

Church & City: St. Matthew's Benton

2015 Budget
 Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3

Giving Information

*1.	Number signed pledge cards for 2015 Operating Budget	27		
*2.	Total dollars pledged to 2015 Operating Budget	\$56,840		
3.	Average pledge for 2015	\$2,105		
*4.	Avg. Sunday Attendance in 2014 (Parochial Rep. page 2)	48		

			2014 Actual	2015 Budget
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REVENUES

5.	Beginning Cash in operating acct (same as prior period Ending Cash)		\$-	-
	Operating Revenues			
6.	Undesignated plate offerings & regular non-pledge support		19,771	13,500
7.	Pledge payments to operating budget		58,496	54,027
*8.	Plate offerings, pledge pmts. & regular support (lines 6+7)		78,267	67,527
*9.	Money from investments, used for operations		-	
*10.	Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, miscellaneous activities, etc.		6,826	6,000
*11.	Unrestricted bequests used for operations			
*A	Normal operating income, or NOI (lines 8:11)		85,093	73,527
*12.	Assistance from diocese for operating budget (\$2,552.19 RTR grant)		-	
*B	TOTAL OPERATING REVENUES (lines A+12)		85,093	73,527
	Non-Operating Revenues			
*13.	Capital funds, gifts & additions (including grants from diocese for capital projects)		1,222	
*14.	Additions to endowment & other investment funds (including earning			
*14a.	Gifts for other designated funds: clergy DF, memorial fund, ECW fur scholarship fund, organ fund, youth fund, ins. proceeds, etc.		4,290	
*15.	Contributions & grants for congregation-based outreach & mission programs (see line 103)		-	
*16.	Funds received for transmittal to other organizations (see line 105)		-	
*C	Subtotal non-operating revenues (lines 13:16)		5,512	-
*D	TOTAL ALL REVENUES (lines B+C)		90,605	73,527
17.	New loan proceeds: Commercial			
18.	Diocesan		4,888	
19.	Other (Interfund loans within the church)			
20.	Total cash available (lines 5+D+17:19)		95,493	73,527

EXPENSES

	Outreach			
*21.	Tithe to Diocese: 10% of 2014 Operating Income on Line A above		7,567	7,900
*22.	Sharing Our Bounty beyond the tithe: Young Adults, Church Dev, Ministry discern, the Church in the US & abroad, Camp Mitchell		223	
*23.	Congregational outreach, MDGs, Jubilee ministries, St. Francis Hse		580	700
24.	Total outreach (lines 21:23)		8,370	8,600
	Program & Liturgy			
25.	Evangelism & congregational development		108	108
26.	Incorporation of new members: name tags, visitor cards, gifts, etc.		-	-
27.	Communications: Service leaflets, newsletter, website design		364	500
27a.	Ads, signs, public relations, etc.			
28.	Christian formation for all ages		33	-
29.	Young adult & youth ministries		-	-

2015 Comparative Budget

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Variance
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(6,271)
(4,469)
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(4,888)
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(21,966)
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333
(223)
-
120
230
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-
-
136
-
(33)
-

2015 Comparative Budget			
30.	Music & choirs (instrument maintenance)	-	-
31.	Liturgical expense: acolytes, LEMs, lay readers, etc.	873	350
32.	Altar supplies & flowers	827	850
33.	Diocesan convention delegates expense	376	400
34.	Stewardship & capital campaign expense	-	100
35.	Other (list)	108	
36.	Total program & liturgy (lines 25:35)	2,689	2,308
	Parochial Clergy		
37.	Cash Stipend - 2014 minimum clergy comp gdlines on dio website	23,359	18,357
38.	Cash Housing allowance	3,000	3,000
38a.	Cash Utilities allowance	3,000	3,000
39.	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng)	2,091	2,093
40.	Other clergy comp - exp allwnacs, hsng equity, 403(b), bonus, etc.	1,140	1,520
41.	Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp)		
	[Different pension calculation for provided housing. Call dio office.]	5,775	6,072
42.	Health insurance with Medical Trust - rates on diocesan website	380	-
43.	Dental insurance with Delta Dental - rates on diocesan website	-	-
44.	\$40,000 group term life insurance at \$25.20 per month	302	302
45.	Long-term disability ins. Short-term disability is paid by Pension Fund.		
46.	Professional exp reimb - continuing ed, books, etc. - \$2K minimum	-	1,000
47.	Travel/business reimb. - use IRS mileage rate of 50.5 cents/mile	-	2,000
48.	Clergy compensation & benefits (lines 37:47)	39,047	37,344
49.	Clergy search expense/moving expense		
50.	Funds paid to another church for shared clergy		
51.	Less funds received for shared clergy (enter as negative number)		
52.	Total parochial clergy (lines 48:51)	39,047	37,344
	Supply Clergy		
53.	Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services)		-
54.	Travel reimbursement for supply clergy @ 50.5 cents/mile		-
55.	Pension for extended supply (Supply Clergy Policy on website)		
56.	Total supply clergy (lines 53:55)	-	-
	Lay Personnel		
57.	Church Secretary (Andrea Billingsley)	876	1,300
58.	Financial Secretary/Treasurer (Melinda Hood)		
59.	Organist/Choir Director (Virginia Strohmeier)	5,450	5,300
60.	Program Director/Christian Formation Director		
61.	Youth Director		
62.	Child Care Workers (Helen Jones, Hanna Courtney)	1,425	1,325
63.	Sexton/Custodian (Betty Tollett replaced Betty Hostetler in early '08)	2,025	2,025
64.	Grounds Maintenance Workers		
65.	Other (list)		
	Benefits		
66.	Social Security & Medicare taxes = 7.65% of wages (organist only)	288	635
67.	Pension contributions		
68.	Health insurance		
69.	Dental insurance	-	-
70.	Life insurance & disability insurance		
71.	Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47%	165	165
71a.	other employees = wages x 3.51%		
72.	Lay employee travel & training		
73.	Other (list)		

2015 Comparative Budget

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74.	Total la 2015 Comparative Budget ⁵⁷⁷³	10,229	10,750
	Administrative Expense		
75.	Contract services: bookkeeping, audit, legal, etc.	1,405	1,505
76.	Kitchen/Hospitality expense	694	625
77.	Office supplies & equipment	459	500
78.	Postage: including Fed Ex, P.O. box rental, meter lease, etc.	439	500
79.	Telephone & fax expense	777	250
80.	Internet & cable services		
81.	Website services		140
82.	Computer software, updates, tech support	-	
83.	Office equipment lease	751	-
84.	Service contracts on office equipment	-	-
85.	Dues & Fees (Chamber of Commerce)	130	130
86.	Church-owned auto expense: license, gas & oil, insurance, repairs		
87.	Other (list)	640	
88.	Total administrative expense (lines 75:87)	5,295	3,650
	Property expense		
89.	Interest payments on loans (principal recorded on line 102)	33	100
90.	Property, casualty & liability insurance (includes D&O and bond)	3,432	4,255
91.	Umbrella liability insurance		
92.	Electricity, water & sewer	3,686	3,700
92a.	Natural gas	1579	1,700
93.	Custodial & lawn supplies	209	300
94.	Repairs & maintenance on buildings	4,937	1,000
95.	Service contracts: heat/AC, termite, pest control, etc.	961	720
96.	Musical instrument maintenance		
97.	Furnishings	383	
98.	Rent expense on facilities		
99.	Property taxes & fees	-	
100.	Other (list)		
101.	Total property expense (lines 89:100)	15,220	11,775
*E	TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)	80,850	74,427
XXX	RESULT OF CURRENT OPERATIONS (Line B minus Line E)	4,243	(900)
	Non-Operating Expenses		
*102.	Major improvements & capital expenditures - includes <u>principal</u> pmts on loans (interest payments recorded on line 89)	4,722	-
*103.	Outreach & mission not funded through operating budget (see line 15)		
*104.	Funds contributed to Episcopal seminaries		
*105.	Funds sent to other organizations (offsets line 16)	-	
106.	Non-op exp paid directly from designated funds: clergy discretionary, memorial fund, ECW fund, contingency fund, etc.	3,351	
107.	Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page)	-	
*F	Total non-operating expenses (lines 102:107)	8,073	-
*G	TOTAL ALL EXPENSES (E+F)	88,923	74,427
108.	Ending Cash in operating acct (same as next period Beginning Cash) (line 20 less line G) Always reconcile ending cash with bank stmt.	\$6,570	(900)
	* Year-end actual figures go in the Parochial Report.		

2015 Comparative Budget

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	2015 Comparative Budget		

2015 Comparative Budget

Church & City: St. Matthew's, Benton		2015 Detailed Activity Report		Month of: Feb 2015	
Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3.					
Giving Information					
*1.	Number signed pledge cards for 2015 Operating Budget	27			
*2.	Total dollars pledged to 2015 Operating Budget	\$56,840			
*2a	Discount of 13% for unpaid historical pledges	\$49,451			
3.	Average pledge for 2015	\$2,105			
*4.	Average Sunday Attendance (ASA) year-to-date	48			
			Current mo.	2015 YTD	Bdgt YTD
					2015 Bdgt
REVENUES					
5.	Beginning Cash in operating acct (same as prior period Ending Cash)	8,520	9,962	-	-
Operating Revenues		-			-
6.	Undesignated plate offerings & regular non-pledge support	1,101	2,286	2,250.00	13,500
7.	Pledge payments to operating budget	3,318	7,693	9,004.50	54,027
*8.	Plate offerings, pledge pmts. & regular support (lines 6+7)	4,419	9,979	11,254.50	67,527
*9.	Money from investments, used for operations	-	-	-	-
*10.	Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, miscellaneous activities, etc.	-	1,750	1,000.00	6,000
*11.	Unrestricted bequests used for operations	-	-	-	-
*A	Normal operating income, or NOI (lines 8:11)	4,419	11,729	12,254.50	73,527
*12.	Assistance from diocese for operating budget	-	-	-	-
*B	TOTAL OPERATING REVENUES (lines A+12)	4,419	11,729	12,254.50	73,527
Non-Operating Revenues		-			-
*13.	Capital funds, gifts & additions (including grants from diocese for capital projects)	-	-	-	-
*14.	Additions to endowment & other investment funds (including earnings)	-	-	-	-
*14a.	Gifts for other designated funds: clergy DF, memorial fund, ECW fund, scholarship fund, organ fund, youth fund, ins. proceeds, etc.	1,240	1,420	-	-
*15.	Contributions & grants for congregation-based outreach & mission programs (see line 103)	-	-	-	-
*16.	Funds received for transmittal to other organizations (see line 105)	-	-	-	-
*C	Subtotal non-operating revenues (lines 13:16)	1,240	1,420	-	-
*D	TOTAL ALL REVENUES (lines B+C)	5,659	13,149	12,254.50	73,527
17.	New loan proceeds: Commercial	-	-	-	-
18.	Diocesan	-	-	-	-
19.	Other (Interfund loans within the church)	-	-	-	-
20.	Total cash available (lines 5+D+17:19)	14,179	23,111	12,254.50	73,527
EXPENSES					
Outreach		-			-
*21.	Tithe to Diocese: 10% of 2014 Operating Income on Line A above	563	2,333	1,316.67	7,900
*22.	Sharing Our Bounty beyond the tithe: Young Adults, Church Dev, Ministry discern, the Church in the US & abroad, Camp Mitchell	-	-	-	-
*23.	Congregational outreach, MDGs, Jubilee ministries, St. Francis Hse	-	-	141.67	850
24.	Total outreach (lines 21:23)	563	2,333	1,433.33	8,600
Program & Liturgy					
25.	Evangelism & congregational development	-	-	18.00	108
26.	Incorporation of new members: name tags, visitor cards, gifts, etc.	-	-	-	-
27.	Communications: Service leaflets, newsletter, website design	-	156	83.33	500
27a.	Ads, signs, public relations, etc.	-	-	-	-
28.	Christian formation for all ages	-	-	-	-
29.	Young adult & youth ministries	-	-	-	-
30.	Music & choirs (instrument maintenance on line 97)	-	-	-	-
31.	Liturgical expense: acolytes, LEMs, lay readers, etc.	-	180	33.33	200
32.	Altar supplies & flowers	25	233	83.33	500

		2015 Detailed Activity Report			
33.	Diocesan convention delegates expenses	500	500	66.67	400
34.	Stewardship & capital campaign expense	-	-	33.33	200
35.	Other (list) Commitment to Diocese/Outreach Program	-	-	-	-
36.	Total program & liturgy (lines 25:35)	525	1,069	384.67	2,308
	Parochial Clergy				
37.	Cash Stipend - 2014 minimum clergy comp gdlines on dio website	-	1,530	3,059.53	18,357
38.	Cash Housing Allowance	-	250	500.00	3,000
38a.	Cash Utilities Allowance	-	250	500.00	3,000
39.	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng)	-	174	348.80	2,093
40.	Other clergy comp - exp allwncs, health ins, 403(b), bonus, etc.	-	127	253.33	1,520
41.	Pension = 18% X (stipend+hsng/util+SE tax reimb.+other comp)	-	-	-	-
41a.	[Different pension calculation for provided housing. Call dio office.]	-	1,444	1,012.00	6,072
42.	Health insurance with Medical Trust - rates on diocesan website	-	-	-	-
43.	Dental insurance with Delta Dental - rates on diocesan website	-	-	-	-
44.	\$40,000 group term life insurance at \$25.20 per month	-	25	50.33	302
45.	Long-term disability ins. Short-term disability is paid by Pension Fund.	-	-	-	-
46.	Professional exp reimb - continuing ed, books, etc. - \$2K minimum	-	-	166.67	1,000
47.	Travel/business reimb. - use IRS mileage rate of 50.5 cents/mile	-	-	333.33	2,000
48.	Clergy compensation & benefits (lines 37:47)	-	3,800	6,224.00	37,344
49.	Clergy search expense/moving expense	-	-	-	-
50.	Funds paid to another church for shared clergy	-	-	-	-
51.	Less funds received for shared clergy (enter as negative number)	-	-	-	-
52.	Total parochial clergy (lines 48:51)	-	3,800	6,224.00	37,344
	Supply Clergy				
53.	Supply clergy stipend (minimum: \$125/Sunday or \$150 for 2 services)	-	-	-	-
54.	Travel reimbursement for supply clergy @ 50 cents/mile	-	-	-	-
55.	Pension for extended supply (Supply Clergy Policy on website)	-	-	-	-
56.	Total supply clergy (lines 53:55)	-	-	-	-
	Lay Personnel				
57.	Parish Administrator/Church Secretary	78	204	216.67	1,300
58.	Financial Secretary/Treasurer	-	-	-	-
59.	Organist/Choir Director	-	400	883.33	5,300
60.	Program Director/Christian Formation Director	-	-	-	-
61.	Youth Director	-	-	-	-
62.	Child Care Workers	-	100	200.00	1,200
63.	Sexton/Custodian	150	300	337.50	2,025
64.	Grounds Maintenance Workers	-	-	-	-
65.	Other (list)	-	-	-	-
	Benefits				
66.	Social Security & Medicare taxes = 7.65% of wages	-	765	105.83	635
67.	Pension contributions	-	-	-	-
68.	Health insurance	-	-	-	-
69.	Dental insurance	-	-	-	-
70.	Life insurance & disability insurance	-	-	-	-
71.	Workers' Compensation ins.: clergy, prof, clerical = wages x 0.47%	-	-	27.50	165
	other employees = wages x 3.51%	-	-	-	-
72.	Lay employee travel & training	-	-	-	-
73.	Other (list)	-	-	-	-
74.	Total lay personnel & benefits (lines 57:73)	228	1,769	1,791.67	10,750
	Administrative				
75.	Contract services: bookkeeping, audit, legal, etc.	125	250	250.83	1,505
76.	Kitchen/Hospitality expense	-	-	104.17	625
77.	Office supplies & equipment	-	36	83.33	500
78.	Postage: including Fed Ex, P.O. box rental, meter lease, etc.	49	49	83.33	500
79.	Telephone & fax expense	-	318	41.67	250
80.	Internet & cable services	-	-	-	-

		2015 Detailed Activity Report			
81.	Website services	-	-	23.33	140
82.	Computer software, updates, tech support	-	-	-	-
83.	Office equipment lease	-	-	-	-
84.	Service contracts on office equipment	-	-	-	-
85.	Dues & Fees	-	-	21.67	130
86.	Church-owned auto expense: license, gas & oil, insurance, repairs	-	-	-	-
87.	Other (list)	115	115	-	-
88.	Total administrative expense (lines 75:87)	289	768	608.33	3,650
	Property & Facilities				
89.	Interest payments on loans (principal recorded on line 102)	10	20	16.67	100
90.	Property, casualty & liability insurance (includes D&O and bond)	760	760	709.17	4,255
91.	Umbrella liability insurance	-	-	-	-
92.	Electricity, water & sewer	-	206	616.67	3,700
92a.	Natural gas	290	495	283.33	1,700
93.	Custodial & lawn supplies	-	50	50.00	300
94.	Repairs & maintenance on buildings	-	156	166.67	1,000
95.	Service contracts: heat/AC, termite, pest control, etc.	-	-	150.00	900
96.	Musical instrument maintenance	-	-	-	-
97.	Furnishings	-	-	-	-
98.	Rent expense on facilities	-	-	-	-
99.	Property taxes & fees	-	-	-	-
100.	Other (list)	-	-	-	-
101.	Total property & facilities expense (lines 89:100)	1,060	1,687	1,962.50	11,775
*E	TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)	2,665	11,426	12,404.50	74,427
XXX	RESULT OF CURRENT OPERATIONS (Line B minus Line E)	1,754	303	(150.00)	(900)
	Non-Operating Expenses				
*102.	Major improvements & capital expenditures - includes principal pmts on loans (interest payments recorded on line 89)	-	115	-	-
*103.	Outreach & mission not funded through operating budget (see line	-	-	-	-
*104.	Funds contributed to Episcopal seminaries	-	-	-	-
*105.	Funds sent to other organizations (offsets line 16)	-	-	-	-
106.	Non-op exp paid directly from designated funds: clergy discretionar memorial fund, ECW fund, contingency fund, etc.	-	56	-	-
107.	Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page)	-	-	-	-
*F	Total non-operating expenses (lines 102:107)	-	171	-	-
*G	TOTAL ALL EXPENSES (E+F)	2,665	11,597	12,404.50	74,427
108.	Ending Cash in operating acct (same as next period Beginning Cash (line 20 less line G) <i>Always reconcile ending cash with bank stmt.</i>	11,514	11,514	(150)	(900)
	* Year-end actual figures go in the Parochial Report.				
	Vestry approved on:				
	Attested by:				

Church & City: St. Matthew's Boston		2015 Summary Activity Report		Month of: Feb 2015
Year-end entries on starred* lines go in the Parochial Report. Starred lines match page 3 of the Parochial Report.				
This report assumes that the revenues and expenses below are run through the operating account. Activity in other accounts is reported on the Assets & Liabilities report and included in the annual Parochial Report.				
1	Giving Information for 2014:			
2	Average Sunday Attendance (ASA) year-to-date	48		
3	*1 Number signed pledge cards for report year	27		
4	*2 Total dollars pledged for report year	\$56,840		
5			Current	2015
6			Month	YTD
7	Operating Revenues			
8	*3 Plate offerings, pledge payments & regular support		\$4,419	\$9,979
9	*4 Money from investments, used for operations		-	-
10	*5 Other operating income (unrestricted & restricted gifts used for		-	1,750
11	operations; contributions from congregation's organizations)			
12	*6 Unrestricted bequests used for operations		-	-
13	*A Normal Operating Income (NOI)		4,419	11,729
14	*7 Assistance from diocese for operating budget		-	-
15	*B Total Operating Revenues		4,419	11,729
16				
17	Operating Expenses			
18	*12 Tithe to Diocese and Sharing Our Bounty beyond the tithe		563	2,333
19	*13 Outreach programs funded through operating budget		-	-
20	Other operating expense:			
21	Program & Liturgy expense		525	1,069
22	Clergy expense		-	3,800
23	Lay Personnel & Benefits expense		228	1,769
24	Administrative expense		289	768
25	Property & Facilities expense		1,060	1,687
26	*14 Total other operating expenses		2,102	9,093
27	*E Total Operating Expenses		2,665	11,426
28				
29	Surplus or (Deficit) from Operating Activity		\$1,754	\$303
30				
31	Non-Operating Revenues			
32	*8 Capital funds, gifts & additions		-	-
33	*9 Additions to endowment & other investment funds		1,240	1,420
34	*10 Contributions & grants for congregation-based outreach & mission		-	-
35	*11 Funds received for transmittal to other organizations		-	-
36	*C Total Non-Operating Revenues		1,240	1,420
37	Non-Operating Expenses			
38	*15 Major improvements & capital expenditures (includes loan principal)		-	115
39	*16 Outreach & mission not funded through operating budget		-	-
40	*17 Funds contributed to Episcopal seminaries		-	-
41	*18 Funds sent to other organizations		-	-
42	Non-operating expenses paid directly from designated funds		-	56
43	Transfers to non-operating funds		-	-
44	*F Total Non-Operating Expenses		-	171
45				
46	Surplus or (Deficit) from Non-Operating Activity		\$1,240	\$1,249
47				
48				
49	Beginning cash in operating account		\$8,520	\$9,962
50	*D Total All Revenues		5,659	13,149
51	*G Total All Expenses		2,665	11,597
52	Ending cash in operating account		\$11,514	\$11,514

2015 Summary Activity Report

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2015
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73,527
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53		2015 Summary Activity Report	
54	*19	Total cash in all checking and savings accounts as of to date:	\$12,408
55	*20	Total investments at market value as of _____ :	\$-

2015 Summary Activity Report

Report of Certain Assets & Liabilities

Church & City: St. Matthew's, Benton		Date: Feb 2015			
Round to the nearest dollar. Year-end entries on starred* lines are needed for the Parochial Report.					
Rename individual Designated Funds to fit your situation.					
	Beginning of period	Receipts to date	Disb'mnts to date	End of period	
Cash & Cash Equivalents					
a.	Cash in Operating Account	8,521.00	\$5,659	\$2,665	\$11,515
b.	Cash in Other Checking, Savings, CDs, Money Markets	893.00			893
*1.	Subtotal of All Cash on Hand (lines a + b)	9,414.00	5,659	2,665	12,408
*2.	Total in Stocks, Bonds, Mutual Funds (@ market value)				-
3.	Total Cash & Cash Equivalents (lines 1 + 2)	9,414.00	5,659	2,665	12,408
Cash & Cash Equivalents broken down as follows:					
4.	Unrestricted Funds (includes operating account)	164.00	4,419	2,665	1,918
Designated or Restricted Funds					
5.	Building Fund	(582.00)			(582)
6.	Contingency Fund (for unexpected major expenses)				-
7.	Discretionary Fund	-			-
8.	Endowment Fund				-
8.	Episcopal Churchwomen (ECW)	578.00			578
9.	ECW Cookbook Fund	122.00	-		122
10.	Men's Group Fund				-
11.	Memorial Fund	205.00	-	-	205
12.	Scholarship Fund				-
13.	Youth Ministry Fund	55.00			55
14.	Other (please name): EASTER LILY/BISHOP/MKT	1,116.00			1,116
15.	SIGN/ROOF FUND	7,756.00	1,240	-	8,996
16.	Total Unrestricted & Restricted Funds (lines 4:19)	9,414.00	5,659.00	2,665.00	12,408
	(Line 16 must equal Line 3)				
Restricted Fund Pledges Not Yet Paid					
21.	Building Fund				-
22.	Capital Campaign				-
23.	Other (please name):				-
24.					-
25.	Total Restricted Pledges Not Yet Paid (lines 21:24)	-	-	-	-
Estimated Value of Fixed Assets & Real Estate					
26.	Furniture, Fixtures, Equipment				-
27.	Fine Arts				-
28.	Automobiles				-
29.	Land				-
30.	Church Buildings & Imprvmnts (including pipe organ)				-
31.	Rectory/Vicarage				-
32.	Rental Property	-	-	-	-
33.	Total Fixed Assets & Real Estate (lines 26:32)				-
Continued on next page					

	Loans, mortgages and other commitments				
34.	Principal on Commercial Loan at _____ Bank				-
	Interest Rate: Maturity date:				
	What Bank? Secured or Unsecured?				
35.	Principal on Mortgage Loan at _____ Bank				-
	Interest rate: Maturity date:				
	Collateral:				
36.	Diocesan Development Program Loan (DDP)				-
	Interest rate: Maturity date:				
	Collateral:				
37.	Other Liabilities (e.g., Interfund loans, private loans)				
38.	Total Loans, Mtgs, Other Commitments (lines 34:37)	-	-	-	-

Approved by the Vestry of _____, on _____, 20__.

Attested by Vicar or Warden: _____ Clerk or Treasurer: _____

Please return signed copy by the 15th of April, July, and October, 2015, and January, 2016.

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