

## 2022 Comparative Budget

**Church & City: St Matthew's, Benton**

**Round to the nearest dollar. Year-end entries on starred\* lines are entered in the Parochial Report, page**

Giving Information		2021	2022
*1.	Number signed pledge cards for Operating Budget (both years)	18	23
*2.	Total dollars pledged to Operating Budget (both years)	\$ 44,880	\$ 50,586
3.	Average pledge	\$ 2,493	\$ 2,199
*4.	Avg. Sunday Attendance in 2021 (numbers affected by Covid-19 pandemic)		<del>                    </del>
		2021	2022
<b>REVENUES</b>			
5.	<b>Beginning Cash in operating acct (same as prior period Ending Cash)</b>		<b>\$ 78,745</b>
<b>Operating Revenues</b>			
6.	Undesignated plate offerings & regular non-pledge support		6,000
7.	Pledge payments to operating budget		42,998
*8.	<b>Plate offerings, pledge pmts. &amp; regular support (lines 6+7)</b>	-	<b>48,998</b>
*9.	Money from investments, used for operations		
*10.	Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, misc activities, <b>forgiven PPP loan amt</b>		6,710
			7,000
*11.	Unrestricted bequests used for operations		
<b>*A</b>	<b>Normal operating income, or NOI (lines 8:11)</b>	-	<b>62,708</b>
*12.	Assistance from diocese for operating budget		
<b>*B</b>	<b>TOTAL OPERATING REVENUES (lines A+12)</b>	-	<b>62,708</b>
<b>Non-Operating Revenues</b>			
*13.	Capital funds, gifts & additions (including grants from diocese for capital projects)		
*14.	Additions to endowment & other investment funds (including earnings)		
*14a.	Gifts for other designated funds: discretionary fd, memorial fd, ECW fd, scholarship fund, organ fund, youth fund, ins. proceeds, etc.		600
*15.	Contributions & grants for congregation-based outreach & mission programs (see line 102); James' Pantry)		600
*16.	Funds rec'd for transmittal to other organizations (disbursements on line 104)		
<b>*C</b>	<b>Subtotal non-operating revenues (lines 13:16)</b>	-	<b>1,200</b>
<b>*D</b>	<b>TOTAL ALL REVENUES (lines B+C)</b>	-	<b>63,908</b>
<b>SVG</b>	Prior years' operating surplus transferred from savings		
17.	New loan proceeds: Commercial loan and/or line of credit		
18.	Diocesan Development Program (DDP) loan		
19.	Other (Interfund loans within the church's funds)		
20.	<b>Total cash available (lines 5+D+SVG+17:19)</b>	-	<b>142,653</b>
<b>EXPENSES</b>			
<b>Outreach</b>			
*21.	Pledge to Diocese = <b>10.5% of Actual 2021 Normal Operating Income</b>		-
*22.	Additional Camp Mitchell support beyond diocesan commitment		
*23.	Budgeted congregational outreach, e.g., St. Francis House, food pantry, etc.		3,600
24.	<b>Total outreach (lines 21:23)</b>	-	<b>3,600</b>
<b>Program &amp; Liturgy</b>			
25.	Evangelism & congregational development		125
26.	Incorporation of new members: name tags, visitor cards, gifts, etc.		
27.	Communications: bulletins, newsltr, website design, ads, signs, etc.		418
28.	Christian formation for all ages		
29.	Young adult & youth ministries		
30.	Music & choirs (instrument maintenance on line 95)		60
31.	Liturgical expense: acolytes, LEMs, lay readers, etc.		
32.	Altar supplies & flowers		600
33.	Diocesan convention delegates expense		300

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		2021	2022
34.	Stewardship & capital campaign expense		
35.	Other (list)		
36.	<b>Total program &amp; liturgy (lines 25:35)</b>	-	<b>1,503</b>
	<b>Parochial Clergy</b>		
37.	Cash Stipend - 2022 minimum clergy comp standards on dio website		14,076
38.	Cash Housing & Utilities allowance based on Fair Rental Value		15,000
39.	SE tax reimb. = 7.65% X (stipend+cash hsng/uttl+provided hsng if any)		2,224
40.	Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.		
41.	Pension=18% X (stipend+hsng/uttl+SECA reimb+othr assessable comp)		5,634
	<b>Call diocesan office for pension calculation when housing is provided.</b>		
42.	Health insurance with Medical Trust - plan options/rates on dio website		
43.	Dental insurance with Delta Dental of AR - rates on dio website		
44.	\$40,000 group term life insurance with AD&D at \$25.20 per month		
45.	Long-term disability ins @ 0.092% of comp on Lines 37-40; short-term @ 0.456%		
46.	Continuing education (\$2,000 minimum for fulltime clergy)		1,000
47.	Travel/business reimb - IRS business mileage rate (56¢/mile in 2021)		500
48.	<b>Clergy compensation &amp; benefits (lines 37:47)</b>	-	<b>38,434</b>
49.	Clergy search expense/moving expense		
50.	Funds paid to another church for shared clergy		
51.	Less funds received for shared clergy (enter as negative number)		
52.	<b>Total parochial clergy (lines 48:51)</b>	-	<b>38,434</b>
	<b>Supply Clergy</b>		
53.	Supply Clergy stipend (minimum: \$150/Sunday srvc or \$180 for 2 srvc)		720
54.	Travel reimb f/Supply clergy-IRS business mileage rate (56¢/mile in 2021)		120
55.	<b>See Supply Clergy policy at <a href="http://episcopalarkansas.org/clergy-compensation/">http://episcopalarkansas.org/clergy-compensation/</a></b>		
56.	<b>Total supply clergy (lines 53:55)</b>	-	<b>840</b>
	<b>Lay Personnel</b>		
57.	Parish Administrator/Church Secretary		
58.	Financial Secretary/Treasurer		
59.	Organist/Choir Director		5,700
60.	Program Director/Christian Formation Director		
61.	Youth Director		
62.	Child Care Workers		
63.	Sexton/Custodian		
64.	Grounds Maintenance Workers		
65.	Other (list)		
	<b>Benefits</b>		
66.	Social Security & Medicare taxes = 7.65% of lay employee wages		436
67.	Pension contributions--5% to 9% of lay employees' salaries; see website		
68.	Health insurance-Lay emp working 1,500 hrs must enroll in Medical Trust		
69.	Delta Dental insurance--diocese's group plan not with the Medical Trust		
70.	Group life insurance & disability insurance - <b>see disability margin note</b>		
71.	Wrkrs Comp: clergy/clerical = wages X .0037; sxtns/grnds = wages X .0219;		177
	childcare workers = wages X .0068; Multiply total by Prem Adj Factor of 0.89 f/final bdgt		-
72.	Lay employee trvl/training - Reimb no more than IRS business mileage rate		
73.	Other (list)-Reimburse volunteers at IRS charitable mileage rate of 14¢/mi		150
74.	<b>Total lay personnel &amp; benefits (lines 57:73)</b>	-	<b>6,463</b>
	<b>Administrative Expense</b>		
75.	Contract services: bookkeeping, audit, legal, etc.		1,680
76.	Kitchen/Hospitality expense		
77.	Office supplies & equipment		100
78.	Postage: including Fed Ex, P.O. box rental, meter lease, etc.		60
79.	Telephone & fax expense		

## 2022 Comparative Budget

		2021	2022
80.	Internet & cable services		
81.	Website services		264
82.	Computer software, updates, tech support		
83.	Office equipment lease		
84.	Service contracts on office equipment		
85.	Dues & Fees (online contribution fee)		35
86.	Church-owned auto expense: license, gas & oil, insurance, repairs		
87.	Other (list)		
88.	<b>Total administrative expense (lines 75:87)</b>	-	<b>2,139</b>
	<b>Property expense</b>		
89.	Interest payments on loans (principal recorded on line 101)		
90.	Property, casualty & liability insurance (CIC-VT package policy)		4,900
91.	Utilities		4,800
92.	Custodial & lawn supplies		500
93.	Repairs & maintenance on buildings		3,000
94.	Service contracts: heat/AC, termite, pest control, etc.		1,320
95.	Musical instrument maintenance		
96.	Furnishings		
97.	Rent expense on facilities		6,000
98.	Property taxes & fees		
99.	Other (list)		
100.	<b>Total property expense (lines 89:99)</b>	-	<b>20,520</b>
<b>*E</b>	<b>TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)</b>	-	<b>73,500</b>
<b>XXX</b>	<b>RESULT OF CURRENT OPERATIONS (Line B minus Line E)</b>	-	<b>(10,792)</b>
	<b>Non-Operating Expenses</b>		
*101.	Major improvements & capital expenditures - includes <u>principal</u> pmts on loans (interest payments recorded on line 89)		
*102.	Outreach & mission not funded through operating budget (see line 15)		
*103.	Funds contributed to Episcopal seminaries		
*104.	Funds sent to other organizations (offsets line 16)		
105.	Expenses paid directly from designated funds: church discretionary fd, memorial fund, ECW fund, contingency fund, etc.		
106.	Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page)		
<b>*F</b>	<b>Total non-operating expenses (lines 101:106)</b>	-	-
<b>*G</b>	<b>TOTAL ALL EXPENSES (E+F)</b>	-	<b>73,500</b>
107.	<b>Ending Cash in operating acct (same as Beginning Cash next period)</b>	<b>\$ -</b>	<b>\$ 69,153</b>
	(line 20-line G) <i>Always reconcile ending cash with bank statements.</i>		
*	Year-end actual figures go in the Parochial Report.		

## 2022 Comparative Budget

<b>3.</b>
<b>Variance</b>
5
5,706
(294)
<del>        </del>
<b>Variance</b>
<b>\$ 78,745</b>
6,000
42,998
<b>48,998</b>
-
6,710
7,000
-
-
<b>62,708</b>
-
<b>62,708</b>
-
-
-
600
-
-
600
-
<b>1,200</b>
<b>63,908</b>
-
-
-
-
<b>142,653</b>
-
-
3,600
<b>3,600</b>
125
-
418
-
-
60
-
600
300

## 2022 Comparative Budget

Variance
-
-
<b>1,503</b>
14,076
15,000
2,224
-
5,634
-
-
-
-
1,000
500
<b>38,434</b>
-
-
-
<b>38,434</b>
720
120
-
<b>840</b>
-
-
5,700
-
-
-
-
-
-
436
-
-
-
-
177
-
-
150
<b>6,463</b>
1,680
-
100
60
-



## 2022 Summary Report of Activities

Church/City: St Matthew's, Benton		Mo/Day/Yr: 7/31/2022		
Year-end entries on starred* lines go in the Parochial Report. Starred lines match page 3 of the Parochial Report.				
This report assumes that the revenues and expenses below are run through the operating account. Activity in other accounts is reported on the Assets & Liabilities report and also included in the annual Parochial Report.				
1	<b>Giving Information for current year:</b>			
2	Average Sunday Attendance (ASA) to date	0		
3	*1 Number signed pledge cards for report year	23		
4	*2 Total dollars pledged for report year	\$ 50,586		
5			<b>Current</b>	<b>2022</b>
6			<b>Month</b>	<b>Actual YTD</b>
7	<b>Operating Revenues</b>			
8	*3 Plate offerings, pledge payments & regular support	\$ 2,719	\$ 41,339	\$ 48,998
9	*4 Money from investments, used for operations	-	-	-
10	*5 Other operating income (unrestricted & restricted gifts used for operations; contributions from cong's orgs; forgiven PPP loan amt)	1,605	6,830	710
11				
12	*6 Unrestricted bequests used for operations	-	-	-
13	<b>*A Normal Operating Income (NOI)</b>	4,324	48,169	49,708
14	*7 Assistance from diocese for operating budget	-	-	-
15	<b>*B Total Operating Revenues</b>	4,324	48,169	49,708
16				
17	<b>Operating Expenses</b>			
18	*12 Commitment to support Diocesan ministries	629	4,404	-
19	*13 Outreach programs funded through operating budget	986	3,504	3,600
20	All other operating expense:			
21	Program & Liturgy expense	-	502	1,503
22	Clergy expense	3,078	21,580	39,274
23	Lay Personnel & Benefits expense	538	2,691	6,463
24	Administrative expense	138	1,366	2,139
25	Property & Facilities expense	1,896	17,048	20,520
26	*14 Total other operating expenses	5,650	43,187	69,900
27	<b>*E Total Operating Expenses</b>	7,265	51,095	73,500
28				
29	<b>Surplus or (Deficit) from Operating Activity</b>	<b>\$ (2,941)</b>	<b>\$ (2,926)</b>	<b>\$ (23,792)</b>
30				
31	<b>Non-Operating Revenues</b>			
32	*8 Capital funds, gifts & additions	-	-	-
33	*9 Additions to endowment & other investment funds	65	270	-
34	*10 Contributions & grants for congregation-based outreach & mission	-	2,000	-
35	*11 Funds received for transmittal to other organizations	-	-	-
36	<b>*C Total Non-Operating Revenues</b>	65	2,270	-
37	<b>Non-Operating Expenses</b>			
38	*15 Major improvements & capital expenditures (includes loan principal)	-	-	-
39	*16 Outreach & mission NOT funded through operating budget	-	-	-
40	*17 Funds contributed to Episcopal seminaries	-	-	-
41	*18 Funds sent to other organizations	-	-	-
42	Non-operating expenses paid directly from designated funds	-	-	-
43	Transfers to non-operating funds	-	-	-
44	<b>*F Total Non-Operating Expenses</b>	-	-	-
45				
46	<b>Surplus or (Deficit) from Non-Operating Activity</b>	<b>\$ 65</b>	<b>\$ 2,270</b>	<b>\$ -</b>
47				
48	-----			
49	Beginning cash in operating account	86,505	78,643	78,745
	Prior years' operating surplus transferred from savings	-	-	-
50	<b>*D Total All Revenues</b>	4,574	56,266	63,908
51	<b>*G Total All Expenses</b>	7,265	51,095	42,875
52	<b>Ending cash in operating account</b>	<b>\$ 83,814</b>	<b>\$ 83,814</b>	<b>\$ 73,150</b>
53				
54	*19 Total cash in all checking and savings accounts as of:	\$ 84,707		
55	*20 Total investments (not cash above) at market value as of:	-		
56	Total cash and investments	\$ 84,707		

## 2022 Detailed Report of Activities

Church/City: <b>St Matthew's, Benton</b>		Mo/Day/Yr: <b>7/31/2022</b>			
Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3.					
<b>Giving Information</b>					
*1. Number signed pledge cards for 2022 Operating Budget	23				
*2. Total dollars pledged to 2022 Operating Budget	\$ 50,586				
3. Average pledge for 2022	2199.391304				
*4. Average Sunday Attendance (ASA) to date					
		<b>Current mo</b>	<b>Actual YTD</b>	<b>Bdgt YTD</b>	<b>2021 Bdgt</b>
<b>REVENUES</b>					
5. <b>Beginning Cash in operating acct (same as prior period Ending Cash)</b>		<b>86,505</b>	<b>78,643</b>	<b>78,745</b>	<b>78,745</b>
<b>Operating Revenues</b>					
6. Undesignated plate offerings & regular non-pledge support		540	5,577	3,500	6,000
7. Pledge payments to operating budget		2,179	35,762	25,082	42,998
*8. <b>Plate offerings, pledge pmts. &amp; regular support (lines 6+7)</b>		<b>2,719</b>	<b>41,339</b>	<b>28,582</b>	<b>48,998</b>
*9. Money from investments, used for operations		-	-	-	-
*10. Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, misc activities, <b>forgiven PPP loan amt</b>		615	4,290	3,914	6,710
		1,100	6,167	4,083	7,000
*11. Unrestricted bequests used for operations		-	-	-	-
*A <b>Normal operating income, or NOI (lines 8:11)</b>		<b>4,434</b>	<b>51,796</b>	<b>36,580</b>	<b>62,708</b>
*12. Assistance from diocese for operating budget		-	-	-	-
*B <b>TOTAL OPERATING REVENUES (lines A+12)</b>		<b>4,434</b>	<b>51,796</b>	<b>36,580</b>	<b>62,708</b>
<b>Non-Operating Revenues</b>					
*13. Capital funds, gifts & additions (including grants from diocese for capital projects)		-	-	-	-
*14. Additions to endowment & other investment funds (including earnings)		-	-	-	-
*14a. Gifts for other designated funds: discretionary fd, memorial fd, ECW fd, scholarship fund, organ fund, youth fund, ins. proceeds, etc.		65	270	350	600
*15. Contributions & grants for congregation-based outreach & mission programs (see line 102)		-	2,000	-	-
		75	2,200	350	600
*16. Funds rec'd for transmittal to other organizations (disbursements on line 104)		-	-	-	-
*C <b>Subtotal non-operating revenues (lines 13:16)</b>		<b>140</b>	<b>4,470</b>	<b>700</b>	<b>1,200</b>
*D <b>TOTAL ALL REVENUES (lines B+C)</b>		<b>4,574</b>	<b>56,266</b>	<b>37,280</b>	<b>63,908</b>
<b>SVG</b> Prior years' operating surplus transferred from savings		-	-	-	-
17. New loan proceeds: Commercial loan and/or line of credit		-	-	-	-
18. Diocesan Development Program (DDP) loan		-	-	-	-
19. Other (Interfund loans within the church's funds)		-	-	-	-
20. <b>Total cash available (lines 5+D+SVG+17:19)</b>		<b>91,079</b>	<b>134,909</b>	<b>116,025</b>	<b>142,653</b>
<b>EXPENSES</b>					
<b>Outreach</b>					
*21. Pledge to Diocese = <b>10.5% of Actual 2021 Normal Operating Income</b>		629	4,404	-	-
*22. Additional Camp Mitchell support beyond diocesan commitment		-	-	-	-
*23. Budgeted congregational outreach, e.g., St. Francis House, food pantry, etc.		986	3,504	2,100	3,600
24. <b>Total outreach (lines 21:23)</b>		<b>1,615</b>	<b>7,908</b>	<b>2,100</b>	<b>3,600</b>
<b>Program &amp; Liturgy</b>					
25. Evangelism & congregational development		-	60	73	125
26. Incorporation of new members: name tags, visitor cards, gifts, etc.		-	-	-	-
27. Communications: bulletins, newsltr, website design, ads, signs, etc.		-	-	244	418
28. Christian formation for all ages		-	-	-	-
29. Young adult & youth ministries		-	-	-	-
30. Music & choirs (instrument maintenance on line 95)		-	48	35	60
31. Liturgical expense: acolytes, LEMs, lay readers, etc.		-	277	-	-
32. Altar supplies & flowers		-	117	350	600
33. Diocesan convention delegates expense		-	-	175	300
34. Stewardship & capital campaign expense		-	-	-	-
35. Other (list)		-	-	-	-
36. <b>Total program &amp; liturgy (lines 25:35)</b>		<b>-</b>	<b>502</b>	<b>877</b>	<b>1,503</b>
<b>Parochial Clergy</b>					
37. Cash Stipend - 2022 minimum clergy comp standards on dio website		1,173	8,211	8,211	14,076



## 2022 Detailed Report of Activities

	Current mo	Actual YTD	Bdgt YTD	2021 Bdgt
38. Cash Housing & Utilities allowance based on Fair Rental Value	1,250	8,750	8,750	15,000
39. SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng if any)	185	1,295	1,298	2,224
40. Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.	-	-	-	-
41. Pension=18% X (stipend+hsng/util+SECA reimb+otr assessable comp)	470	3,324	3,287	5,634
<b>Call diocesan office for pension calculation when housing is provided.</b>	-	-	-	-
42. Health insurance with Medical Trust - plan options/rates on dio website	-	-	-	-
43. Dental insurance with Delta Dental of AR - rates on dio website	-	-	-	-
44. \$40,000 group term life insurance with AD&D at \$25.20 per month	-	-	-	-
45. Long-term disability ins @ 0.092% of comp on Lines 37-40; short-term @ 0.456%	-	-	-	-
46. Continuing education (\$2,000 minimum for fulltime clergy)	-	-	583	1,000
47. Travel/business reimb - IRS business mileage rate (56¢/mile in 2021)	-	-	292	500
<b>48. Clergy compensation &amp; benefits (lines 37:47)</b>	<b>3,078</b>	<b>21,580</b>	<b>22,420</b>	<b>38,434</b>
49. Clergy search expense/moving expense	-	-	-	-
50. Funds paid to another church for shared clergy	-	-	-	-
51. Less funds received for shared clergy (enter as negative number)	-	-	-	-
<b>52. Total parochial clergy (lines 48:51)</b>	<b>3,078</b>	<b>21,580</b>	<b>22,420</b>	<b>38,434</b>
<b>Supply Clergy</b>				
53. Supply Clergy stipend (minimum: \$150/Sunday srvc or \$180 for 2 srvc)	-	-	420	720
54. Travel reimb/supply clergy-IRS business mileage rate (56¢/mile in 2021)	-	-	70	120
55. <b>See Supply Clergy policy at <a href="http://episcopalarkansas.org/clergy-compensation/">http://episcopalarkansas.org/clergy-compensation/</a></b>	-	-	-	-
<b>56. Total supply clergy (lines 53:55)</b>	<b>-</b>	<b>-</b>	<b>490</b>	<b>840</b>
<b>Lay Personnel (Gross payroll before withholdings &amp; deductions)</b>				
57. Parish Administrator/Church Secretary	-	-	-	-
58. Financial Secretary/Treasurer	-	-	-	-
59. Organist/Choir Director	500	2,500	3,325	5,700
60. Program Director/Christian Formation Director	-	-	-	-
61. Youth Director	-	-	-	-
62. Child Care Workers	-	-	-	-
63. Sexton/Custodian	-	-	-	-
64. Grounds Maintenance Workers	-	-	-	-
65. Other (list)	-	-	-	-
<b>Benefits</b>				
66. Social Security & Medicare taxes = 7.65% of lay employee wages	38	209	254	436
67. Pension contributions--5% to 9% of lay employees' salaries; see website	-	-	-	-
68. Health insurance-Lay emp working 1,500 hrs must enroll in Medical Trust	-	-	-	-
69. Delta Dental insurance--diocese's group plan not with the Medical Trust	-	-	-	-
70. Group life insurance & disability insurance - rates on budget worksheet	-	-	-	-
71. Wrkrs Comp: clergy/clerical = wages X .0037; sxtns/grnds = wages X .0219;	-	-	103	177
childcare workers = wages X .0068; Multiply total by Prem Adj Factor of 0.89 f/final bdgt	-	-	-	-
72. Lay employee trvl/training - Reimb no more than IRS business mileage rate	-	-	-	-
73. Other (list)-Reimburse volunteers at IRS charitable mileage rate of 14¢/mi	-	(18)	88	150
<b>74. Total lay personnel &amp; benefits (lines 57:73)</b>	<b>538</b>	<b>2,691</b>	<b>3,770</b>	<b>6,463</b>
<b>Administrative</b>				
75. Contract services: bookkeeping, audit, legal, etc.	135	945	980	1,680
76. Kitchen/Hospitality expense	-	358	-	-
77. Office supplies & equipment	-	-	58	100
78. Postage: including Fed Ex, P.O. box rental, meter lease, etc.	-	-	35	60
79. Telephone & fax expense	-	-	-	-
80. Internet & cable services	-	23	-	-
81. Website services	-	-	154	264
82. Computer software, updates, tech support	-	-	-	-
83. Office equipment lease	-	-	-	-
84. Service contracts on office equipment	-	-	-	-
85. Dues & Fees	3	40	20	35
86. Church-owned auto expense: license, gas & oil, insurance, repairs	-	-	-	-
87. Other (list)	-	-	-	-
<b>88. Total administrative expense (lines 75:87)</b>	<b>138</b>	<b>1,366</b>	<b>1,248</b>	<b>2,139</b>
<b>Property &amp; Facilities</b>				
89. Interest payments on loans (principal recorded on line 101)	-	-	-	-

## 2022 Detailed Report of Activities

		Current mo	Actual YTD	Bdgt YTD	2021 Bdgt
90.	Property, casualty & liability insurance (CIC-VT package policy)	1,260	3,632	2,858	4,900
91.	Utilities	406	3,074	2,800	4,800
92.	Custodial & lawn supplies	-	-	292	500
93.	Repairs & maintenance on buildings	-	5,900	1,750	3,000
94.	Service contracts: heat/AC, termite, pest control, etc.	120	815	770	1,320
95.	Musical instrument maintenance	-	-	-	-
96.	Furnishings	-	-	-	-
97.	Rent expense on facilities	110	3,627	3,500	6,000
98.	Property taxes & fees	-	-	-	-
99.	Other (list)	-	-	-	-
100.	<b>Total property &amp; facilities expense (lines 89:100)</b>	<b>1,896</b>	<b>17,048</b>	<b>11,970</b>	<b>20,520</b>
<b>*E</b>	<b>TOTAL OPERATING EXPENSES (lines 24+36+52+56+73+88+101)</b>	<b>7,265</b>	<b>51,095</b>	<b>42,875</b>	<b>73,500</b>
<b>XXX</b>	<b>RESULT OF CURRENT OPERATIONS (Line B minus Line E)</b>	<b>(2,831)</b>	<b>701</b>	<b>(6,295)</b>	<b>(10,792)</b>
	<b>Non-Operating Expenses</b>				
*101.	Major improvements & capital expenditures - includes principal pmts on loans (interest payments recorded on line 89)	-	-	-	-
*102.	Outreach & mission NOT funded through operating budget (see line 15)	-	-	-	-
*103.	Funds contributed to Episcopal seminaries	-	-	-	-
*104.	Funds sent to other organizations (offsets line 16)	-	-	-	-
105.	Non-op exp paid directly from designated funds: church discretionary fd, memorial fund, ECW fund, contingency fund, etc.	-	-	-	-
106.	Transfers to other non-operating funds, either restricted or unrestricted (show also on assets and liabilities page)	-	-	-	-
<b>*F</b>	<b>Total non-operating expenses (lines 101:106)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>*G</b>	<b>TOTAL ALL EXPENSES (E+F)</b>	<b>7,265</b>	<b>51,095</b>	<b>42,875</b>	<b>73,500</b>
107.	<b>Ending Cash in op acct per books (same as next period Beginning Cas</b>	<b>83,814</b>	<b>83,814</b>	<b>73,150</b>	<b>69,153</b>
	(line 20-line G) <b>Always reconcile ending cash with bank statements.</b>				
	* Year-end actual figures go in the Parochial Report.				

## 2022 Report of Certain Assets and Liabilities

Church/City: <b>St Matthew's, Benton</b>		Mo/Day/Yr: <b>7/31/2022</b>		
Round to the nearest dollar. Year-end entries on starred* lines are needed for the Parochial Report.				
Rename individual Designated Funds to fit your situation.				
	Beginning of period	Receipts to date	Disb'mnts to date	End of period
<b>Cash &amp; Cash Equivalents</b>				
a. Cash in Operating Account	\$ 86,505	\$ 4,574	\$ 7,265	\$ 83,814
b. Cash in Other Checking, Savings, CDs, Money Markets	893			893
*1. <b>Subtotal of All Cash on Hand</b> (lines a + b)	<b>87,398</b>	<b>4,574</b>	<b>7,265</b>	<b>84,707</b>
*2. Total in Stocks, Bonds, Mutual Funds (@ market value)				-
3. <b>Total Cash &amp; Cash Equivalents</b> (lines 1 + 2)	<b>87,398</b>	<b>4,574</b>	<b>7,265</b>	<b>84,707</b>
<b>Cash &amp; Cash Equivalents broken down as follows:</b>				
4. Unrestricted Funds (includes operating account and prior years' surplus held in savings accounts)	75,466	4,434	6,279	73,621
<b>Designated or Restricted Funds (re-name as needed)</b>				
5. Building Fund	2,219			2,219
6. Columbarium Fund				-
7. Contingency Fund (for unexpected major expenses)				-
8. Discretionary Fund	990	65		1,055
9. Endowment Fund				-
10. Episcopal Churchwomen	578			578
11. Men's Group Fund				-
12. Memorial Fund	2,835	-		2,835
13. Organ Fund				-
14. Raise The Roof Capital Campaign Fund				-
15. Scholarship Fund				-
16. Stained Glass Fund				-
17. Youth Ministry Fund				-
18. Other (please name):	1,966			1,966
19. Food Pantry	3,344	75	986	2,433
20. <b>Total Unrestricted &amp; Restricted Funds</b> (lines 4:19)	<b>87,398</b>	<b>4,574</b>	<b>7,265</b>	<b>84,707</b>
(Line 20 must equal Line 3)				
<b>Restricted Fund Pledges Not Yet Paid</b>				
21. Building Fund				-
22. Capital Campaign				-
23. Other (please name):				-
24.				-
25. <b>Total Restricted Pledges Not Yet Paid</b> (lines 21:24)	-	-	-	-
<b>Estimated Value of Fixed Assets &amp; Real Estate</b>				
26. Land				-
27. Church Buildings & Imprvmnts (including pipe organ)				-
28. Furniture, Fixtures, Equipment				-
29. Fine Arts				-
30. Vehicles				-
31. Rectory/Vicarage				-
32. Rental Property				-
33. <b>Total Fixed Assets &amp; Real Estate</b> (lines 26:32)	-	-	-	-
<b>Total Assets</b>	<b>\$ 87,398.00</b>	<b>\$ 4,574.00</b>	<b>\$ 7,265.00</b>	<b>\$ 84,707.00</b>
Continued on next page				

## 2022 Report of Certain Assets and Liabilities

		Beginning of period	Receipts to date	Disb'mnts to date	End of period
	<b>Loans, mortgages and other commitments</b>	<b>Amt borrowed</b>	<b>Additions</b>	<b>Princ Pmts</b>	<b>Balance</b>
34.	Principal on Paycheck Protection Program (PPP)				-
	Loan at _____ Bank				
	Date: _____ Amt forgiven: _____ Date: _____				
35.	Principal on Commercial Loan at _____ Bank				-
	Interest rate: _____ Maturity date: _____				
	Collateral: _____				
36.	Diocesan Development Program Loan (DDP)				-
	Interest rate: _____ Maturity date: _____				
	Collateral: _____				
37.	Other Liabilities (e.g., Interfund loans, private loans)				
38.	<b>Total Loans, Mtgs, Other Commitments (lines 34:37)</b>	-	-	-	-
<p>Approved by the Vestry of _____, on _____, 20____.</p> <p>Attested by Vicar or Warden: _____ Clerk or Treasurer: _____.</p>					
<p><b>Please return signed copy by the 21st of April, July, and October, 2022, and January 21, 2023.</b></p>					
Mary Jane Hodges, Financial Coordinator		e-mail: <a href="mailto:mjhodges@episcopalarkansas.org">mjhodges@episcopalarkansas.org</a>			
Episcopal Diocese of Arkansas		phone: (501) 218-8807			
P.O. Box 164668		fax: (501) 372-2147			
Little Rock, AR 72216-4668					