the US & abroad, Camp		-		-
*00			040	450	- (400)
	Congregational outreach, MDGs, Jubilee ministries, St. Fra		949	450	(499)
24.		h (lines 21:23)	8,617	8,065	(552)
	Program & Liturgy		405	-	
	Evangelism & congregational development	:64	60	125	65
	Incorporation of new members: name tags, visitor cards, g		-	-	-
	Communications: Service leaflets, newsletter, website des	ıgn	-	-	-
27a.	Ads, signs, public relations, etc.		-	-	-
	Christian formation for all ages			-	-
	Young adult & youth ministries		-	-	-
	Music & choirs (instrument maintenance on line 97)		76	80	4
31	Liturgical expense: acolytes, LEMs, lay readers, etc.		440	450	10

2020 Comparative Budget

		2019 Actual	2020 Budget	Variance
32.	Altar supplies & flowers	449	450	1
33.	Diocesan convention delegates expense	115	450	335
	Stewardship & capital campaign expense	-		-
	Other (list)	-	-	-
36.	Total program & liturgy (lines 25:35)	1,140	1,555	415
	Parochial Clergy	,	,	-
	Cash Stipend - 2019 minimum clergy comp gdlines on dio website	6,444	12,180	5,736
	Cash Housing allowance	1,500	500	(1,000)
	Cash Utilities allowance	1,500	-	(1,500)
	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng)	894	970	76
	Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.	761	-	(761)
	Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp)	2,598	2,457	(141)
	[Different pension calculation for provided housing. Call dio office.]	2,000	2, 101	()
42	Health insurance with Medical Trust - rates on diocesan website		2,464	2,464
	Dental insurance with Delta Dental - rates on diocesan website		2,404	2,404
	\$40,000 group term life insurance at \$25.20 per month	150	151	1
	Long-term disability ins. Short-term disability is paid by Pension Fund.	150	133	133
	Professional exp reimb - continuing ed, books, etc \$2K minimum		500	500
40.	Travel/business reimb use IRS mileage rate of 59 cents/mile	-	500	500
47.	Clergy compensation & benefits (lines 37:47)		19,855	
		13,847		6,008
	Clergy search expense/moving expense		1,500	1,500
	Funds paid to another church for shared clergy			-
	Less funds received for shared clergy (enter as negative number)	40.047	04.055	-
52.	Total parochial clergy (lines 48:51)	13,847	21,355	7,508
	Supply Clergy	0 7 4 7		-
	Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services)	6,745	5,760	(985)
	Travel reimbursement for supply clergy @ 59 cents/mile	933	957	24
	Pension for extended supply (Supply Clergy Policy on website)	520	1,037	517
56.	Total supply clergy (lines 53:55)	8,198	7,754	(444)
	Lay Personnel			-
	Church Secretary	930	1,400	470
	Financial Secretary/Treasurer (Deborah Hansen)			-
	Organist/Choir Director (Judith Matthews)	5,539	5,400	(139)
60.	Program Director/Christian Formation Director			-
	Youth Director			-
	Child Care Workers (Victoria Meyer)	1,470	1,350	(120)
	Sexton/Custodian	825	1,950	1,125
64.	Grounds Maintenance Workers			-
65.	Other (list)			-
	Benefits			-
66.	Social Security & Medicare taxes = 7.65% of wages (organist only)	349	413	64
67.	Pension contributions			-
68.	Health insurance			-
	Dental insurance	-	-	-
	Life insurance & disability insurance			-
	Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47%	226	225	(1)
71a.	other employees = wages x 3.51%			-
	Lay employee travel & training			
	Other (list)			_
74.	Total lay personnel & benefits (lines 57:73)	9,339	10,738	1,399
· · .	Administrative Expense	3,003	10,750	1,000
75	Contract services: bookkeeping, audit, legal, etc.	1,560	1,620	60
	Kitchen/Hospitality expense	659	1,020	(659)
70.	Nichen/Hospitality expense	009	-	(059)

2020 Comparative Budget

77. Office supplies & equipment 207 350 143 78. Postage: including Fed EX, P.O. box rental, meter lease, etc. 67 55 (12) 79. Telephone & fax expense 135 200 65 80. Internet & cable services - - - 81. Website services - - - 82. Computer software, updates, tech support - - - 83. Office equipment lease - - - 84. Service contracts on office equipment - - - - 85. Dues & Frees (Chamber of Commerce) - - - - - 86. Church-owned auto expense: license, gas & oil, insurance, repairs - </th <th></th> <th></th> <th>2019 Actual</th> <th>2020 Budget</th> <th>Variance</th>			2019 Actual	2020 Budget	Variance
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101.Total property expense (lines 89:100)16,05313,525(2,528)*ETOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)59,82265,2175,395XXXRESULT OF CURRENT OPERATIONS (Line B minus Line E)12,705901(11,804)Non-Operating Expenses*102.Major improvements & capital expenditures - includes principal pmts2,040-(2,040)on loans (interest payments recorded on line 89)*103.Outreach & mission not funded through operating budget (see line 15)*104.Funds contributed to Episcopal seminaries*105.Funds sent to other organizations (offsets line 16)295(295)106.Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc107.Transfers to other non-operating funds, either restricted (show also on assets and liabilities page)*FTotal non-operating expenses (lines 102:107)2,335-(2,335)*GTOTAL ALL EXPENSES (E+F)62,15765,2173,060108.Ending Cash in operating acct (same as next period Beginning Cash)29,53731,444\$1,907(line 20 less line G) Always reconcile ending cash with bank strmt*Colless line G) Always reconcile ending cash with bank strmt	99.	Property taxes & fees	-		-
*ETOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)59,82265,2175,395XXXRESULT OF CURRENT OPERATIONS (Line B minus Line E)12,705901(11,804)Non-Operating Expenses*102.Major improvements & capital expenditures - includes principal pmts2,040-(2,040)on loans (interest payments recorded on line 89)*103.Outreach & mission not funded through operating budget (see line 15)*104.Funds contributed to Episcopal seminaries*105.Funds sent to other organizations (offsets line 16)295(295)106.Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc107.Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page)*FTotal non-operating expenses (lines 102:107)2,335-(2,335)*GTOTAL ALL EXPENSES (E+F)62,15765,2173,060108.Ending Cash in operating acct (same as next period Beginning Cash)\$29,53731,444\$108.Ending Cash in operating acct (same as next period Beginning Cash)\$29,53731,444\$109.Line 20 less line G) Always reconcile ending cash with bank strmt	100.	Other (list)			-
XXXRESULT OF CURRENT OPERATIONS (Line B minus Line E)12,705901(11,804)Non-Operating Expenses*102.Major improvements & capital expenditures - includes principal pmts2,040-(2,040)on loans (interest payments recorded on line 89)*103.Outreach & mission not funded through operating budget (see line 15)*104.Funds contributed to Episcopal seminaries*105.Funds sent to other organizations (offsets line 16)295(295)106.Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc107.Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page)*FTotal non-operating expenses (lines 102:107)2,335-(2,335)*GTOTAL ALL EXPENSES (E+F)62,15765,2173,060108.Ending Cash in operating acct (same as next period Beginning Cash)\$29,53731,444\$109.Line 20 less line G) Always reconcile ending cash with bank stmnt	101.	Total property expense (lines 89:100)	16,053	13,525	(2,528)
Non-Operating Expenses*102. Major improvements & capital expenditures - includes principal pmts2,040-(2,040)on loans (interest payments recorded on line 89)*103. Outreach & mission not funded through operating budget (see line 15)*104. Funds contributed to Episcopal seminaries*105. Funds sent to other organizations (offsets line 16)295(295)106. Non-op exp paid directly from designated funds: clergy discretionary,memorial fund, ECW fund, contingency fund, etc107. Transfers to other non-operating funds, either restricted or unrestricted(show also on assets and liabilities page)*FTotal non-operating expenses (lines 102:107)2,335-(2,335)*GTOTAL ALL EXPENSES (E+F)62,15765,2173,060108. Ending Cash in operating acct (same as next period Beginning Cash)\$29,53731,444\$1,907(line 20 less line G) Always reconcile ending cash with bank stmnt	*E	TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)	59,822	65,217	5,395
*102. Major improvements & capital expenditures - includes principal pmts 2,040 - (2,040) on loans (interest payments recorded on line 89) - - - *103. Outreach & mission not funded through operating budget (see line 15) - - - *104. Funds contributed to Episcopal seminaries - - - *105. Funds sent to other organizations (offsets line 16) 295 (295) 106. Non-op exp paid directly from designated funds: clergy discretionary, - - memorial fund, ECW fund, contingency fund, etc. - - 107. Transfers to other non-operating funds, either restricted or unrestricted - - (show also on assets and liabilities page) - - - *F Total non-operating expenses (lines 102:107) 2,335 - (2,335) *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt. - - - -	XXX	RESULT OF CURRENT OPERATIONS (Line B minus Line E)	12,705	901	(11,804)
on loans (interest payments recorded on line 89)-*103. Outreach & mission not funded through operating budget (see line 15)-*104. Funds contributed to Episcopal seminaries-*105. Funds sent to other organizations (offsets line 16)295106. Non-op exp paid directly from designated funds: clergy discretionary,-memorial fund, ECW fund, contingency fund, etc107. Transfers to other non-operating funds, either restricted or unrestricted-(show also on assets and liabilities page)-*FTotal non-operating expenses (lines 102:107)2,335*GTOTAL ALL EXPENSES (E+F)62,15765,2173,060108. Ending Cash in operating acct (same as next period Beginning Cash)\$29,53731,444\$1,907(line 20 less line G) Always reconcile ending cash with bank stmnt		Non-Operating Expenses			-
 *103. Outreach & mission not funded through operating budget (see line 15) *104. Funds contributed to Episcopal seminaries *105. Funds sent to other organizations (offsets line 16) 295 (295) 106. Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc. 107. Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page) *F Total non-operating expenses (lines 102:107) 2,335 (2,335) *G *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 (line 20 less line G) Always reconcile ending cash with bank stmnt. 	*102.	Major improvements & capital expenditures - includes principal pmts	2,040	-	(2,040)
 *103. Outreach & mission not funded through operating budget (see line 15) *104. Funds contributed to Episcopal seminaries *105. Funds sent to other organizations (offsets line 16) 295 (295) 106. Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc. 107. Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page) *F Total non-operating expenses (lines 102:107) 2,335 (2,335) *G *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 (line 20 less line G) Always reconcile ending cash with bank stmnt. 		on loans (interest payments recorded on line 89)		-	-
 *104. Funds contributed to Episcopal seminaries *105. Funds sent to other organizations (offsets line 16) 295 (295) 106. Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc. 107. Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page) *F Total non-operating expenses (lines 102:107) 2,335 (2,335) *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt. 	*103.				-
*105. Funds sent to other organizations (offsets line 16) 295 (295) 106. Non-op exp paid directly from designated funds: clergy discretionary, - - memorial fund, ECW fund, contingency fund, etc. - - 107. Transfers to other non-operating funds, either restricted or unrestricted - - (show also on assets and liabilities page) - - *F Total non-operating expenses (lines 102:107) 2,335 - (2,335) *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 \$ 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt. - - - -					-
106. Non-op exp paid directly from designated funds: clergy discretionary, - memorial fund, ECW fund, contingency fund, etc. - 107. Transfers to other non-operating funds, either restricted or unrestricted - (show also on assets and liabilities page) - *F Total non-operating expenses (lines 102:107) 2,335 - *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 \$ 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt. - - - -	*105.	Funds sent to other organizations (offsets line 16)	295		(295)
memorial fund, ECW fund, contingency fund, etc. - 107. Transfers to other non-operating funds, either restricted or unrestricted - (show also on assets and liabilities page) - *F Total non-operating expenses (lines 102:107) 2,335 - *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 \$ 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt. - - -					-
107. Transfers to other non-operating funds, either restricted or unrestricted - (show also on assets and liabilities page) - *F Total non-operating expenses (lines 102:107) 2,335 - (2,335) *G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 \$ 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt. - - -					-
(show also on assets and liabilities page) Image: constraint of the system Image: consten Image: constraint of the system	107.				-
*FTotal non-operating expenses (lines 102:107)2,335-(2,335)*GTOTAL ALL EXPENSES (E+F)62,15765,2173,060108. Ending Cash in operating acct (same as next period Beginning Cash)\$29,53731,444\$1,907(line 20 less line G) Always reconcile ending cash with bank stmnt. </td <td></td> <td>(show also on assets and liabilities page)</td> <td></td> <td></td> <td></td>		(show also on assets and liabilities page)			
*G TOTAL ALL EXPENSES (E+F) 62,157 65,217 3,060 108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 \$ 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt.	*F		2.335	_	(2.335)
108. Ending Cash in operating acct (same as next period Beginning Cash) \$ 29,537 31,444 \$ 1,907 (line 20 less line G) Always reconcile ending cash with bank stmnt.				65.217	
(line 20 less line G) Always reconcile ending cash with bank stmnt.	-		,		
* Year-end actual figures go in the Parochial Report.			,		
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2020 Detailed Activity Report

Chu	rch & City: St. Matthew's, Benton	& City: St. Matthew's, Benton				
Roun	d to the nearest dollar. Year-end entries on starred* line	es are entere	ed in the Parc	chial Report,	page 3.	
	g Information			T	1	
	Number signed pledge cards for 2020 Operating Budget	21				
	Total dollars pledged to 2020 Operating Budget	\$ 53,080				
	Discount of 13% for unpaid historical pledges	\$ 46,841				
	Average pledge for 2020	\$ 2,528 37				
4.	Average Sunday Attendance (ASA) year-to-date	37	Current mo.	2020 YTD	Bdgt YTD	2020 Bdgt
REVE	INUES		current mo.	2020 110	Bugind	2020 Bugi
	Beginning Cash in operating acct (same as prior period	Ending Cash)	67,691	30,543	30,543	30,543
	Operating Revenues		-			-
	Undesignated plate offerings & regular non-pledge support		852	4,143	6,000.00	6,000
	Pledge payments to operating budget		3,093	50,064	45,118.00	45,118
*8.	Plate offerings, pledge pmts. & regular suppo	rt (lines 6+7)	3,945	54,207	51,118.00	51,118
	Money from investments, used for operations		-	-	-	-
*10.	Other operating income: unrestricted gifts, restricted gifts u	sed for	610	7,320	15,000.00	15,000
	operations, contributions from congregation's organizat	ions,	1,000	12,000	-	-
	rental income, fees, miscellaneous activities, etc.		-	-	-	-
	Unrestricted bequests used for operations		-	-	-	-
*A	Normal operating income, or NO	I (lines 8:11)	5,555	73,527	66,118.00	66,118
	Assistance from diocese for operating budget	(1: 4 . 40)	-	-	-	-
*B	TOTAL OPERATING REVENUES	(lines A+12)	5,555	73,527	66,118.00	66,118
	Non-Operating Revenues Capital funds, gifts & additions (including grants from dioce	aa far	-		-	
13.	capital projects)	se lor	-	-	-	-
*1/	Additions to endowment & other investment funds (includin	a oprnings)	-	-	-	-
	Gifts for other designated funds: clergy DF, memorial fund,		250	700		
170.	scholarship fund, organ fund, youth fund, ins. proceeds,				-	
*15	Contributions & grants for congregation-based outreach & r		400	1,000	-	
	programs (see line 103)		-	-	-	-
*16.	Funds received for transmittal to other organizations (see li	ne 105)	-	50	-	-
*C	Subtotal non-operating revenues		650	1,750	-	-
*D	TOTAL ALL REVENUES		6,205	75,277	66,118.00	66,118
	New loan proceeds: Commercial	·	-	-	-	-
18.	Diocesan		-	-	-	-
19.	Other (Interfund loans within the churc	,	-	-	-	-
20.	Total cash available (lines	5+D+17:19)	73,896	105,820	96,661.00	96,661
	INSES		-		-	
	Outreach		-	7.047	-	7.045
	Tithe to Diocese: 10% of 2019 Operating Income on Line A		635	7,617	7,615	7,615
ZZ.	Sharing Our Bounty beyond the tithe: Young Adults, Church Ministry discrn, the Church in the US & abroad, Camp		-	237	-	-
*23	Congregational outreach, MDGs, Jubilee ministries, St. Fra		413	778	450.00	450
23.	Total outreach		1,048	8,632	8,065.00	8,065
	Program & Liturgy	(11103 21.20)	1,040	0,032	0,000.00	0,000
	Evangelism & congregational development		-	123	125.00	125
	Incorporation of new members: name tags, visitor cards, gi	fts. etc.	-	-	-	-
	Communications: Service leaflets, newsletter, website design		-	119	-	-
27a.	Ads, signs, public relations, etc.	•	-	-	-	-
	Christian formation for all ages		-	-	-	-
29.	Young adult & youth ministries		-	-	-	-
30.	Music & choirs (instrument maintenance on line 97)		-	39	80.00	80
	Liturgical expense: acolytes, LEMs, lay readers, etc.		-	292	450.00	450
32.	Altar supplies & flowers		-	31	450.00	450
	Diocesan convention delegates expense		-	230	450.00	450
34.	Stewardship & capital campaign expense		-	-	-	

2020 Detailed Activity Report

		Current mo.	2020 YTD	Bdgt YTD	2020 Bdgt
	Other (list) Commitment to Diocese/Outreach Program	-	-	-	-
36.	Total program & liturgy (lines 25:35)	-	834	1,555.00	1,555
	Parochial Clergy				10.100
	Cash Stipend - 2020 minimum clergy comp gdlines on dio website	-	-	12,180.00	12,180
	Cash Housing Allowance	-	-	500.00	500
	Cash Utilities Allowance	-	-	-	-
	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng)	-	-	970.00	970
	Other clergy comp - exp allwncs, health ins, 403(b), bonus, etc.	-	-	-	-
	Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp)	-	-	2,457.00	2,457
41a.	[Different pension calculation for provided housing. Call dio office.]	-	-	-	-
	Health insurance with Medical Trust - rates on diocesan website	-	-	2,464.00	2,464
	Dental insurance with Delta Dental - rates on diocesan website	-	-	-	-
	\$40,000 group term life insurance at \$25.20 per month	-	-	151.00	151
	Long-term disability ins. Short-term disability is paid by Pension Fund.	-	-	133.00	133
	Professional exp reimb - continuing ed, books, etc \$2K minimum	-	-	500.00	500
	Travel/business reimb use IRS mileage rate of 58 cents/mile	-	-	500.00	500
48.	Clergy compensation & benefits (lines 37:47)	-	-	19,855.00	19,855
	Clergy search expense/moving expense	-	-	1,500.00	1,500
	Funds paid to another church for shared clergy	-	-	-	-
	Less funds received for shared clergy (enter as negative number)	-	-	-	-
52.	Total parochial clergy (lines 48:51)	-	-	21,355.00	21,355
	Supply Clergy				
	Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services)	-	8,340	5,760	5,760
	Travel reimbursement for supply clergy @ 50 cents/mile	-	228	957	957
	Pension for extended supply (Supply Clergy Policy on website)	-	-	1,037	1,037
56.	Total supply clergy (lines 53:55)	-	8,568	7,754	7,754
	Lay Personnel				
	Parish Administrator/Church Secretary	-	-	1,400.00	1,400
	Financial Secretary/Treasurer	-	-	-	-
	Organist/Choir Director	-	1,100	5,400.00	5,400
	Program Director/Christian Formation Director	-	-	-	-
	Youth Director	-	-	-	-
	Child Care Workers	-	250	1,350.00	1,350
	Sexton/Custodian	-	-	1,950.00	1,950
	Grounds Maintenance Workers	-	-	-	-
	Other (list)	-	-	-	-
	Benefits	-		-	
	Social Security & Medicare taxes = 7.65% of wages	-	750	413.00	413
	Pension contributions	-	-	-	-
	Health insurance	-	-	-	-
	Dental insurance	-	-	-	-
	Life insurance & disability insurance	-	-	-	-
/1.	Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47%	87	87	225.00	225
70	other employees = wages x 3.51%	-	-	-	-
	Lay employee travel & training	-	-	-	-
	Other (list)	-	-	-	-
74.	Total lay personnel & benefits (lines 57:73)	87	2,187	10,738.00	10,738
	Administrative	100	4 500	4 000 00	4 000
	Contract services: bookkeeping, audit, legal, etc.	130	1,560	1,620.00	1,620
	Kitchen/Hospitality expense	-	-	-	-
	Office supplies & equipment	-	98	350.00	350
	Postage: including Fed Ex, P.O. box rental, meter lease, etc.	-	-	55.00	55
	Telephone & fax expense	-	-	200.00	200
	Internet & cable services	-	-	-	-
	Website services	-	-	-	-
	Computer software, updates, tech support	-	-	-	-
83.	Office equipment lease	-	-	-	-

2020 Detailed Activity Report

		Current mo.	2020 YTD	Bdgt YTD	2020 Bdgt
84.	Service contracts on office equipment	-	-	_	-
	Dues & Fees	8	45	-	-
86.	Church-owned auto expense: license, gas & oil, insurance, repairs	-	-	-	-
	Other (list)	-	-	-	-
88.	Total administrative expense (lines 75:87)	138	1,703	2,225.00	2,225
	Property & Facilities		·		
89.	Interest payments on loans (principal recorded on line 102)	-	-	-	-
	Property, casualty & liability insurance (includes D&O and bond)	-	4,558	4,650.00	4,650
	Umbrella liability insurance	-	-	-	-
92.	Electricity, water & sewer	184	2,490	3,000.00	3,000
	Natural gas	109	1,105	1,500.00	1,500
	Custodial & lawn supplies	-	-	600.00	600
	Repairs & maintenance on buildings	-	454	3,000.00	3,000
	Service contracts: heat/AC, termite, pest control, etc.	-	1,162	775.00	775
	Musical instrument maintenance	-	-	-	-
	Furnishings	-	-	-	
	Rent expense on facilities	100	1,897	-	-
	Property taxes & fees	-	-	-	
	Other (list)	-	-	-	-
101.	Total property & facilities expense (lines 89:100)	393	11,666	13,525.00	13,525
*E	TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)		33,590	65,217.00	65,217
XXX			39,937	901.00	901
	Non-Operating Expenses		·		
*102.	Major improvements & capital expenditures - includes principal pmts	-	-	-	-
	on loans (interest payments recorded on line 89)	-	-	-	-
*103.	Outreach & mission not funded through operating budget (see line 15)	-	-	-	-
*104.	Funds contributed to Episcopal seminaries	-	-	-	-
*105.	Funds sent to other organizations (offsets line 16)	50	50	-	-
106.	Non-op exp paid directly from designated funds: clergy discretionary,	-	-	-	-
	memorial fund, ECW fund, contingency fund, etc.	-	-	-	-
107.	Transfers to other non-operating funds, either restricted or unrestricted	-	-	-	-
	(show also on assets and liabilities page)	-	-	-	-
*F	Total non-operating expenses (lines 102:107)	50	50	-	-
*G	TOTAL ALL EXPENSES (E+F)		33,640	65,217.00	65,217
108.	Ending Cash in operating acct (same as next period Beginning Cash)	72,180	72,180	31,444	31,444
	(line 20 less line G) Always reconcile ending cash with bank stmnt.			i	
*	Year-end actual figures go in the Parochial Report.				
	Vestry approved on:				
	Attested by:				

2020 Summary Activity Report

	Chu	rch & City: St. Matthew's, Benton		Month of: De	c 20	20						
		end entries on starred* lines go in the Parochial Report. Starre										
		report assumes that the revenues and expenses below are run					other					
		accounts is reported on the Assets & Liabilities report and included in the annual Parochial Report. Giving Information for 2019:										
2		Average Sunday Attendance (ASA) year-to-date	48									
3		Number signed pledge cards for report year	22									
4	*2	Total dollars pledged for report year \$	53,840									
5				Current		2020		2020				
6				Month		YTD	E	Budget				
7		ating Revenues										
8		Plate offerings, pledge payments & regular support		\$ 3,945	\$	54,207	\$	51,118				
9	*4	Money from investments, used for operations		-		-						
10	*5	Other operating income (unrestricted & restricted gifts used fo	~	610		7,320		15,000				
11		operations; contributions from congregation's organizatio	ns)	1,000		12,000						
12	*6	Unrestricted bequests used for operations		-		-						
13	*A	Normal Operating Incom	e (NOI)	5,555		73,527		66,118				
14	*7	Assistance from diocese for operating budget		-		-						
15		Total Operating Re	venues	5,555		73,527		66,118				
16												
17	Opera	ating Expenses										
18		Tithe to Diocese and Sharing Our Bounty beyond the tithe		635		7,854		7,615				
19		Outreach programs funded through operating budget		413	1	778		450				
20		Other operating expense:										
21		Program & Liturgy expense		-		834		1,555				
22		Clergy expense		_		8,568		29,109				
23		Lay Personnel & Benefits expense		87		2,187		10,738				
24		Administrative expense		138		1,703		2,225				
25		Property & Facilities expense		393		11,666		13,525				
26		Total other operating expenses		618		24,958		57,152				
27	*E	Total Operating Ex	oenses	1,666		33,590		65,217				
28				1,000		00,000		00,211				
29		Surplus or (Deficit) from Operating	Activity	\$ 3,889	\$	39,937	\$	901				
30			louvity	¥ 0,000	¥	00,001	Ψ					
		Operating Revenues										
32		Capital funds, gifts & additions										
33		Additions to endowment & other investment funds		250		700						
34		Contributions & grants for congregation-based outreach & mis	sion	400		1,000						
35		Funds received for transmittal to other organizations	51011	400		50						
36		Total Non-Operating Re	IODUOS	650		1,750						
	-	Operating Expenses	venues	050		1,750						
38		Major improvements & capital expenditures (includes loan prir	cipal)		-							
39		Outreach & mission not funded through operating budget	cipai)	-		-						
39 40		Funds contributed to Episcopal seminaries		-		-						
				-		-						
41 42	10	Funds sent to other organizations		50		50						
42		Non-operating expenses paid directly from designated funds		-	-	-						
		Transfers to non-operating funds		-		-						
44		Total Non-Operating Ex	penses	50		50						
45		Cumplus on (Deficit) from New Organities		¢ 000	¢	4 700	¢					
46		Surplus or (Deficit) from Non-Operating	ACTIVITY	\$ 600	\$	1,700	\$					
47	 				<u> </u>							
48				A			*	~ · ·				
49		Beginning cash in operating account		\$ 67,691	\$	30,543	\$	30,543				
50		Total All Revenues		6,205		75,277		66,118				
51		Total All Expenses		1,716		33,640		65,217				
52		Ending cash in operating account		\$ 72,180	\$	72,180	\$	31,444				
53												
53 54 55	*19	Total cash in all checking and savings accounts as of to d	ate:	\$ 73,073								

Church & City: St. Matthew's, Benton			Date: Dec 2	2020
Round to the nearest dollar. Year-end entries on starred* li	nes are neede	d for the Parocl	nial Report.	
Rename individual Designated Funds to fit your situation.				
	Beginning	Receipts	Disb'mnts	End of
	of period	to date	to date	period
Cash & Cash Equivalents	67 600 00	¢ 0.000	¢ 4.000	¢ 70.40
a. Cash in Operating Account	67,692.00	\$ 6,096	\$ 1,608	\$ 72,18
 b. Cash in Other Checking, Savings, CDs, Money Markets *1. Subtotal of All Cash on Hand (lines a + b) 	893.00	000	4 000	89
· · · · · · · · · · · · · · · · · · ·	68,585.00	6,096	1,608	73,07
 *2. Total in Stocks, Bonds, Mutual Funds (@ market value) 3. Total Cash & Cash Equivalents (lines 1 + 2) 	68,585.00	6.006	4 609	72.07
5. Total Cash & Cash Equivalents (miles 1 + 2)	60,505.00	6,096	1,608	73,07
Cash & Cash Equivalents broken down as follows:				
4. Unrestricted Funds (includes operating account)	63,621.00	5,846	1,608	67,85
Designated or Restricted Funds		0,010	.,	,
5. Building Fund	2,219.00			2,21
6. Contingency Fund (for unexpected major expenses)	_,			_,_ !
7. Discretionary Fund	-			
8. Endowment Fund				
8. Episcopal Churchwomen (ECW)	578.00			57
9. ECW Cookbook Fund				
10. Men's Group Fund				
11. Memorial Fund	2,305.00	250		2,55
12. Scholarship Fund	,			,
13. Youth Ministry Fund				
14. Other (please name): LILY/BISHOP/MKT/COM HOPE	(250.00)			(25
15. SIGN/ROOF FUND	112.00			<u> </u>
16. Total Unrestricted & Restricted Funds (lines 4:19)	68,585.00	6,096.00	1,608.00	73,07
(Line 16 must equal Line 3)				
Restricted Fund Pledges Not Yet Paid				
21. Building Fund				
22. Capital Campaign				
23. Other (please name):				
24.				
25. Total Restricted Pledges Not Yet Paid (lines 21:24)	-	-	-	
Estimated Value of Fixed Assets & Real Estate				
 Furniture, Fixtures, Equipment Fine Arts 				
27. Fine Arts 28. Automobiles				
20. Land				
30. Church Buildings & Imprvmnts (including pipe organ)				
31. Rectory/Vicarage				
32. Rental Property		_	_	
33. Total Fixed Assets & Real Estate (lines 26:32)		-	-	
Continued on next page				
Loopo mortagago and other commitments				
Loans, mortgages and other commitments 34. Principal on Commercial Loan at Bank				
Interest Rate: Maturity date:				
,	8			

	Report of Cert	ain Ass	sets & Lia	abilities			
35.	Principal on Mortgage Loan at	Bank					-
	Interest rate: Maturity date:						
	Collateral:						
36.	Diocesan Development Program Loan (DDP)						-
	Interest rate: Maturity date:						
	Collateral:						
37.	Other Liabilities (e.g., Interfund loans, private loa	ns)					
38.	Total Loans, Mtgs, Other Commitments (lines 3	34:37)	-		-	-	-
App	roved by the Vestry of	, on		, 20			
	sted by Vicar or Warden:		or Treasure				
Alle		CIEIK	of freasurer	•			_
Plea	se return signed copy by the 15th of April, July	•					
Ma	ry Jane Hodges, Financial Coordinator	e-mail: mjhodges@arkansas.anglican.org					
Ep	iscopal Diocese of Arkansas	phone: (501) 372-2168					
P.0	D. Box 164668	in	-state WATS	(866) 887-1	114		
Litt	le Rock, AR 72216-4668	fa	ax: (501) 372-	2147			