

## St. Matthew's Annual Meeting

January 31, 2021, 9:30am

### Minutes:

The body of St. Matthew's gathered via Zoom for the annual meeting to reflect upon the past year of events and to plan the future of the community. After a welcome by Susan Alford (senior warden), a short prayer by the Rev. Nancy Cook+ and opening words by the Rev. Jay Bruno+, Jay announced that his appointment as vicar begins tomorrow, February 1, 2021. Reports of the previous year's committee works were given, as well as the financial report and 2021 budget. Most reports were short due to the pandemic in 2020. Motion: Ellen Gregan; Second: Selena Ellis; that all reports be accepted. Motion passed unanimously. All reports were e-mailed to the members.

Delegates to the Diocesan Convention will be Selena Ellis and Anita Sacrey. The community of St. Matthew's is most appreciative to the retiring Vestry members, Susan Alford and Fanny Neely. The vestry has asked Selena Ellis and Ellen Gregan to submit their names for consideration. Motion: Chuck Messley, second by Deb Hansen that all nominations cease and to accept the current nominees by acclamation. Motion passed unanimously.

Jay will appoint the Senior Warden in February. Vestry will elect the Junior Warden, treasurer and secretary at the February vestry meeting.

The meeting adjourned at 9:50.

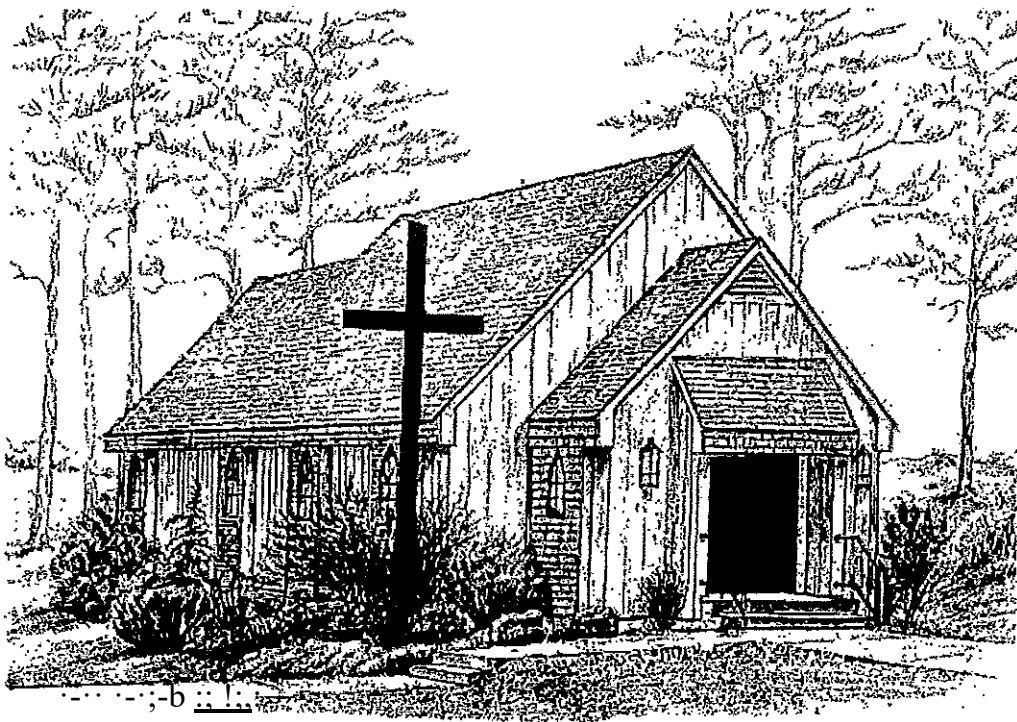
Respectfully submitted,

Anita Sacrey

# St. Matthew's Episcopal Church

Annual Meeting January

31, 2021



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## Annual Meeting Agenda 1/31/21

### Call to Order

1. Appoint Secretary for the Annual Meeting (Minutes presented at next Vestry meeting)
2. Prayer
3. Rev. Jay Bruno
4. Senior Warden
5. Annual Meeting Report for 2020 (booklet form)

Deacon: Nancy Cook

Senior Warden: Susan Alford Junior

Warden: Chuck Messley ECW: Selena

Ellis

Altar Guild: Susan Alford

Financial Report and Budget for 2021- Deb Hansen

6. Questions and Answers
7. Delegates for Diocesan Convention (Selena Ellis and Anita Sacey)
8. Retiring Vestry Members
  - a. Susan Alford
  - b. Fanny Neely
9. New Vestry Members
  - a. Recommendations from the nomination committee (Selena Ellis and Ellen Gregan)
  - b. Nominations from the floor
  - c. Voting
10. Appointment of 2021 Senior Warden by the Vicar will be announced in February 2021.

(The Vestry, at their first meeting in February, will appoint the 2021 Junior Warden, Treasurer and Secretary.)

11. Adjourn

## DEACON'S REPORT

**January 31, 2021**

What a year this has been! We have been both blessed and cursed. Cursed because of the pandemic and blessed as we have been able to stay together as a church family through both thick and thin. I want to publicly thank the wonderful vestry we have had this year, not one of whom has uttered even the slightest negative word during our meetings this year and I think that our leadership, headed by Susan Alford, has a great deal to do with that!!! Thank you, Susan!

My year as your Deacon has been a bit crazy as well! When I was going over my calendar in preparation for writing this report, I found some remarkably interesting facts on what I have been doing this year.

I did one wedding which was a civil one (they only asked me to do it as we were friends, but not tight enough to convince them of a religious one!)

I read the lessons at 2 Catholic funerals as the deceased were friends of mine.

I did celebrate with Jay at the funeral of James Mattocks, and I celebrated at two funerals at St. Luke's, Hot Springs.

As I have served at three churches in the area, I have developed many fine friendships at them all, and feel blessed that those parishioners have asked me to participate in their time of need.

Although my outreach work at the Garland County Detention Center has been put on hold until this pandemic is under control, my work with released detainees has not stopped. If anything, it has increased with time. I have been needed by them to obtain clothes, food, and medical services etc. until they could get back on their feet.

This is where Jackson House comes in, and where I can often be found, in the kitchen, the thrift shop, or the office, wherever I am needed and depending upon my physical condition that particular day.

I have enjoyed making runs to the Food Bank to obtain items for the Mattock's Blessing cabinet. This has been a true outreach project for St. Matthew's, and I

hope that it will continue to be serviced by our members for as long as it is needed.

It was fun this year doing the Blessing of the Animals online with Jay. We had some women from New York, and it was all a hoot. They will look us up if they ever come to Arkansas! I did send them certificates for their animals.

I want to thank those of you who made the trek up to the Village to bring me goodies, food, a stuffed animal, and most of all for your calls, cards, etc. after my accident this spring. They all really meant a lot to me!

I genuinely love serving at St. Matthew's and being with all of you when we can be. I am also thrilled at the prospect of being able to work with Jay now that he will truly be our Vicar!

Respectfully submitted,

The Reverend Nancy B. Cook

## 2020 SENIOR WARDEN'S REPORT

This past year we faced many challenges as we have had to learn different ways to continue to be the church during a pandemic. You could say we spent most of the year learning how to be the church without being in the church. In spite of COVID-19, St. Matthew's community has shown that they are a caring group of people working together to answer God's call.

St. Matthew's Vestry worked extremely hard in 2020. While continuing to monitor the health and well-being of all in our church remotely, our finances and the condition of the church building and grounds, there has been another area of focus for the Vestry-trying to find ways to continue our work as stewards of our faith community in challenging times. Two members of the Vestry have completed their terms and will be going off this year, Fanny Neely and myself. Selena Ellis and Ellen Gregan have graciously agreed to have their names submitted to fill the two vacancies.

St. Matthew's Vestry renamed the Blessings Cabinet "James' Pantry" in September after longtime member, James Mattocks, who passed away September 5, 2020. The church has been able to continue to stock the pantry weekly in spite of the pandemic and have had two successful "perishable food" giveaways because of generous donations to the pantry. In December, we were notified by someone who wishes to remain anonymous that they would like to donate \$1000.00 to the pantry if we could match those funds. As of January 2s'h, that amount has been matched, netting the pantry \$2200.00!

We had the Blessing of the Animals via Zoom and it was different, but I think everyone who attended with their furry friends enjoyed it.

Both of the church properties, the RB House and the vicarage, are currently rented and have been for all of 2020 by two faithful tenants. This is a blessing, not to mention a reliable source of income.

We have all discussed how the pandemic has disrupted our lives and how we are missing in-person worship. In this new normal, when we cannot gather as we have in the past and we are coming together virtually, I think we are learning new things about one another that we might not have learned if we were gathering in person. We are fellowshipping!

I have been honored to serve as Senior Warden the past two years and want to thank you for all the help you have given me. We have been blessed to have Rev. Jay Bruno as our Supply Priest and Rev. Nancy Cook as our Deacon. Beginning tomorrow, Jay will become the part-time priest and Vicar of St. Matthew's and I am looking forward to his leadership.

St. Matthew's ability to prosper, in spite of the pandemic, is due in large part to the faithful people of St. Matthew's who offer their time and talent when the need arises. Thank you everyone for all you do for St. Matthew's!

Respectfully submitted,  
Susan Alford, Senior Warden

# Junior Warden Report 2020

This was an unusual year! Since we have not been at church there may be some repairs needed that none of us know about.

Our biggest project this year was the Food Pantry.

Kelly did great work on building it and with the help of Kelly, Kyle and Mark we got it installed.

I want to thank Kyle for the mowing he did and anyone else who joined in.

We installed the signs on the Food Pantry in memory of James.

A mulching kit was bought for the mower because we couldn't have a big raking party this year. Joanne and I have been mulching and blowing leaves this fall.

The Scouts who meet at the Fellowship Hall power washed the deck and sidewalks to the Hall.

We repaired the leaking shower for Barbara in the rental house.

All in all it has been a pretty quiet year!?!

Thanks to all who have helped,

Charles Messley  
Jr. Warden, 2020

## Episcopal Church Women (ECW) Report

January 31, 2021

The Episcopal Church Women (ECW) didn't meet this year because of the pandemic. We hope to be able to gather for lunch in June and hope that all St. Matthew's women will come. Until then please stay safe.

Respectfully submitted,  
Selena Ellis  
ECW President



## 2020 ALTAR GUILD REPORT

Every church service begins and ends with the work of the Altar Guild. Each week members assist the clergy and *serve* the church by preparing the sacraments and maintaining all supplies necessary for worship services and then clean up afterwards.

The Altar Guild consists of teams of 2-3 members who rotate duties on a monthly basis usually three or four times a year. Members are assigned to a team each month and when it is our assigned month, we are here for special services during that month as well as worship on Sunday. We also meet two times a year for cleaning and polishing silver/brass to prepare for Christmas and Easter.

For 2020 we had nine Altar Guild members: Susan Benzick, Diana Blair, Chris Ellis, Selena Ellis, Ellen Gregan, Deb Hansen, Sarah Linder, Joanne Messley and myself. Susan Benzick resigned at the end of last year due to a *move* and we would like to thank her for her service.

The *above* is the normal annual report for the Altar Guild; however, since March 8, 2020, most of these activities have not been needed due to COVID-19 and services being held via Zoom.

The Altar Guild prepared for a memorial service in September and was always available and ready to *serve* when needed.

Being on the Altar Guild is *very* rewarding because you gain a deeper understanding of why we do things the way we do on the altar and you get to work with a dedicated, fun group of people. If you are seeking a behind the scenes way to *serve* the church, we are always looking forward to welcoming new members. If you are interested in learning more or want to join this special ministry, please contact any member.

Respectfully submitted,  
Susan Alford, Director

## Summary of 2020 Stewardship and 2021 Budget

### 2020

1. There were 21 pledges for 2020; \$53,080 was pledged; the average pledge was \$2528.
2. \$50,064 (>94%) of pledged income was contributed.
3. Plate offerings were less (\$4143) than budgeted (\$6000) due to pandemic
4. Overall income was about \$5500 more than budgeted.
5. Expenses were approximately \$31,600 less than budgeted; the bulk of the savings were in personnel. We had budgeted for a *Yi* time priest beginning in July of 2020.

### 2021

1. There are 18 pledges with a total of \$44,880 pledged; average pledge is \$2493.
2. Budget includes *Yi* time vicar beginning in February.
3. Anticipate approximately \$9300 deficit for this year, but there is a sufficient cushion to cover the deficit.

Respectfully submitted,  
Deborah Hansen, Treasurer

**Giving Information**

Number signed pledge cards for Operating Budget  
 Total dollars pledged to Operating Budget  
 Average pledge

21		18
\$ 53,080		\$ 44,880
\$ 2,528		\$ 2,493

	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2021 Budaet</b>
<b>REVENUES</b>			
Beginning Cash in operating acct	\$ 30,543		\$ 72,180
Undesignated plate offerings & regular non-pledge support	\$ 6,000	\$4,143	\$ 4,500
Pledge payments to operating budget	\$ 45,118	\$50,064	\$ 38,148
Plate offerings, pledge pmts. & regular support	\$ 51,118	\$54,207	\$ 42,648
Other operating income: unrestricted gifts, rental income, etc.	\$ 15,000	\$17,423	\$16,710
<b>TOTAL OPERATING REVENUES</b>	\$ 66,118	\$ 71,630	\$ 59,358
Non-Operating Revenues		\$1,750	
<b>TOTAL ALL REVENUES</b>	\$ 66,118	\$ 73,380	\$ 59,358
<b>EXPENSES</b>			
Outreach			
Total outreach	\$ 8,065	\$ 8,632	\$ 8,183
Program & Liturgy			
Total program & liturgy	\$ 1,555	\$ 834	\$ 770
Parochial Clergy			
Total parochial clergy	\$ 21,355	\$ 0	\$ 33,740
Supply Clergy			
Total supply clergy	\$ 7,754	\$ 8,568	\$ 2,162
Lay Personnel			
Total lay personnel & benefits	\$ 10,738	\$ 2,187	\$ 5,592
Administrative Expense			
Total administrative expense	\$ 2,225	\$1,703	\$ 2,250
Property expense			
Total property expense	\$ 13,525	\$ 11,666	\$ 15,970
<b>TOTAL OPERATING EXPENSES</b>	\$ 65,217	\$ 33,590	\$ 68,666
Non-Operating Expenses			
Total non-operating expenses	\$ 0	\$ 50	\$0
<b>TOTAL ALL EXPENSES</b>	\$ 65,217	\$ 33,640	\$ 68,666
<b>Income - Expenses</b>	\$ 901	\$39,740	-\$ 9,308