

## 2022 Comparative Budget

**Church & City: St Matthew's, Benton**

**Round to the nearest dollar. Year-end entries on starred\* lines are entered in the Parochial Report, page 3.**

Giving Information		2021	2022	Variance
*1.	Number signed pledge cards for Operating Budget (both years)	18	23	5
*2.	Total dollars pledged to Operating Budget (both years)	\$ 44,880	\$ 50,586	5,706
3.	Average pledge	\$ 2,493	\$ 2,199	(294)
*4.	Avg. Sunday Attendance in 2021 (numbers affected by Covid-19 pandemic)		<del>XXXXXX</del>	<del>XXXXXX</del>
		2021	2022	Variance
<b>REVENUES</b>				
5.	<b>Beginning Cash in operating acct (same as prior period Ending Cash)</b>		\$ 78,745	\$ 78,745
<b>Operating Revenues</b>				
6.	Undesignated plate offerings & regular non-pledge support		6,000	6,000
7.	Pledge payments to operating budget		42,998	42,998
*8.	<b>Plate offerings, pledge pmts. &amp; regular support (lines 6+7)</b>	-	48,998	48,998
*9.	Money from investments, used for operations			-
*10.	Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, misc activities, <b>forgiven PPP loan amt</b>		6,710	6,710
			7,000	7,000
*11.	Unrestricted bequests used for operations			-
*A	<b>Normal operating income, or NOI (lines 8:11)</b>	-	62,708	62,708
*12.	Assistance from diocese for operating budget			-
*B	<b>TOTAL OPERATING REVENUES (lines A+12)</b>	-	62,708	62,708
<b>Non-Operating Revenues</b>				
*13.	Capital funds, gifts & additions (including grants from diocese for capital projects)			-
*14.	Additions to endowment & other investment funds (including earnings)			-
*14a.	Gifts for other designated funds: discretionary fd, memorial fd, ECW fd, scholarship fund, organ fund, youth fund, ins. proceeds, etc.		600	600
*15.	Contributions & grants for congregation-based outreach & mission programs (see line 102); James' Pantry		600	600
*16.	Funds rec'd for transmittal to other organizations (disbursements on line 104)			-
*C	<b>Subtotal non-operating revenues (lines 13:16)</b>	-	1,200	1,200
*D	<b>TOTAL ALL REVENUES (lines B+C)</b>	-	63,908	63,908
<b>SVG</b>				
17.	Prior years' operating surplus transferred from savings			-
18.	New loan proceeds: Commercial loan and/or line of credit			-
19.	Diocesan Development Program (DDP) loan			-
20.	Other (Interfund loans within the church's funds)			-
	<b>Total cash available (lines 5+D+SVG+17:19)</b>	-	142,653	142,653
<b>EXPENSES</b>				
<b>Outreach</b>				
*21.	Pledge to Diocese = <b>10.5% of Actual 2021 Normal Operating Income</b>		-	-
*22.	Additional Camp Mitchell support beyond diocesan commitment			-
*23.	Budgeted congregational outreach, e.g., St. Francis House, food pantry, etc.		3,600	3,600
24.	<b>Total outreach (lines 21:23)</b>	-	3,600	3,600
<b>Program &amp; Liturgy</b>				
25.	Evangelism & congregational development		125	125
26.	Incorporation of new members: name tags, visitor cards, gifts, etc.			-
27.	Communications: bulletins, newsltr, website design, ads, signs, etc.		418	418
28.	Christian formation for all ages			-
29.	Young adult & youth ministries			-
30.	Music & choirs (instrument maintenance on line 95)		60	60
31.	Liturgical expense: acolytes, LEMs, lay readers, etc.			-
32.	Altar supplies & flowers		600	600
33.	Diocesan convention delegates expense		300	300
34.	Stewardship & capital campaign expense			-
35.	Other (list)			-
36.	<b>Total program &amp; liturgy (lines 25:35)</b>	-	1,503	1,503

## 2022 Comparative Budget

		2021	2022	Variance
	<b>Parochial Clergy</b>			
37.	Cash Stipend - 2022 minimum clergy comp standards on dio website		14,076	14,076
38.	Cash Housing & Utilities allowance based on Fair Rental Value		15,000	15,000
39.	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng if any)		2,224	2,224
40.	Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.			-
41.	Pension=18% X (stipend+hsng/util+SECA reimb+othr assessable comp)		5,634	5,634
	<b>Call diocesan office for pension calculation when housing is provided.</b>			
42.	Health insurance with Medical Trust - plan options/rates on dio website			-
43.	Dental insurance with Delta Dental of AR - rates on dio website			-
44.	\$40,000 group term life insurance with AD&D at \$25.20 per month			-
45.	Long-term disability ins @ 0.092% of comp on Lines 37-40; short-term @ 0.456%			-
46.	Continuing education (\$2,000 minimum for fulltime clergy)		1,000	1,000
47.	Travel/business reimb - IRS business mileage rate (56¢/mile in 2021)		500	500
48.	<b>Clergy compensation &amp; benefits (lines 37:47)</b>	-	<b>38,434</b>	<b>38,434</b>
49.	Clergy search expense/moving expense			-
50.	Funds paid to another church for shared clergy			-
51.	Less funds received for shared clergy (enter as negative number)			-
52.	<b>Total parochial clergy (lines 48:51)</b>	-	<b>38,434</b>	<b>38,434</b>
	<b>Supply Clergy</b>			
53.	Supply Clergy stipend (minimum: \$150/Sunday srvc or \$180 for 2 srvc)		720	720
54.	Travel reimb f/Supply clergy-IRS business mileage rate (56¢/mile in 2021)		120	120
55.	<b>See Supply Clergy policy at <a href="http://episcopalarkansas.org/clergy-compensation/">http://episcopalarkansas.org/clergy-compensation/</a></b>			-
56.	<b>Total supply clergy (lines 53:55)</b>	-	<b>840</b>	<b>840</b>
	<b>Lay Personnel</b>			
57.	Parish Administrator/Church Secretary			-
58.	Financial Secretary/Treasurer			-
59.	Organist/Choir Director		5,700	5,700
60.	Program Director/Christian Formation Director			-
61.	Youth Director			-
62.	Child Care Workers			-
63.	Sexton/Custodian			-
64.	Grounds Maintenance Workers			-
65.	Other (list)			-
	<b>Benefits</b>			
66.	Social Security & Medicare taxes = 7.65% of lay employee wages		436	436
67.	Pension contributions--5% to 9% of lay employees' salaries; see website			-
68.	Health insurance-Lay emp working 1,500 hrs must enroll in Medical Trust			-
69.	Delta Dental insurance--diocese's group plan not with the Medical Trust			-
70.	Group life insurance & disability insurance - <b>see disability margin note</b>			-
71.	Wrks Comp: clergy/clerical = wages X .0037; sxtns/grnds = wages X .0219;		177	177
	childcare workers = wages X .0068; Multiply total by Prem Adj Factor of 0.89 f/final bdgt		-	-
72.	Lay employee trvl/training - Reimb no more than IRS business mileage rate			-
73.	Other (list)-Reimburse volunteers at IRS charitable mileage rate of 14¢/mi		150	150
74.	<b>Total lay personnel &amp; benefits (lines 57:73)</b>	-	<b>6,463</b>	<b>6,463</b>
	<b>Administrative Expense</b>			
75.	Contract services: bookkeeping, audit, legal, etc.		1,680	1,680
76.	Kitchen/Hospitality expense			-
77.	Office supplies & equipment		100	100
78.	Postage: including Fed Ex, P.O. box rental, meter lease, etc.		60	60
79.	Telephone & fax expense			-
80.	Internet & cable services			-
81.	Website services		264	264
82.	Computer software, updates, tech support			-
83.	Office equipment lease			-
84.	Service contracts on office equipment			-
85.	Dues & Fees (online contribution fee)		35	35



## 2022 Comparative Budget

Church/City: St Matthew's, Benton		Mo/Day/Yr: 2/28/2022		
Year-end entries on starred* lines go in the Parochial Report. Starred lines match page 3 of the Parochial Report.				
This report assumes that the revenues and expenses below are run through the operating account. Activity in other accounts is reported on the Assets & Liabilities report and also included in the annual Parochial Report.				
1	<b>Giving Information for current year:</b>			
2	Average Sunday Attendance (ASA) to date	0		
3	*1 Number signed pledge cards for report year	23		
4	*2 Total dollars pledged for report year	\$ 50,586		
5			<b>Current</b>	<b>2022</b>
6			<b>Month</b>	<b>Actual YTD</b>
7	<b>Operating Revenues</b>			
8	*3 Plate offerings, pledge payments & regular support	\$ 3,819	\$ 23,492	\$ 48,998
9	*4 Money from investments, used for operations	-	-	-
10	*5 Other operating income (unrestricted & restricted gifts used for operations; contributions from cong's orgs; forgiven PPP loan amt)	1,112	410	710
11				
12	*6 Unrestricted bequests used for operations	-	-	-
13	<b>*A Normal Operating Income (NOI)</b>	4,931	23,902	49,708
14	*7 Assistance from diocese for operating budget	-	-	-
15	<b>*B Total Operating Revenues</b>	4,931	23,902	49,708
16				
17	<b>Operating Expenses</b>			
18	*12 Commitment to support Diocesan ministries	630	1,888	-
19	*13 Outreach programs funded through operating budget	272	1,201	3,600
20	All other operating expense:			
21	Program & Liturgy expense	160	311	1,503
22	Clergy expense	3,077	9,268	39,274
23	Lay Personnel & Benefits expense	417	722	6,463
24	Administrative expense	139	413	2,139
25	Property & Facilities expense	1,637	6,483	20,520
26	*14 Total other operating expenses	5,430	17,197	69,900
27	<b>*E Total Operating Expenses</b>	6,332	20,286	73,500
28				
29	<b>Surplus or (Deficit) from Operating Activity</b>	<b>\$ (1,401)</b>	<b>\$ 3,616</b>	<b>\$ (23,792)</b>
30				
31	<b>Non-Operating Revenues</b>			
32	*8 Capital funds, gifts & additions	-	-	-
33	*9 Additions to endowment & other investment funds	50	605	-
34	*10 Contributions & grants for congregation-based outreach & mission	-	-	-
35	*11 Funds received for transmittal to other organizations	-	-	-
36	<b>*C Total Non-Operating Revenues</b>	50	605	-
37	<b>Non-Operating Expenses</b>			
38	*15 Major improvements & capital expenditures (includes loan principal)	-	-	-
39	*16 Outreach & mission NOT funded through operating budget	-	-	-
40	*17 Funds contributed to Episcopal seminaries	-	-	-
41	*18 Funds sent to other organizations	-	-	-
42	Non-operating expenses paid directly from designated funds	-	-	-
43	Transfers to non-operating funds	-	-	-
44	<b>*F Total Non-Operating Expenses</b>	-	-	-
45				
46	<b>Surplus or (Deficit) from Non-Operating Activity</b>	<b>\$ 50</b>	<b>\$ 605</b>	<b>\$ -</b>
47				
48				
49	Beginning cash in operating account	87,254	78,643	78,745
	Prior years' operating surplus transferred from savings	-	-	-
50	<b>*D Total All Revenues</b>	6,014	28,579	63,908
51	<b>*G Total All Expenses</b>	6,332	20,286	15,172

## 2022 Comparative Budget

52		<b>Ending cash in operating account</b>	\$ 86,936	\$ 86,936	\$ 79,550
53					
54	*19	Total cash in all checking and savings accounts as of:	\$ 88,147		
55	*20	Total investments (not cash above) at market value as of:	-		
56		Total cash and investments	\$ 88,147		

## 2022 Comparative Budget

Church/City: <b>St Matthew's, Benton</b>		Mo/Day/Yr:		
Round to the nearest dollar. Year-end entries on starred* lines are entered in the Parochial Report, page 3.				
<b>Giving Information</b>				
*1. Number signed pledge cards for 2022 Operating Budget	23			
*2. Total dollars pledged to 2022 Operating Budget	\$ 50,586			
3. Average pledge for 2022	2199.391304			
*4. Average Sunday Attendance (ASA) to date				
		<b>Current mo</b>	<b>Actual YTD</b>	<b>Bdgt YTD</b>
<b>REVENUES</b>				
5. <b>Beginning Cash in operating acct (same as prior period Ending Cash)</b>		<b>87,254</b>	<b>78,643</b>	<b>78,745</b>
<b>Operating Revenues</b>				
6. Undesignated plate offerings & regular non-pledge support		753	1,509	1,500
7. Pledge payments to operating budget		3,066	21,983	10,750
*8. <b>Plate offerings, pledge pmnts. &amp; regular support (lines 6+7)</b>		<b>3,819</b>	<b>23,492</b>	<b>12,250</b>
*9. Money from investments, used for operations		-	-	-
*10. Other operating income: unrestricted gifts, restricted gifts used for operations, contributions from congregation's organizations, rental income, fees, misc activities, <b>forgiven PPP loan amt</b>		1,710	3,597	1,678
		-	-	1,750
*11. Unrestricted bequests used for operations		-	-	-
*A <b>Normal operating income, or NOI (lines 8:11)</b>		<b>5,529</b>	<b>27,089</b>	<b>15,677</b>
*12. Assistance from diocese for operating budget		-	-	-
*B <b>TOTAL OPERATING REVENUES (lines A+12)</b>		<b>5,529</b>	<b>27,089</b>	<b>15,677</b>
<b>Non-Operating Revenues</b>				
*13. Capital funds, gifts & additions (including grants from diocese for capital projects)		-	-	-
*14. Additions to endowment & other investment funds (including earnings)		-	-	-
*14a. Gifts for other designated funds: discretionary fd, memorial fd, ECW fd, scholarship fund, organ fund, youth fund, ins. proceeds, etc.		50	605	150
		-	-	-
*15. Contributions & grants for congregation-based outreach & mission programs (see line 102)		435	885	150
*16. Funds rec'd for transmittal to other organizations (disbursements on line 104)		-	-	-
*C <b>Subtotal non-operating revenues (lines 13:16)</b>		<b>485</b>	<b>1,490</b>	<b>300</b>
*D <b>TOTAL ALL REVENUES (lines B+C)</b>		<b>6,014</b>	<b>28,579</b>	<b>15,977</b>
<b>SVG</b>				
Prior years' operating surplus transferred from savings		-	-	-
17. New loan proceeds: Commercial loan and/or line of credit		-	-	-
18. Diocesan Development Program (DDP) loan		-	-	-
19. Other (Interfund loans within the church's funds)		-	-	-
20. <b>Total cash available (lines 5+D+SVG+17:19)</b>		<b>93,268</b>	<b>107,222</b>	<b>94,722</b>
<b>EXPENSES</b>				
<b>Outreach</b>				
*21. Pledge to Diocese = <b>10.5% of Actual 2021 Normal Operating Income</b>		630	1,888	-
*22. Additional Camp Mitchell support beyond diocesan commitment		-	-	-
*23. Budgeted congregational outreach, e.g., St. Francis House, food pantry, etc.		272	1,201	900
24. <b>Total outreach (lines 21:23)</b>		<b>902</b>	<b>3,089</b>	<b>900</b>
<b>Program &amp; Liturgy</b>				
25. Evangelism & congregational development		-	-	31
26. Incorporation of new members: name tags, visitor cards, gifts, etc.		-	-	-
27. Communications: bulletins, newsltr, website design, ads, signs, etc.		-	-	105
28. Christian formation for all ages		-	-	-
29. Young adult & youth ministries		-	-	-
30. Music & choirs (instrument maintenance on line 95)		-	-	15
31. Liturgical expense: acolytes, LEMs, lay readers, etc.		160	277	-
32. Altar supplies & flowers		-	34	150
33. Diocesan convention delegates expense		-	-	75
34. Stewardship & capital campaign expense		-	-	-
35. Other (list)		-	-	-
36. <b>Total program &amp; liturgy (lines 25:35)</b>		<b>160</b>	<b>311</b>	<b>376</b>

## 2022 Comparative Budget

		Current mo	Actual YTD	Bdgt YTD
	<b>Parochial Clergy</b>			
37.	Cash Stipend - 2022 minimum clergy comp standards on dio website	1,173	3,519	3,519
38.	Cash Housing & Utilities allowance based on Fair Rental Value	1,250	3,750	3,750
39.	SE tax reimb. = 7.65% X (stipend+cash hsng/util+provided hsng if any)	185	555	556
40.	Other clergy comp - exp allwncs, hsng equity, 403(b), bonus, etc.	-	-	-
41.	Pension=18% X (stipend+hsng/util+SECA reimb+othr assessable comp)	469	1,444	1,409
	<b>Call diocesan office for pension calculation when housing is provided.</b>	-	-	-
42.	Health insurance with Medical Trust - plan options/rates on dio website	-	-	-
43.	Dental insurance with Delta Dental of AR - rates on dio website	-	-	-
44.	\$40,000 group term life insurance with AD&D at \$25.20 per month	-	-	-
45.	Long-term disability ins @ 0.092% of comp on Lines 37-40; short-term @ 0.456%	-	-	-
46.	Continuing education (\$2,000 minimum for fulltime clergy)	-	-	250
47.	Travel/business reimb - IRS business mileage rate (56¢/mile in 2021)	-	-	125
48.	<b>Clergy compensation &amp; benefits (lines 37:47)</b>	<b>3,077</b>	<b>9,268</b>	<b>6,406</b>
49.	Clergy search expense/moving expense	-	-	-
50.	Funds paid to another church for shared clergy	-	-	-
51.	Less funds received for shared clergy (enter as negative number)	-	-	-
52.	<b>Total parochial clergy (lines 48:51)</b>	<b>3,077</b>	<b>9,268</b>	<b>6,406</b>
	<b>Supply Clergy</b>			
53.	Supply Clergy stipend (minimum: \$150/Sunday srvc or \$180 for 2 srvc)	-	-	180
54.	Travel reimb/supply clergy-IRS business mileage rate (56¢/mile in 2021)	-	-	30
55.	<b>See Supply Clergy policy at <a href="http://episcopalarkansas.org/clergy-compensation/">http://episcopalarkansas.org/clergy-compensation/</a></b>	-	-	-
56.	<b>Total supply clergy (lines 53:55)</b>	<b>-</b>	<b>-</b>	<b>210</b>
	<b>Lay Personnel (Gross payroll before withholdings &amp; deductions)</b>			
57.	Parish Administrator/Church Secretary	-	-	-
58.	Financial Secretary/Treasurer	-	-	-
59.	Organist/Choir Director	400	700	1,425
60.	Program Director/Christian Formation Director	-	-	-
61.	Youth Director	-	-	-
62.	Child Care Workers	-	-	-
63.	Sexton/Custodian	-	-	-
64.	Grounds Maintenance Workers	-	-	-
65.	Other (list)	-	-	-
	<b>Benefits</b>			
66.	Social Security & Medicare taxes = 7.65% of lay employee wages	17	40	109
67.	Pension contributions--5% to 9% of lay employees' salaries; see website	-	-	-
68.	Health insurance-Lay emp working 1,500 hrs must enroll in Medical Trust	-	-	-
69.	Delta Dental insurance--diocese's group plan not with the Medical Trust	-	-	-
70.	Group life insurance & disability insurance - rates on budget worksheet	-	-	-
71.	Wrkrs Comp: clergy/clerical = wages X .0037; sxtns/grnds = wages X .0219;	-	-	44
	childcare workers = wages X .0068; Multiply total by Prem Adj Factor of 0.89 f/final bdgt	-	-	-
72.	Lay employee trvl/training - Reimb no more than IRS business mileage rate	-	-	-
73.	Other (list)-Reimburse volunteers at IRS charitable mileage rate of 14¢/mi	-	(18)	38
74.	<b>Total lay personnel &amp; benefits (lines 57:73)</b>	<b>417</b>	<b>722</b>	<b>1,616</b>
	<b>Administrative</b>			
75.	Contract services: bookkeeping, audit, legal, etc.	135	405	420
76.	Kitchen/Hospitality expense	-	-	-
77.	Office supplies & equipment	-	-	25
78.	Postage: including Fed Ex, P.O. box rental, meter lease, etc.	-	-	15
79.	Telephone & fax expense	-	-	-
80.	Internet & cable services	-	-	-
81.	Website services	-	-	66
82.	Computer software, updates, tech support	-	-	-
83.	Office equipment lease	-	-	-
84.	Service contracts on office equipment	-	-	-
85.	Dues & Fees	4	8	9



## 2022 Comparative Budget

<b>3/31/2022</b>
<b>2021 Bdgt</b>
<b>78,745</b>
6,000
42,998
<b>48,998</b>
-
6,710
7,000
-
-
<b>62,708</b>
-
<b>62,708</b>
-
-
-
600
-
-
600
-
<b>1,200</b>
<b>63,908</b>
-
-
-
-
<b>142,653</b>
-
-
3,600
<b>3,600</b>
125
-
418
-
-
60
-
600
300
-
-
<b>1,503</b>

## 2022 Comparative Budget

2021 Bdgt
14,076
15,000
2,224
-
5,634
-
-
-
-
-
1,000
500
<b>38,434</b>
-
-
-
<b>38,434</b>
720
120
-
<b>840</b>
-
-
5,700
-
-
-
-
-
-
-
436
-
-
-
-
177
-
-
150
<b>6,463</b>
1,680
-
100
60
-
-
264
-
-
-
35



## 2022 Comparative Budget

Church/City: St Matthew's, Benton			Mo/Day/Yr: 2/28/2022	
Round to the nearest dollar. Year-end entries on starred* lines are needed for the Parochial Report.				
Rename individual Designated Funds to fit your situation.				
	Beginning of period	Receipts to date	Disb'mnts to date	End of period
<b>Cash &amp; Cash Equivalents</b>				
a. Cash in Operating Account	\$ 74,770	\$ 17,357	\$ 4,873	\$ 87,254
b. Cash in Other Checking, Savings, CDs, Money Markets	893			893
*1. <b>Subtotal of All Cash on Hand</b> (lines a + b)	<b>75,663</b>	<b>17,357</b>	<b>4,873</b>	<b>88,147</b>
*2. Total in Stocks, Bonds, Mutual Funds (@ market value)				-
3. <b>Total Cash &amp; Cash Equivalents</b> (lines 1 + 2)	<b>75,663</b>	<b>17,357</b>	<b>4,873</b>	<b>88,147</b>
<b>Cash &amp; Cash Equivalents broken down as follows:</b>				
4. Unrestricted Funds (includes operating account and prior years' surplus held in savings accounts)	64,840	16,982	4,873	76,949
<b>Designated or Restricted Funds (re-name as needed)</b>				
5. Building Fund	2,219			2,219
6. Columbarium Fund				-
7. Contingency Fund (for unexpected major expenses)				-
8. Discretionary Fund	1,315	275		1,590
9. Endowment Fund				-
10. Episcopal Churchwomen	578			578
11. Men's Group Fund				-
12. Memorial Fund	2,835	-		2,835
13. Organ Fund				-
14. Raise The Roof Capital Campaign Fund				-
15. Scholarship Fund				-
16. Stained Glass Fund				-
17. Youth Ministry Fund				-
18. Other (please name):	3,876	100		3,976
19.				-
20. <b>Total Unrestricted &amp; Restricted Funds</b> (lines 4:19)	<b>75,663</b>	<b>17,357</b>	<b>4,873</b>	<b>88,147</b>
<b>(Line 20 must equal Line 3)</b>				
<b>Restricted Fund Pledges Not Yet Paid</b>				
21. Building Fund				-
22. Capital Campaign				-
23. Other (please name):				-
24.				-
25. <b>Total Restricted Pledges Not Yet Paid</b> (lines 21:24)	-	-	-	-
<b>Estimated Value of Fixed Assets &amp; Real Estate</b>				
26. Land				-
27. Church Buildings & Imprvmnts (including pipe organ)				-
28. Furniture, Fixtures, Equipment				-
29. Fine Arts				-
30. Vehicles				-
31. Rectory/Vicarage				-
32. Rental Property				-
33. <b>Total Fixed Assets &amp; Real Estate</b> (lines 26:32)	-	-	-	-
<b>Total Assets</b>	<b>\$ 75,663.00</b>	<b>\$ 17,357.00</b>	<b>\$ 4,873.00</b>	<b>\$ 88,147.00</b>
Continued on next page				

## 2022 Comparative Budget

		Beginning of period	Receipts to date	Disb'mnts to date	End of period
	<b>Loans, mortgages and other commitments</b>	<b>Amt borrowed</b>	<b>Additions</b>	<b>Princ Pmts</b>	<b>Balance</b>
34.	Principal on Paycheck Protection Program (PPP) Loan at _____ Bank Date: _____ Amt forgiven: _____ Date: _____				-
35.	Principal on Commercial Loan at _____ Bank Interest rate: _____ Maturity date: _____ Collateral: _____				-
36.	Diocesan Development Program Loan (DDP) Interest rate: _____ Maturity date: _____ Collateral: _____				-
37.	Other Liabilities (e.g., Interfund loans, private loans)				
38.	<b>Total Loans, Mtgs, Other Commitments (lines 34:37)</b>	-	-	-	-

Approved by the Vestry of \_\_\_\_\_, on \_\_\_\_\_, 20\_\_\_\_\_.

Attested by Vicar or Warden: \_\_\_\_\_ Clerk or Treasurer: \_\_\_\_\_.

**Please return signed copy by the 21st of April, July, and October, 2022, and January 21, 2023.**

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